



**LOCAL GOVERNMENT ACT 1972
NOTICE OF A MEETING OF
THETFORD TOWN COUNCIL**

YOU ARE HEREBY SUMMONED TO ATTEND THE FULL COUNCIL MEETING OF THETFORD TOWN COUNCIL WHICH WILL BE HELD IN THE LARGE COURT IN THE GUILDHALL, THETFORD, ON TUESDAY 28 MAY 2024, STARTING AT 7.30 P.M.

MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND THE MEETING. A RECORDING OF THE MEETING CAN ALSO BE VIEWED ON <https://bit.ly/ttceventsyoutube> USUALLY WITHIN 5 WORKING DAYS AFTER THE MEETING HAS BEEN HELD

NOTE: THE MEETING IS CUSTOMARILY PRECEDED BY A 15-MINUTE OPEN FORUM, STARTING AT 7.30 P.M. WHEN MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS ARE INVITED TO ADDRESS THE COUNCIL. IF THERE IS NO CALL FOR AN OPEN FORUM, THEN THE MEETING ITSELF MAY START AT 7.30 P.M

Alan Yorke

**Alan Yorke
Acting Town Clerk
22 May 2024**

AGENDA

38/24	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> To receive any additional interest not already registered.
39/24	<u>APOLOGIES FOR ABSENCE</u> To receive.
40/24	<u>MINUTES</u> To confirm the minutes of the Full Council Meeting held on the 30 April 2024, and the minutes of Mayor Making held on the 8 May 2024, to be confirmed as a true record and signed/initialled by the Mayor. Decision required: To agree the accuracy of the minutes. Lead: The Mayor.
41/24	<u>COMMITTEE MINUTES</u> To receive the following: <ul style="list-style-type: none">• Finance & Personnel: 17/10/2023 (384/23)• Planning: 14/05/2024 (13/24 - 21/24)• Corporate Services: 21/05/2024 (22/24 - 37/24)

	<p>Decision required: To agree the accuracy of the above minutes, excepting those items dealt with following the exclusion of press and public, which are to be addressed under agenda number 51/24. Leads: Chairs of Committee.</p>
42/24	<p><u>MAYOR'S REMARKS AND REPORT</u> To receive and note a report from the Mayor. Decision required: None. Lead: The Mayor.</p>
43/24	<p><u>REPORT FROM THE BOARD OF THE G.W. STANIFORTH CHARITY</u> To receive a report from the Board of the G.W. Staniforth Charity. Decision required: To note the update. Lead: Councillor Stuart Wright.</p>
44/24	<p><u>TOWN COUNCIL REPRESENTATIVES ON OTHER BODIES</u> To receive and note any reports¹. Decision required: None. Lead: The Mayor.</p>
45/24	<p><u>REPORTS FROM COUNTY AND DISTRICT COUNCILLORS</u> To receive and note any reports². Decision required: None. Lead: The Mayor.</p>
46/24	<p><u>ESTABLISHMENT OF A SPORT'S COUNCIL</u> To discuss the Town Council's possible support for the establishment of a Sport's Council. Decision required: To decide whether to support and in what manner. Lead: Councillor Vic Peters.</p>
47/24	<p><u>IN-PRINCIPLE DECISION ON THE HERITAGE LOTTERY FUND THETFORD MASTER PLAN OPTIONS</u> To discuss the various options available to the Council on the next steps needed to submit a formal application in November 2024 taking into account the option paper previously distributed to Councillors. Decision required: To make an in-principle decision on next steps for the Heritage & Events Committee to consider and develop. Lead: Councillor Ann Blackburn.</p>
48/24	<p><u>NOMINATION TO THE HERITAGE & EVENTS COMMITTEE</u> To note the resignation of Councillor Stuart Terry from the Heritage & Events Committee. To call for a nomination to join the Committee. Decision required: To elect a new representative to the Heritage & Events Committee. Lead: The Mayor.</p>
49/24	<p><u>COMMUNITY ENGAGEMENT</u> To discuss and agree any consultation or media release required.</p>

¹ The purpose of this item is to enable Councillors and the public to understand developments and activities in the bodies where Councillors have been requested to represent the Town Council.

² The purpose of this item is to enable Councillors to receive verbal and written reports from those Councillors who sit on Breckland and/or Norfolk County Councils on matters that may impact on Thetford Town Council as well as Thetford residents. Councillors may also want to question Breckland and/or Norfolk County Councils on matters raised.

	<p>Decision required: To approve any media release that is required and to specify in what format the media release should take (social media posts and/or press releases). Lead: The Mayor.</p>
50/24	<p><u>COMMITTEE OFFICERS UPDATE</u> To receive any update from the Committee Officer since the issue of the agenda. Decision required: None. Lead: Acting Town Clerk.</p>
51/24	<p><u>EXCLUSION OF PRESS AND PUBLIC</u> To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Decision required: Whether or not to exclude public. Lead: The Mayor.</p>
52/24	<p><u>REVIEW OF SECURITY ARRANGEMENTS AT FULL COUNCIL MEETINGS</u> To discuss the security arrangements at Full Council meetings. Decision required: To review and suggest amendments to the security arrangements. Lead: The Mayor.</p>
53/24	<p><u>FULL COUNCIL AND COMMITTEE MINUTES</u> To discuss Full Council and committee minutes recorded below the line. Decision required: To agree the accuracy of the minutes. Leads: Acting Town Clerk and Committee Clerk.</p>