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Thetford Town Council, The Carnegie, Cage Lane, Thetford, IP24 2DS

Tel: 01842 754247

**THETFORD TOWN COUNCIL**

**COMMUNITY AND ENVIRONMENTAL SERVICES COMMITTEE**

Date: **Tuesday 5 November 2024** Time: **6:00 pm**

Place: **Guildhall Council Chamber, The Guildhall, Market Place, IP24 2DT**

**Members are hereby summoned to attend the above meeting to transact the following business. Members are respectfully reminded that each item on the agenda should be carefully examined.**

**COMMITTEE MEMBERSHIP:**

H. McCambridge (Chair), I. Evans (Vice Chair), C. Barreto, M. Brindle, T. Jermy, T. Land,

M. MacDonald, S. Terry, S. Wright.

**FOR INFORMATION:**

A. Blackbourn, D. Blackbourn, C. Harvey, D. Jefferson, A. Mitchell, V. Peters,

V. Ross-Smith, M. Stirrup, R. Wood.

**Town Clerk**

**31 October 2024**

**AGENDA**

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| **373/24** | **Apologies for Absence**  To receiveand approve apologies for absence. |
| **374/24** | **Minutes Community and Environmental Services Committee**  To confirm the minutes of the Community and Environmental Services Committee meeting held on 3 September 2024 as a true record and be signed/initialled by the Committee Chair.  Decision required: To agree the minutes of the last meeting.  Lead: Chair. |
| **375/24** | **Declarations of any Disclosable Pecuniary Interests**  To receive any additional interest not already registered. |
| **376/24** | **Town Team Manager’s Report**  To receive and discuss the report from the Town Team Manager.  Decision required: To note the report.  Lead: Town Team Manager. |
| **377/24** | **BFER Interpretation Boards**  To consider a request from BFER for the Town Council to enter into a 5-year licence agreement with Breckland Council for the maintenance of BFER Interpretation Boards along the river. To receive a report on the possible cost implications to the Town Council for doing so.  Decision required: To decide how to respond to the request from BFER.  Lead: Deputy Town Clerk. |
| **378/24** | **Financial Reports**  To receive and note the financial reports for the six months ended 30 September 2024.  Decision required: None.  Lead: Deputy Town Clerk. |
| **379/24** | **Draft Budget**  To receive and discuss the Committee’s draft for the year ending 31 March 2026.  Decision required: To approve the draft budget or to suggest changes that needs to be made.  Lead: Deputy Town Clerk. |
| **380/24** | **Small Grants**  Small Grant Applications that have been previously circulated to Committee Councillors should be considered.  Decision required: To approve the Small Grant Applications received.  Leads: Chair and Deputy Town Clerk**.** |
| **381/24** | **Update on Potential Funding Bids**  To receive a verbal update on various funding bids that are being pursued by Officers.  Decision required: To note the update.  Lead: Deputy Town Clerk. |
| **382/24** | **Progress on Actions from Previous Meetings**  To review and note the action points carried forward from previous meetings.  Decision Required: None.  Lead: Chair. |
| **383/24** | **Committee Officers Update**  To receive and note any update from the Committee Officer since the agenda for this meeting was issued.  Decision required: None.  Lead: Committee Officer. |

**A recording of the meeting can also be viewed on** [**https://bit.ly/ttceventsyoutube**](https://bit.ly/ttceventsyoutube) **usually within 5 working days after the meeting has been held.**