

CLIENT:	Thetford Town Council
PROPERTY:	The Carnegie, Cage Lane, Thetford
PROJECT TITLE:	Phase 1 Roof Renewal – Auditorium & Stage Areas
PROJECT NUMBER:	111250

1.0 TENDERS

- 1.1 Competitive tenders were invited from approved installers of the specified roofing system and via Gov.uk’s Contracts Finder (for equal/approved roofing systems).
- 1.2 The 5no. tenders were received are listed below, with a 6th arriving after the cut-off date so discarded as per Financial Regulations:

Tenderer Number	Price £
1	68,970.57
2	74,541
3	64,951
4	91,044
5	89,482

- 1.3 Tenders were opened by Cllr Brenda Canham with Cllr Denis Crawford and Town Clerk present.
- 1.4 Tenders were scanned and sent to the Council’s agent Hamson Barron Smith Ltd on 21/06/2022 for this evaluation and recommendation.
- 1.5 The defects liability period is Six Months.
- 1.6 The pre-tender estimate dated 9/5/22 was £70,000 for a Fixed Price tender.
- 1.7 The recommended tender is within 8% of the estimate.
- 1.8 The recommended tender included the £5000 contingency sum.

2 EXAMINATION OF THE TENDER (S)

The tender documents submitted by the lowest tenderer, **Contractor 3** have been examined in detail and found to be arithmetically correct.


3 PROGRAMME

The anticipated contract period for the works is 6 weeks. Upon awarding the contract the successful contractor will be required to issue a programme of works to demonstrate completion within this period.

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4 CONCLUSIONS

That the tender submitted by **Contractor 3** in the sum (Fixed Price tender) of **£64,951.00**, with a Contract Period of **6 weeks**, is considered to represent the best value for money and is considered to be satisfactory as the basis for a Contract.

NPS GROUP	
Signed:	
Name:	Mark Payne (Senior Surveyor)
Date:	24/6/22

For and on behalf of Hamson Barron Smith Ltd

CLIENT	
Signed:	
Name:	
Date:	