



THETFORD TOWN COUNCIL

TOWN CLERK: Tina Cunnell

Council Offices
King's House
Thetford
Norfolk
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14th September 2016

FINANCE COMMITTEE

A meeting of this Committee will take place in the Council Chamber,
King's House Thetford, on Tuesday 20th September 2016, starting at 6.00 p.m.

Town Clerk

AGENDA

- 248/16 **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**
To receive any additional interest not already registered.
- 249/16 **APOLOGIES FOR ABSENCE AND NEW MEMBERS**
To receive.
- 250/16 **MINUTES**
To confirm as the minutes of the committee meeting held on the 21st June 2016, received by Full Council on the 28th June 2016, as a true record and be signed/initialled by the Chairman.
- 251/16 **REVIEW OF ACTION POINTS**
To review the last meetings action points.
- 252/16 **FINANCIAL REPORTS FOR JULY AND AUGUST 2016**
To receive and approve financial reports and the schedule of payments contained therein.
- 253/16 **EXTERNAL AUDIT REPORT**
The conclusion of the audit process for 2015/16 and the Notice of the Conclusion of the Audit and the Right to Inspect the Annual Return

- 254/16 INVESTMENTS
To consider whether to now invest £160,000 in equities
- 255/16 BUDGETING PARAMETERS FOR 2017-18
To discuss the basis for budget setting for 2017-18 and the strategy for the years 2018-19 and 2019-20.
- 256/16 FIXED ASSET DISPOSAL POLICY AND SCHEDULE
To receive and approve the policy and disposal schedule.
- 257 /16 ALLOTMENT FINANCE
To consider a request from the Allotment Committee for discussion of allotment budget and funding from reserves for the fencing between Icknield Way allotments and the cemetery.
- 258 /16 CEMETERY CHAPEL REPAIRS
To consider a request from the Cemetery Committee for funding from the Property Repair Reserve for essential works on the Cemetery Chapel.
- 259 /16 TRANSFER OF CONTINGENCY RESERVE
To consider a request from the VEM Committee to transfer £3,390 from the remaining Contingency Reserve to the Markets cost centre to cover 6 months operational charges from Breckland. The balance to be renamed the Market Place Reserve.
- 260 /16 CONTRACT RENEWAL UPDATE
To note contracts that have gone out to tender, their value, progress and financial source and to review contract renewals.
- 261/16 REVIEW OF DEBTORS AND POTENTIAL WRITE OFF ACTION
To review the debtors list and consider any required action.
- 262/16 ITEMS OF URGENT BUSINESS
To table urgent business or information at the discretion of the Acting Town Clerk. Any item is to be on an urgent operational matter.
- 263/16 PRESS RELEASES
To consider press releases arising from this meeting's agenda.