



**LOCAL GOVERNMENT ACT 1972
NOTICE OF A MEETING OF
THETFORD TOWN COUNCIL**

YOU ARE HEREBY SUMMONED TO ATTEND THE FULL COUNCIL MEETING OF THETFORD TOWN COUNCIL WHICH WILL BE HELD IN THE LARGE COURT IN THE GUILDHALL, THETFORD, ON TUESDAY 30 APRIL 2024, STARTING AT 7.00 P.M.

MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND THE MEETING. A RECORDING OF THE MEETING CAN ALSO BE VIEWED ON <https://bit.ly/ttceventsyoutube> USUALLY WITHIN 5 WORKING DAYS AFTER THE MEETING HAS BEEN HELD

NOTE: THE MEETING IS CUSTOMARILY PRECEDED BY A 15-MINUTE OPEN FORUM, STARTING AT 7.00 P.M. WHEN MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS ARE INVITED TO ADDRESS THE COUNCIL. IF THERE IS NO CALL FOR AN OPEN FORUM, THEN THE MEETING ITSELF MAY START AT 7.00 P.M

Alan Yorke

**Alan Yorke
Acting Town Clerk
25 April 2024**

AGENDA

844/23	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> To receive any additional interest not already registered.
845/23	<u>APOLOGIES FOR ABSENCE</u> To receive.
846/23	<u>MINUTES</u> To confirm the minutes of the Full Council Meeting held on the 27 March 2024 to be confirmed as a true record and signed/initialled by the Mayor. Decision required: To agree the accuracy of the minutes. Lead: The Mayor.
847/23	<u>COMMITTEE MINUTES</u> To receive the following: <ul style="list-style-type: none">• Amenities: 02/04/2024 (804/23 - 818/23)• Planning: 09/04/2024 (819/23 - 828/23)• Allotments: 11/09/2024 (829/23 - 843/23)

	<p>Decision required: To agree the accuracy of the above minutes, excepting those items dealt with following the exclusion of press and public, which are to be addressed under agenda number 864/23. Leads: Chairs of Committee.</p>
848/23	<p><u>MAYOR'S REMARKS AND REPORT</u> To receive and note a report from the Mayor. Decision required: None. Lead: The Mayor.</p>
849/23	<p><u>REPORT FROM THE BOARD OF THE G.W. STANIFORTH CHARITY</u> To receive a report from the Board of the G.W. Staniforth Charity. Decision required: To approve the proposed operating structure of the Charity. Lead: The Mayor.</p>
850/23	<p><u>TOWN COUNCIL REPRESENTATIVES ON OTHER BODIES</u> To receive and note any reports¹. Decision required: None. Lead: The Mayor.</p>
851/23	<p><u>REPORTS FROM COUNTY AND DISTRICT COUNCILLORS</u> To receive and note any reports². Decision required: None. Lead: The Mayor.</p>
852/23	<p><u>APPOINTMENT OF A BOARD TO THE LADY GENTLE MEMORIAL CHARITY</u> To determine whether the Town Council will appoint a Board to represent it as the Corporate Trustee to the Lady Gentle Memorial Charity. Decisions required: If agreed to appoint a Board, to determine the number of members to represent the Town Council. To nominate members to the Board. Lead: The Mayor.</p>
853/23	<p><u>RESTRUCTURING OF THE COUNCIL'S COMMITTEES</u> To discuss a report on the proposed new Committee structures for the 2024/25 Mayoral year. Decision required: To confirm next steps. Leads: Councillor Terry Jermy and the Acting Town Clerk.</p>
854/23	<p><u>UPDATE ON THE GUILDHALL TWO TOWERS AND SCAFFOLDING</u> To receive an update on the repairs to the Two Towers and the scaffolding in the Guildhall. Decision required: To note the update. Lead: Acting Town Clerk.</p>
855/23	<p><u>SUSPENSION OF FINANCIAL REGULATIONS</u> To suspend the Council's Financial Regulations (Clause 15.1 h) to enable the procurement of repairs to the Dormer Window in the Guildhall.</p>

¹ The purpose of this item is to enable Councillors and the public to understand developments and activities in the bodies where Councillors have been requested to represent the Town Council.

² The purpose of this item is to enable Councillors to receive verbal and written reports from those Councillors who sit on Breckland and/or Norfolk County Councils on matters that may impact on Thetford Town Council as well as Thetford residents. Councillors may also want to question Breckland and/or Norfolk County Councils on matters raised.

	<p>Decisions required: To approve the suspension of the Financial Regulations as indicated above. To approve that the work be done by the contractors working on the Two Towers restoration.</p> <p>Lead: Acting Town Clerk.</p>
856/23	<p><u>REQUEST BY THE LES ULIS YOUTH COUNCIL TO VISIT THETFORD</u></p> <p>To discuss a written request by the Les Ulis Youth Council to visit Thetford later in the year (Les Ulis was part of the Twinning agreements).</p> <p>Decision required: To make an in-principle decision as to whether to offer an invitation.</p> <p>Lead: The Mayor</p>
857/23	<p><u>USE OF THE TOWN SEAL</u></p> <p>To note the use of the town seal on the following legal documents</p> <p>Lease of 1 The Shambles.</p> <p>Decision: To note.</p> <p>Lead: Acting Town Clerk.</p>
858/23	<p><u>ABBAY ESTATE REGENERATION PLANNING APPLICATION</u></p> <p>To discuss and decide on how best to comment on Flagship's Abbey Estate regeneration planning application.</p> <p>Decisions required: To confirm how the Council will comment and respond to the Abbey Estate regeneration planning application. If required to identify the funding to be set aside to assist the Council respond.</p> <p>Lead: Councillor Terry Land.</p>
859/23	<p><u>'LIVING ROOF' BUS SHELTER FOR NORWICH ROAD</u></p> <p>To agree in principle whether to erect a 'living roof' bus shelter on the Norwich Road to support local bus services, including the new Bee Line.</p> <p>Decisions required: Whether or not to support the erection of 'living roof' a bus shelter and if so, identify the relevant funding source.</p> <p>Lead: Councillor Stuart Terry.</p>
860/23	<p><u>CHANGE IN DATE FOR FUNFAIR USE OF MELFORD COMMON</u></p> <p>To discuss a request by L Gray & Sons to use Melford Common for their spring funfair on 3-6 May 2024 and 10-12 May 2024 rather than the date of 20 -27 May 2024 approved by the Amenities Committee.</p> <p>Decision required: To decide whether to provide permission to L Gray & Sons if there is full compliance with the Council's Open Space Policy.</p> <p>Lead: The Mayor.</p>
861/23	<p><u>COMMUNITY ENGAGEMENT</u></p> <p>To discuss and agree any consultation or media release required.</p> <p>Decision required: To approve any media release that is required and to specify in what format the media release should take (social media posts and/or press releases).</p> <p>Lead: The Mayor.</p>
862/23	<p><u>COMMITTEE OFFICERS UPDATE</u></p> <p>To receive any update from the Committee Officer since the issue of the agenda.</p> <p>Decision required: None.</p> <p>Lead: Acting Town Clerk.</p>
863/23	<p><u>EXCLUSION OF PRESS AND PUBLIC</u></p> <p>To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining</p>

	<p>items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</p> <p>Decision required: Whether or not to exclude public.</p> <p>Lead: The Mayor.</p>
864/23	<p><u>FULL COUNCIL AND COMMITTEE MINUTES</u></p> <p>To discuss Full Council and committee minutes recorded below the line.</p> <p>Decision required: To agree the accuracy of the minutes.</p> <p>Leads: Acting Town Clerk and Committee Clerk.</p>