

MINUTES OF A MEETING OF THE HERITAGE & TOWN EVENTS COMMITTEE HELD IN KINGS HOUSE, THETFORD ON THURSDAY 9th JUNE 2022 STARTING AT 10:00AM

Present:

Councillors:

B Canham, D Crawford, S Dowling, J Hollis, J James (Chair),
B Tullett, S Wright (Vice Chair)

Officers in attendance:

D Brooks (V&C Officer), H Doyle (Engagement Officer)
K Robinson (Committee Clerk)

MINUTES

109/22	<p><u>ELECTION OF CHAIR OF HERITAGE & TOWN EVENTS COMMITTEE FOR MAYORAL YEAR 2022/23</u></p> <p>Councillor B Canham proposed and Councillor B Tullett seconded:</p> <p>RESOLVED: That Councillor J James be elected Chair of the Heritage & Town Events Committee for the Mayoral Year 2022/23.</p>
110/22	<p><u>ELECTION OF VICE CHAIR OF HERITAGE & TOWN EVENTS COMMITTEE FOR MAYORAL YEAR 2022/23</u></p> <p>Councillor D Crawford proposed and Councillor B Canham seconded:</p> <p>RESOLVED: That Councillor S Wright be elected Vice Chair of the Heritage & Town Events Committee for the Mayoral Year 2022/23.</p>
111/22	<p><u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u></p> <p>None.</p>
112/22	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>Councillor K Parker. Absent: Councillor C Barreto.</p>
113/22	<p><u>MINUTES</u></p> <p>RESOLVED: The minutes of the Committee meeting held on 7th April 2022 and 21st April 2022 received by Full Council on 26th April 2022, as a true record and signed/initialled by the Committee Chairman.</p>
114/22	<p><u>BUDGET REVIEW 2022/23</u></p> <p>The V&C Officer updated the Committee and informed them that there is no further update, currently, as the Finance Officer is still preparing the year-end figures.</p> <p>The budget review to be discussed at the next meeting.</p>
115/22	<p><u>MAYORAL EVENTS 2022</u></p> <p>To receive an update of the Mayoral Events calendar 2022/23.</p> <p>The Committee discussed the Mayor-Making event on 6th May 2022 and were pleased to hold the event following two years of Covid restrictions.</p>

	<ul style="list-style-type: none"> • The Civic ceremony and parade were within budget restraints. • Civic Officer permitted to send limited number of invites. • The Guildhall Choir was praised. • Usage of the Small Court and Large Court in the Guildhall. <p>The update was noted.</p>
116/22	<p><u>CIVIC & TOWN EVENTS 2022</u></p> <p>The Committee Officer updated the Committee, and a full discussion took place:</p> <p>Review:</p> <p>Queen's Platinum Jubilee events 2nd - 5th June 2022.</p> <ul style="list-style-type: none"> • Positive comments received, verbally, but negative comments received via social media. Staff were thanked by the Councillors. • 2nd June 2022 - National requirement. Raising of Union Flag, Queen's Proclamation read by the Town Crier, Toast to the Queen, and the lighting of the Jubilee Beacon. <p>It was suggested that some aspects of activities lacked use of microphone to inform the attending public.</p> <ul style="list-style-type: none"> • 3rd June 2022 - Budget was set in November 2021 and the music event was to take place on the Market Place, as the agreed activity. • 4th June 2022 – "Jubilee Market" replaced "Foods of the Commonwealth Market", and it was agreed that attendance to this event was disappointing. • 5th June 2022 - Street Party – 58 tables reserved. Yellow weather warning was issued, and the event was cancelled. However, those who had reserved tables were refunded their table reservation fees and given the option to attend a performance by the Guildhall Singers. Two hundred people attended, and the Council received much praise. <p>Upcoming Events:</p> <p>The Committee Officer reminded the Committee that the two events highlighted were not designated Town Events by the H&TE Committee for 2022, however, they were events that The Council was keen to support.</p> <ul style="list-style-type: none"> • River Day – 16th July 2022. BFER are the lead for this event and Thetford Town Council are to assist. • Creative Carnival – August 2022. This is a literary and creative arts-based programme of events scheduled for August that Town Council Venues Team will be involved in, as we are one of the participants, delivering some activities and events. <p>Update was noted.</p>
117/22	<p><u>GUILDHALL HERITAGE HUB</u></p> <p>The Committee Officer updated the Committee and discussed:</p> <ul style="list-style-type: none"> • Guildhall Displays – Table wraps completed in the Guildhall Tearoom. • Meeting with Sikh partners scheduled for following week and hoped that the theming of the Singh Room can be progressed in forthcoming weeks. • Black History month – Dr Allan Glaisyer Minns. <p>The Mayor reported that there was no further update she could provide at the present time.</p>

	<p>Action Points:</p> <ul style="list-style-type: none"> • Councillor Wright to contact the University of East Anglia lecturer for information in respect of Thomas Paine for a future display/leaflet. • Staff training – Staff to undergo in-house training to improve their knowledge of the history and heritage of some of the Guildhall displays. <p>Update noted.</p>
	<p><u>COMMUNITY ENGAGEMENT</u></p> <p>The Committee Officer welcomed H Doyle to the Council, who is responsible for updating social media.</p> <p>Action point: The Committee Officer to contact members of the public, musicians, performers etc for potential assistance with Thetford Town Council events.</p>
119/22	<p><u>COMMITTEE OFFICERS UPDATE</u></p> <p>None.</p> <p>Action Point: Civic Links/ Twinning Towns to be added to next agenda.</p>

Chairman