

MINUTES OF A MEETING OF THE HERITAGE & TOWN EVENTS COMMITTEE HELD IN KINGS HOUSE, THETFORD ON THURSDAY 7<sup>th</sup> APRIL 2022 STARTING AT 10:00AM

Present:

Councillors:

B J Canham, D M Crawford, J Hollis, B Tullett. S N H Wright (Vice Chair)

Officers in attendance:

David Brooks (V&C Officer), Chris Crimmen (Committee Secretary)  
Karen Robinson ( Committee Secretary)

MINUTES

863/21	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> None.
864/21	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Councillors S Dowling, J James and K Parker.  C Barreto and M Taylor were absent.
865/21	<u>MINUTES</u> <b>RESOLVED: The minutes of the Committee meeting held on 3<sup>rd</sup> February 2022 received by Full Council on 22<sup>nd</sup> February 2022, as a true record and signed/initialled by the Committee Chairman.</b>
866/21	<u>BUDGET REVIEW 2021/22</u> The V&C Officer asked Councillors to receive and discuss Budget 2021/22. He reported that there was no change from the last meeting, and the end of year figures will be available at the next meeting.
867/21	<u>MAYORAL EVENTS 2022</u> The V&C Officer reported on Mayor Making which takes place on 6 <sup>th</sup> May 2022. The Councillors will be robed in King's House and parade to The Guildhall. Whilst the new Mayor is being robed, there will be the Guildhall community choir. There will be stalls in the Market Place and a reception after the Mayor Making.
868/21	<u>CIVIC &amp; TOWN EVENTS 2022</u> The V&C Officer gave an update of the forthcoming Town Events calendar 2021/22 <u>Queen's Platinum Jubilee events 2<sup>nd</sup> - 5<sup>th</sup> June 2022</u> The V&C Officer has secured the musical acts for the Friday event. The entertainment for the Sunday street party has also been confirmed and the Council has now released information regarding the reservation of tables within the Market Place as has been done before at previous Jubilee celebrations. <u>River Day 16<sup>th</sup> July 2022</u> The Council is working in conjunction with Brecks Fen Edge & Rivers (BFER) to deliver this event. <u>Heritage 9<sup>th</sup>-18<sup>th</sup> September 2022</u> The V&C Officer had circulated a Heritage update report written by our Heritage & Events Officer, regarding performances that have been delivered to schools since our last meeting.

869/21	<p><u>GUILDHALL HERITAGE HUB</u>  <u>Guildhall Displays</u>  The Council will continue installing various displays as part of the Guildhall Heritage Hub. The latest being the installation of Cornell Fison’s portrait in the tearoom, which is part of the Norfolk Museum Service conservation project. The next portrait to be installed in the tearoom will be the Justice that used to hang in King’s House and will take pride of place on the opposite wall to the Judges Chair.</p> <p><u>Upcoming Heritage events</u>  Assizes Fair – 21<sup>st</sup> – 22<sup>nd</sup> May 2022  Tales of the Assizes play in Guildhall  Holmes &amp; Cable play  Several stalls – such as wooden spoon making  Possible WW2 event – 24<sup>th</sup> -26<sup>th</sup> June 2022, in conjunction with the Dad’s Army Museum  Literary Festival 12<sup>th</sup>-14<sup>th</sup> August 2022  Black History month – Dr Allan Glaisyer Minns</p>
870/21	<p><u>PROJECT PRIORITIES</u>  The V&amp;C Officer asked the Councillors to discuss and determine the main project priorities for 2022. After a discussion, the following project priorities were agreed as below:</p> <ul style="list-style-type: none"> <li>• The Heritage Trail</li> <li>• The Heritage Masterplan</li> <li>• The Guildhall Heritage Hub</li> </ul>
871/21	<p><u>COMMUNITY ENGAGEMENT</u></p> <ul style="list-style-type: none"> <li>• Queens Jubilee campaign will need to increase.</li> <li>• To promote the Mayor Making event</li> <li>• To promote the tearoom using media streams</li> </ul>
872/21	<p><u>COMMITTEE OFFICERS UPDATE</u>  None</p>
873/21	<p><u>EXCLUSION OF PRESS AND PUBLIC</u>  To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</p>
874/21	<p><u>HONOURED CITIZENS AWARDS 2022</u>  Councillors were asked to review the received nominations and decide who will be the recipients of the Honoured Citizens Awards 2022.  After a discussion, a vote was carried out and a decision was made by the committee.  <b>Resolved: Recipients agreed by committee</b></p>

Chairman