



THETFORD TOWN COUNCIL

TOWN CLERK: Maurice Howard

Council Offices
King's House
Thetford
Norfolk
IP24 2AP

Tel: 01842 754247

15th September 2015

FINANCE COMMITTEE

A meeting of this Committee will take place in the Council Chamber, King's House Thetford, on Tuesday 22nd September 2015, starting at 6.00 p.m.

Town Clerk

AGENDA

- 425/15 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS
To receive any additional interest not already registered.
- 426/15 APOLOGIES FOR ABSENCE
To receive.
- 427/15 MINUTES
To resolve the minutes of the Committee's meeting held on 21st July 2015 received by Full Council on 28th July 2015, to be confirmed as a true record and signed/initialled by the Chairman.
- 428/15 REVIEW OF ACTION POINTS
To review action points from the previous meeting.
- 429/15 MONTH FOUR AND FIVE REPORT AND PAYMENTS
To receive reports, approve the schedule of payments therein and to review actual versus budget (Month 5 report attached).
- 430/15 EXTERNAL AUDIT REPORT 2014-15
To formally receive and accept the completed audit report (see attached).
- 431/15 DEVELOPMENT OF FOUR YEAR FINANCIAL STRATEGY
To discuss areas under the responsibility of this Committee.

- 432/15 REVIEW OF DEBTORS AND POTENTIAL WRITE OFF ACTION
- To review the debtors list and consider any required action.
 - To agree changes to Financial Regulations as a result of the new Debtors Policy (see attached).
- 433/15 USE OF EARMARKED RESERVES
To consider the power of Committees to use reserves that have been designated for specific projects and recommend a process for the Council to follow in the future.
- 434/15 PURCHASE OF ISO CONTAINER
To gain retrospective approval for the purchase of an ISO container
- 435/15 CONTRACT RENEWALS DUE
To report on the outcome of the Internal Audit contract renewal.
- 436/15 INVESTMENT REVIEW
To review April 2015 report (attached) for the benefit of new Councillors.
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- 437/15 ITEMS OF URGENT BUSINESS
To table urgent business or information at the discretion of the Town Clerk. Any item is to be on an urgent operational matter.
- 438/15 PRESS RELEASES
To consider press releases arising from this meeting's agenda.