



**LOCAL GOVERNMENT ACT 1972**  
**NOTICE OF A MEETING OF**  
**THETFORD TOWN COUNCIL PLANNING COMMITTEE**

**YOU ARE HEREBY SUMMONED TO ATTEND THE PLANNING COMMITTEE MEETING  
WHICH WILL BE HELD IN THE COUNCIL CHAMBER, KINGS HOUSE,  
ON TUESDAY 13TH FEBRUARY 2024 STARTING AT 7.00PM**

**MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND THE  
MEETING. DUE TO FIRE SAFETY PRECAUTIONS, THERE IS ONLY ROOM FOR 20  
MEMBERS OF THE PUBLIC IN THIS COUNCIL CHAMBER WHO SHOULD BE SEATED  
DURING THE MEETING AND SEATS ARE ALLOCATED ON A FIRST COME FIRST  
SERVED BASIS.**

**A RECORDING OF THE MEETING CAN ALSO BE VIEWED  
ON <https://bit.ly/ttceventsyoutube> USUALLY WITHIN 5 WORKING DAYS AFTER THE  
MEETING HAS BEEN HELD**

*Alan Yorke*

**Alan Yorke  
Acting Town Clerk  
8th February 2024**

**AGENDA**

657/23	<b><u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u></b> To receive any additional interest not already registered.
658/23	<b><u>APOLOGIES FOR ABSENCE</u></b> To receive.
659/23	<b><u>MINUTES</u></b> To confirm the minutes of the Planning Committee meeting held on 16th January 2024 which were received by Council on 30th January 2024, as a true record and be signed/initialled by the Committee Chairman. Decision required: To agree accuracy of minutes. Lead: Committee Clerk.
660/23	<b><u>PLANNING APPLICATIONS TO CONSIDER</u></b>

	<p>To discuss and agree the Town Council decisions on each of the applications below to be submitted to Breckland Council Planning. Lead: Chair.</p> <p><b><u>A) Plan No 0004</u></b> Consultation - Full Applicant: Freeman Historic Properties. Conversion of the church of St Mary the Less into five residences, restoration and alterations to existing church. Church of St Mary the Less. Bury Road. Thetford. IP24 3AR.</p> <p><b><u>B) Plan No 0005</u></b> Consultation – Listed Building Applicant: Freeman Historic Properties. Conversion of the church of St Mary the Less into five residences, restoration and alterations to existing church. Church of St Mary the Less. Bury Road. Thetford. IP24 3AR.</p> <p><b><u>C) Plan No 0007</u></b> Consultation – Householder Applicant: Mr Robert Snowling. Proposed part garage conversion into utility room, bathroom &amp; all internal alterations, removal of existing conservatory polycarbonate sheets &amp; replaced with shingled insulated flat roof &amp; Reconstruction of gable end chimney breast using matching brick. 6 Ouse Avenue. Thetford.</p> <p><b><u>D) Plan No 0066</u></b> Consultation – Variation of Conditions Applicant: Waves of London Ltd. Variation of Conditions 4,10,13 on application ref: 3PL/2018/0515/F. 23 Old Market Street. Thetford.</p> <p><b><u>E) Plan No 0089</u></b> Consultation - Variation of Conditions Applicant: Waves of London Ltd. Variation of Conditions 4, 10, 13 &amp; 15 on 3PL/2018/0194/F. 25 -27 Old Market Street. Thetford.</p> <p><b><u>F) Plan No 1076</u></b> Consultation - Full Applicant: Venture Contract Lighting Ltd. Conversion and extension of annexe and outbuilding to form 1 no. dwelling and erection of 1 no. dwelling; closure of existing vehicular access, creation of new vehicular access and provision of landscaping. Land To the Rear Of 57 Bury Road. Thetford.</p> <p><b><u>G) Plan No 1155</u></b> Consultation – Listed Building Applicant: Mr A Rouf. Replacement of three windows, like for like replacement. 7 Norfolk Houses, White Hart Street, Thetford</p>
661/23	<p><b><u>LATE PLANNING APPLICATIONS RECEIVED AFTER AGENDA WAS PUBLISHED</u></b> To receive. Decision required: To discuss and agree the Town Council decision on any planning applications received after the agenda was published. Lead: Chair.</p>
662/23	<p><b><u>OTHER PLANNING APPLICATIONS</u></b></p>

	<p>To discuss the following planning matters distributed by Breckland Council Planning: -</p> <p><u>3PL/2023/1150/LU</u> – Planning application for which there is no consultation. For information purposes.</p> <p><u>3PL/2023/0416/F</u> – Notification that applicant intends to appeal to Secretary of State.</p>
663/23	<p><b><u>DECISIONS OF VARIANCE</u></b></p> <p>To receive.</p> <p>Decision required: The Committee to note any Breckland Council decisions of variance received.</p> <p>Lead: Chair.</p>
664/23	<p><b><u>ITEMS TO BE REFERRED TO THE GREATER THETFORD PARTNERSHIP (GTP)</u></b></p> <p>To discuss and agree any items to be referred to GTP.</p> <p>Decision required: To refer agreed items to the GTP.</p> <p>Lead: Chair.</p>
665/23	<p><b><u>COUNCIL RESPONSE TO THETFORD CONSERVATION AREA</u></b></p> <p>To receive and discuss a presentation on the Thetford Conservation Area consultation.</p> <p>Decision required: To decide how the Town Council will respond to the public consultation.</p> <p>Leads: Chair and GTP Officer.</p>
666/23	<p><b><u>COUNCIL RESPONSE TO BRECKLAND DESIGN GUIDE PUBLIC CONSULTATION</u></b></p> <p>To discuss the Breckland Design Guide Public Consultation.</p> <p>Decision required: To decide how the Town Council will respond to the public consultation.</p> <p>Lead: Chair.</p>
667/23	<p><b><u>REVIEW OF THE PROCEDURES GOVERNING THE OPEN PUBLIC FORUM</u></b></p> <p>To review the procedures governing the Open Public Forum at Council meetings.</p> <p>Decisions required: To approve new procedures for the Open Public Forum if deemed necessary. To amend the Council's Standing Orders if required.</p> <p>Leads: Chair and Acting Town Clerk.</p>
668/23	<p><b><u>COMBINING THE ANNUAL TOWN MEETING WITH MAYOR MAKING</u></b></p> <p>To discuss combining the Annual Town Meeting with Mayor Making in future.</p> <p>Decision required: To decide whether or not to combine the Annual Town Meeting with Mayor Making in future.</p> <p>Leads: Chair and Councillor Terry Jermy.</p>

669/23	<p><b><u>FEEDBACK FROM VISIT TO PORTUGESE EMBASSY</u></b>  To receive feedback from the visit to the Portuguese Embassy and to consider ideas for future collaboration.  Decision required: None.  Lead: Councillor Carla Barreto.</p>
670/23	<p><b><u>COMMUNITY ENGAGEMENT</u></b>  To discuss and agree any consultation or media release required.  Decision required: To approve any media release that is required and to specify in what format the media release should take (social media posts and/or press releases).  Lead: Chair.</p>
671/23	<p><b><u>COMMITTEE OFFICERS UPDATE</u></b>  To receive any update from the Committee Officer since the issue of the agenda.  Decision required: None.  Lead: Acting Town Clerk.</p>