



LOCAL GOVERNMENT ACT 1972
NOTICE OF A MEETING OF
THETFORD TOWN COUNCIL AMENITIES COMMITTEE

YOU ARE HEREBY SUMMONED TO ATTEND THE AMENITIES COMMITTEE MEETING
WHICH WILL BE HELD IN THE COUNCIL CHAMBER, GUILDHALL, ON TUESDAY 2
APRIL 2024 STARTING AT 6.00 PM.

MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND
THE MEETING. A RECORDING OF THE MEETING CAN ALSO BE VIEWED ON
<https://bit.ly/ttceventsyoutube> USUALLY WITHIN 5 WORKING DAYS AFTER THE
MEETING HAS BEEN HELD

Alan Yorke

Alan Yorke
Acting Town Clerk
26 March 2024

AGENDA

804/23	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> To receive any additional interest not already registered.
805/23	<u>APOLOGIES FOR ABSENCE</u> To receive.
806/23	<u>MINUTES AMENITIES COMMITTEE</u> To confirm the minutes of the Amenities Committee meeting held on 5 March 2024 which were received by Council on 26 March 2024, as a true record and be signed/initialled by the Committee Chairman. Decision required: To agree accuracy of the minutes. Lead: Committee Clerk.
807/23	<u>TOWN TEAM MANAGER'S REPORT</u> To receive and discuss the report from the Town Team Manager. Decision required: To note the report. Lead: Town Team Officer.
808/23	<u>BURIAL ADMINISTRATOR'S REPORT</u> To receive and discuss the report from the Burial Administrator. Decision required: To note the report. Lead: Acting Town Clerk.

809/23	<p><u>UNLOCKING THETFORD'S POTENTIAL FUND</u> To review and discuss all of the applications received. Decisions required: To confirm the final list of applicants that will be put forward to the public vote. To determine when the public meeting to vote will be held. Lead: Chair.</p>
810/23	<p><u>APPLICATION TO USE OPEN SPACES</u> To review and discuss requests to use Council's open spaces. Decision required: Whether or not to agree to the request. Lead: Committee Officer.</p>
811/23	<p><u>IDENTIFICATION OF PRIORITY AREAS FOR PARTNERSHIP DELIVERY</u> To identify and agree projects for partnership delivery with Breckland Council on the basis that funding may still need to be finalised. Decision required: To agree projects and priority areas for partnership delivery. Leads: Chair and Thetford Projects & Partnership Manager.</p>
812/23	<p><u>WATER ISSUES AT LONDON ROAD CEMETERY</u> To review how best the water supply issue at the London Road Cemetery can be addressed to enable residents and visitors access to water throughout the year. Decision required: To agree how to address water supply issues at the London Road Cemetery. Leads: Chair and Town Team officer.</p>
813/24	<p><u>PRODUCTION AND REVIEW OF A CLIMATE ACTION PLAN</u> To discuss the process to produce and review the Council-wide Climate Action Plan delegated to the Amenities Committee by Full Council. Decision required: To decide on the process to prepare and review a action plan. Lead: Chair.</p>
814/23	<p><u>HEALTH & SAFETY MATTERS</u> To update the Committee on any health & safety matters that have arisen since the last meeting. Decision required: To note the update. Leads: Councillor Chris Harvey and Officers.</p>
815/23	<p><u>CORRESPONDENCE</u> To update the Committee on any correspondence received. Decision required: To note the correspondence. Leads: Officers.</p>
816/23	<p><u>ACTION POINTS FROM PREVIOUS MEETINGS</u> To review the action points carried forward from previous meetings. Decision required: To note the action points. Lead: Chair.</p>
817/23	<p><u>COMMUNITY ENGAGEMENT</u> To discuss and agree any consultation or media release required. Decision required: To approve any media release that is required and to specify in what format the media release should take (social media posts and/or press releases). Lead: Chair.</p>

818/23	<u>COMMITTEE OFFICERS UPDATE</u> To receive any update from the Committee Officer since the agenda for this meeting was issued. Decision required: To note the update. Lead: Committee Officer.
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