



**LOCAL GOVERNMENT ACT 1972  
NOTICE OF A MEETING OF  
THETFORD TOWN COUNCIL**

**YOU ARE HEREBY SUMMONED TO ATTEND THE FULL COUNCIL MEETING OF THETFORD TOWN COUNCIL WHICH WILL BE HELD IN THE CARNEGIE, CAGE LANE, THETFORD, ON TUESDAY 26 MARCH 2024, STARTING AT 7 P.M.**

**MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND THE MEETING. A RECORDING OF THE MEETING CAN ALSO BE VIEWED ON <https://bit.ly/ttceventsyoutube> USUALLY WITHIN 5 WORKING DAYS AFTER THE MEETING HAS BEEN HELD**

**NOTE: THE MEETING IS CUSTOMARILY PRECEDED BY A 15-MINUTE OPEN FORUM, STARTING AT 7 P.M. WHEN MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS ARE INVITED TO ADDRESS THE COUNCIL. IF THERE IS NO CALL FOR AN OPEN FORUM, THEN THE MEETING ITSELF MAY START AT 7 P.M**

*Alan Yorke*

**Alan Yorke  
Acting Town Clerk  
21 March 2024**

**AGENDA**

788/23	<b><u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u></b> To receive any additional interest not already registered.
789/23	<b><u>APOLOGIES FOR ABSENCE</u></b> To receive.
790/23	<b><u>MINUTES</u></b> To confirm the minutes of the 'Ceremonial' Full Council Meeting held on the 27 February 2024 to be confirmed as a true record and signed/initialled by the Mayor. Decision required: To agree the accuracy of the minutes. Lead: The Mayor.
791/23	<b><u>COMMITTEE MINUTES</u></b> To receive the following: <ul style="list-style-type: none"><li>• Amenities: 05/03/2024 (722/23 - 740/23)</li><li>• Planning: 12/03/2024 (741/23 - 754/23)</li><li>• Finance and Personnel: 19/03/2024 (755/23 - 773/23)</li><li>• Venues and Markets: 20/03/2024 (774/23 - 787/23)</li></ul>

	<p>Decision required: To agree the accuracy of the above minutes, excepting those items dealt with following the exclusion of press and public, which are to be addressed under agenda number 803/23. Leads: Chairs of Committee.</p>
792/23	<p><b><u>MAYOR'S REMARKS AND REPORT</u></b> To receive and note a report from the Mayor. Decision required: None. Lead: The Mayor.</p>
793/23	<p><b><u>REPORT FROM THE BOARD OF THE G.W. STANIFORTH CHARITY</u></b> To receive a report from the Board of the G.W. Staniforth Charity. Decision required: To note the report. Lead: The Mayor.</p>
794/23	<p><b><u>TOWN COUNCIL REPRESENTATIVES ON OTHER BODIES</u></b> To receive and note any reports<sup>1</sup>. Decision required: None. Lead: The Mayor.</p>
795/23	<p><b><u>REPORTS FROM COUNTY AND DISTRICT COUNCILLORS</u></b> To receive and note any reports<sup>2</sup>. Decision required: None. Lead: The Mayor.</p>
796/23	<p><b><u>APPROVAL OF FINANCIAL REGULATIONS</u></b> To review the amended Financial Regulations recommended to Full Council by the Finance and Personnel Committee. Decision required: To approve the Financial Regulations. Leads: Councillor Ann Blackburn and Acting Town Clerk.</p>
797/23	<p><b><u>STREET LIGHTING WITHIN THE SUSTAINABLE URBAN EXTENSION (KINGSFLEET)</u></b> To discuss concerns raised by residents about a lack of street lighting around the Sustainable Urban Extension and what opportunity there may be to address this. Decision required: To confirm next steps. Lead: Councillor Matthew Stirrup.</p>
798/23	<p><b><u>MINSTERGATE IMPROVEMENT</u></b> To receive an update on the Minstergate improvement project being undertaken by Breckland Council. Decision required: To note the update. Lead: GTP Officer.</p>
799/23	<p><b><u>INVITATION TO CELEBRATE 20<sup>TH</sup> ANNIVERSARY AGREEMENT WITH SKAWINA</u></b></p>

<sup>1</sup> The purpose of this item is to enable Councillors and the public to understand developments and activities in the bodies where Councillors have been requested to represent the Town Council.

<sup>2</sup> The purpose of this item is to enable Councillors to receive verbal and written reports from those Councillors who sit on Breckland and/or Norfolk County Councils on matters that may impact on Thetford Town Council as well as Thetford residents. Councillors may also want to question Breckland and/or Norfolk County Councillors on matters raised.

	<p>To discuss an invitation from Skawina to celebrate the 20<sup>th</sup> anniversary of signing the partnership agreement between Thetford and Skawina.  Decision required: To make an in-principle decision as to whether to accept the invitation.  Lead: The Mayor</p>
800/23	<p><b><u>COMMUNITY ENGAGEMENT</u></b>  To discuss and agree any consultation or media release required.  Decision required: To approve any media release that is required and to specify in what format the media release should take (social media posts and/or press releases).  Lead: The Mayor.</p>
801/23	<p><b><u>COMMITTEE OFFICERS UPDATE</u></b>  To receive any update from the Committee Officer since the issue of the agenda.  Decision required: None.  Lead: Acting Town Clerk.</p>
802/23	<p><b><u>EXCLUSION OF PRESS AND PUBLIC</u></b>  To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.  Decision required: Whether or not to exclude public.  Lead: The Mayor.</p>
803/23	<p><b><u>FULL COUNCIL AND COMMITTEE MINUTES</u></b>  To discuss Full Council and committee minutes recorded below the line, if requested.  Decision required: To agree the accuracy of the minutes.  Lead: Committee Clerk.</p>