



THETFORD TOWN COUNCIL

Thetford Town Council Is Seeking Quotations for the Supply and Installation of a Heating, Ventilation and Air Conditioning (HVAC) System in the Carnegie Room, Cage Lane, Thetford

TTC/15/007

Specification:

To supply and install an air heat recovery system with air conditioning, to be roof mounted and ducted through the exterior wall to service the main auditorium and bar/foyer. In addition to supply two wall-mounted heat pump units (or alternative provision) to service the upper training room.

All works must be completed between Monday 28th September 2015 & Friday 9th October 2015.

All those submitting a tender are expected to undertake an evaluation of the area in question prior to submission.

You will be required to ensure compliance and obtain all necessary planning and licensing permissions (as required) for this project if successful.

Quotation Requirements:

A fully costed quotation, copies of public liability insurance, health and safety policy, method statement and risk assessment.

All quotations must be submitted in inner sealed envelopes to be marked; '**Tender - Carnegie Heating System**' for the attention of Maurice Howard, Town Clerk, Thetford Town Council.

Postal Address:

Thetford Town Council, Kings House, King Street, Thetford, IP24 2AP.

Tender Deadline Date:

Quotations must be received by **5pm Friday, 24th July 2015.**

Contact name and number for premises viewing or further information:

David Brooks, Thetford Town Council Venues Manager, 07553 388554.

Details of the winning contract will be published IAW Local Government Transparency Code 2015.