



**LOCAL GOVERNMENT ACT 1972
NOTICE OF A MEETING OF
THETFORD TOWN COUNCIL**

YOU ARE HEREBY SUMMONED TO ATTEND THE FULL COUNCIL MEETING OF THETFORD TOWN COUNCIL WHICH WILL BE HELD IN THE LARGE COURT IN THE GUILDHALL, THETFORD, ON TUESDAY 25 JUNE 2024, STARTING AT 7.00 P.M.

MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND THE MEETING. A RECORDING OF THE MEETING CAN ALSO BE VIEWED ON <https://bit.ly/ttceventsyoutube> USUALLY WITHIN 5 WORKING DAYS AFTER THE MEETING HAS BEEN HELD

NOTE: THE MEETING IS CUSTOMARILY PRECEDED BY A 15-MINUTE OPEN FORUM, STARTING AT 7.00 P.M. WHEN MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS ARE INVITED TO ADDRESS THE COUNCIL. IF THERE IS NO CALL FOR AN OPEN FORUM, THEN THE MEETING ITSELF MAY START AT 7.00 P.M

Alan Yorke

**Alan Yorke
Acting Town Clerk
20 June 2024**

AGENDA

119/24	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> To receive any additional interest not already registered.
120/24	<u>APOLOGIES FOR ABSENCE</u> To receive.
121/24	<u>MINUTES</u> To confirm the minutes of the Full Council Meeting held on the 28 May 2024 to be confirmed as a true record and signed/initialled by the Deputy Mayor. Decision required: To agree the accuracy of the minutes. Lead: The Deputy Mayor.
122/24	<u>COMMITTEE MINUTES</u> To receive the following: <ul style="list-style-type: none">• Community and Environmental Services: 04/06/2024 (54/24-70/24)• Planning: 11/06/2024 (71/24-80/24)• Heritage and Events: 12/06/2024 (81/24-98/24)• Corporate Services: 18/06/2024 (99/24-118/24)

	<p>Decision required: To agree the accuracy of the above minutes, excepting those items dealt with following the exclusion of press and public, which are to be addressed under agenda number 135/24. Leads: Chairs of Committee.</p>
123/24	<p><u>MAYOR'S REMARKS AND REPORT</u> To receive and note a report from the Mayor. Decision required: None. Lead: The Deputy Mayor.</p>
124/24	<p><u>REPORT FROM THE BOARD OF THE G.W. STANIFORTH CHARITY</u> To receive a report from the Board of the G.W. Staniforth Charity. Decision required: To note the report. Lead: Councillor Stuart Wright.</p>
125/24	<p><u>TOWN COUNCIL REPRESENTATIVES ON OTHER BODIES</u> To receive and note any reports¹. Decision required: None. Lead: The Deputy Mayor.</p>
126/24	<p><u>REPORTS FROM COUNTY AND DISTRICT COUNCILLORS</u> To receive and note any reports². Decision required: None. Lead: The Deputy Mayor.</p>
127/24	<p><u>APPROVAL OF ANNUAL GOVERNANCE STATEMENT (AGS)</u> To review the AGS that will be included in the Council's Annual Governance and Accountability Report (AGAR) for the year ended 31 March 2024. Decision required: To approve the AGS as recommended by the Corporate Services Committee. Leads: Councillor Terry Jermy and the Acting Town Clerk.</p>
128/24	<p><u>APPROVAL OF THE ANNUAL ACCOUNTING STATEMENT</u> To review the Annual Accounting Statement that will be included in the Council's Annual Governance and Accountability Report (AGAR) for the year ended 31 March 2024. Decision required: To approve the Annual Accounting Statement as recommended by the Corporate Services Committee. Leads: Councillor Terry Jermy and the Acting Town Clerk.</p>
129/24	<p><u>CONTRIBUTION TO THE CITIZEN'S ADVICE BUREAU (CAB)</u> To discuss the financial support to be provided to the CAB for the siting of an adviser in Thetford that was included in the final approved budget for 2024/25. Decisions required: To approve the contribution of £30,000 to the CAB for a Thetford based adviser. To delegate the development of appropriate monitoring tools and reports to the Chair of Corporate Services and the Acting Town Clerk. Lead: Councillor Terry Jermy.</p>

¹ The purpose of this item is to enable Councillors and the public to understand developments and activities in the bodies where Councillors have been requested to represent the Town Council.

² The purpose of this item is to enable Councillors to receive verbal and written reports from those Councillors who sit on Breckland and/or Norfolk County Councils on matters that may impact on Thetford Town Council as well as Thetford residents. Councillors may also want to question Breckland and/or Norfolk County Councils on matters raised.

130/24	<p><u>RESPONSE TO THE APPOINTMENT OF THE CHAIR OF THE THETFORD TOWN BOARD</u> To discuss and agree the response of the Thetford Town Council to the appointment of the Chair of the Thetford Town Board which is established as part of the Long-Term Funding Plan. Decision required: To consider whether or not to raise an objection to the appointment. Lead: Councillor Vic Peters.</p>
131/34	<p><u>REQUEST TO JOIN THE HERITAGE AND EVENTS COMMITTEE</u> To consider a request a request for the Deputy Mayor to join the Heritage and Events Committee. Decision required: To approve the request. Lead: Acting Town Clerk.</p>
132/24	<p><u>COMMUNITY ENGAGEMENT</u> To discuss and agree any consultation or media release required. Decision required: To approve any media release that is required and to specify in what format the media release should take (social media posts and/or press releases). Lead: The Mayor.</p>
133/24	<p><u>COMMITTEE OFFICERS UPDATE</u> To receive any update from the Committee Officer since the issue of the agenda. Decision required: None. Lead: Acting Town Clerk.</p>
134/24	<p><u>EXCLUSION OF PRESS AND PUBLIC</u> To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Decision required: Whether or not to exclude public. Lead: The Mayor.</p>
135/24	<p><u>FULL COUNCIL AND COMMITTEE MINUTES</u> To discuss Full Council and committee minutes recorded below the line. Decision required: To agree the accuracy of the minutes. Leads: Acting Town Clerk and Committee Clerk.</p>