



LOCAL GOVERNMENT ACT 1972
NOTICE OF A MEETING OF
THETFORD TOWN COUNCIL AMENITIES COMMITTEE

YOU ARE HEREBY SUMMONED TO ATTEND THE AMENITIES COMMITTEE MEETING WHICH WILL BE HELD IN THE COUNCIL CHAMBER, KINGS HOUSE, ON TUESDAY 6 FEBRUARY 2024 STARTING AT 6.00 PM.

MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND THE MEETING. A RECORDING OF THE MEETING CAN ALSO BE VIEWED ON <https://bit.ly/ttceventsyoutube> USUALLY WITHIN 5 WORKING DAYS AFTER THE MEETING HAS BEEN HELD

Alan Yorke
Acting Town Clerk
1 February 2024

AGENDA

641/23	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> To receive any additional interest not already registered.
642/23	<u>APOLOGIES FOR ABSENCE</u> To receive.
643/23	<u>MINUTES AMENITIES COMMITTEE</u> To confirm the minutes of the Amenities Committee meeting held on 9 January 2024 which were received by Council on 30 January 2024, as a true record and be signed/initialled by the Committee Chairman. Decision required: To agree accuracy of the minutes. Lead: Committee Clerk.
644/23	<u>TOWN TEAM MANAGER'S REPORT</u> To receive and discuss the report from the Town Team Manager. Decision required: To note the report. Lead: Town Team Manager.
645/23	<u>VARIOUS CEMETERY RELATED MATTERS</u> <u>1.BURIAL ADMINISTRATOR'S REPORT</u> To receive and discuss the report from the Burial Administrator. Decision required: To note the report. Lead: Officers.

	<p><u>2. CEMETERY FEES AND CHARGES</u> To review and discuss the recommendations from officers on the fees to charge for child burials. Decision required: To consider whether or not to approve the recommendations. Lead: Acting Town Clerk.</p>
646/23	<p><u>PRELIMINARY FINANCIAL REPORT (AMENITIES)</u> To receive and discuss the preliminary Amenities Financial Report for the ten months ended 31 January 2024. Decision required: To note the financial report. Leads: Chair and Acting Town Clerk.</p>
647/23	<p><u>PRELIMINARY FINANCIAL REPORT (CEMETERY)</u> To receive and discuss preliminary Cemetery Financial Report for the ten months ended 31 January 2024. Decision required: To note the financial report. Leads: Chair and Acting Town Clerk.</p>
648/23	<p><u>SMALL GRANTS</u> To consider Small Grant Applications that have been previously circulated to Committee Councillors. Decision required: To approve the Small Grant Applications received. Leads: Chair and Acting Town Clerk.</p>
649/23	<p><u>PUBLIC CONSULTATION ON RAMSEY CLOSE PLAY AREA</u> To consider whether there is a need to conduct a public consultation on the proposed change of use of Ramsey Close from a play area to an allotment site. Decisions required: To decide whether or not to undertake a public consultation on the proposed change of use of Ramsey Close. If a decision is taken to undertake the consultation, to decide on the format and timeframes. Lead: Chair.</p>
650/23	<p><u>INVOLVEMENT IN THE “GREAT BRITISH SPRING CLEAN CAMPAIGN” (THE CAMPAIGN)</u> To discuss and decide whether and in what manner the Council should support the Campaign. Decision required: To agree the involvement of the Council and its volunteers in the campaign. Lead: Chair.</p>
651/23	<p><u>THE COUNCIL’S FLORAL DISPLAYS FOR 2024</u> To discuss and agree the Council’s Floral Displays for 2024. Decision required: To decide on the extent and location of the floral displays in the town. Leads: Chair and Town Team Manager.</p>

652/23	<p><u>SUPPORT FOR CROSSING ON LONDON ROAD</u> To review the letter tabled at the January 2024 Full Council meeting and delegated to this Committee to suggest amendments. Decision required: To update the letter to be sent to Norfolk Highways. Lead: Chair</p>
653/23	<p><u>HEALTH & SAFETY MATTERS</u> To update the Committee on any health & safety matters that have arisen since the last meeting. Decision required: To note the update. Leads: Councillor Chris Harvey and Officers.</p>
654/23	<p><u>CORRESPONDENCE</u> To update the Committee on any correspondence received. Decision required: To note the correspondence. Lead: Officers.</p>
655/23	<p><u>ACTION POINTS FROM PREVIOUS MEETINGS</u> To review the action points carried forward from previous meetings. Decision Required: To note the action points. Lead: Chair.</p>
656/23	<p><u>COMMUNITY ENGAGEMENT</u> To discuss and agree any consultation or media release required. Decision Required: To approve any media release that is required and to specify in what format the media release should take (social media posts and/or press releases). Lead: Chair.</p>
657/23	<p><u>COMMITTEE OFFICERS UPDATE</u> To receive any update from the Committee Officer since the agenda for this meeting was issued. Decision required: To note the update. Lead: Committee Officer.</p>