



**LOCAL GOVERNMENT ACT 1972
NOTICE OF A MEETING OF
THETFORD TOWN COUNCIL
HERITAGE & TOWN EVENTS COMMITTEE**

YOU ARE HEREBY SUMMONED TO ATTEND THE HERITAGE & TOWN EVENTS COMMITTEE MEETING WHICH WILL BE HELD IN THE COUNCIL CHAMBER, KINGS HOUSE, THETFORD, ON THURSDAY 4th August 2022, STARTING AT 10.00 A.M.

MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND THE MEETING. A RECORDING OF THE MEETING CAN ALSO BE VIEWED ON <https://bit.ly/ttceventsyoutube> USUALLY WITHIN 5 WORKING DAYS AFTER THE MEETING HAS BEEN HELD.

Tina Cunnell BSc (Hons)
Town Clerk
28th July 2022

AGENDA

242/22	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> To receive any declarations of interest.
243/22	<u>APOLOGIES FOR ABSENCE</u> To receive apologies.
244/22	<u>MINUTES</u> To confirm the minutes of the Committee meeting held on 9th June 2022 received by Full Council on 28th June 2022, as a true record and be signed/initialled by the Committee Chairman. Decision Required: To agree the accuracy of minutes. Lead: Committee Clerk.
245/22	<u>ACTIONS FROM THE PREVIOUS MEETING</u> To receive updates on Action Points from previous meeting. Action Points: <ul style="list-style-type: none">• Councillor Wright to contact the University of East Anglia lecturer for information in respect of Thomas Paine for a future display/leaflet.• Staff training – Staff to undergo in-house training to improve their knowledge of the history and heritage of some of the Guildhall displays. Decision Required: To note progress. Lead: Chair.
246/22	<u>FINANCIAL REPORT UPDATE</u> To receive the Heritage and Town Events Committee Financial Report for the period ended 31st July 2022. Decision Required: To discuss and note the Financial Report. Lead: Chair.

247/22	<p><u>MAYORAL EVENTS 2022</u> To receive an update of the Mayoral Events calendar 2022/23.</p> <p>Decision Required: To note the update. Leads: Chair & Civic Officer.</p>
248/22	<p><u>CIVIC & TOWN EVENTS 2022</u> To receive an update of the following specific events:</p> <p>Upcoming Civic Events</p> <ul style="list-style-type: none"> • Battle of Britain Reception. <p>Upcoming Events</p> <ul style="list-style-type: none"> • Heritage Festival – September 2022. • Christmas Lights – December 2022. <p>Decision Required: To note the update. Leads: Chair & Committee Officer.</p>
249/22	<p><u>TOWN EVENTS 2023/24</u> To discuss proposals for the Town Events Schedule for 2023/24, required for the budget setting process.</p> <p>Decision Required: To agree schedule of events to format and cost for next committee meeting. Lead: Chair.</p>
250/22	<p><u>HERITAGE TRAIL LEAFLET</u> To receive an update on the preparation of the Heritage Trail leaflet.</p> <p>Decision Required: To note the update. Lead: Councillor S Wright.</p>
251/22	<p><u>CIVIC LINKS / TWINNING TOWNS</u> Understanding the current status of the Twinning arrangements and the Council going forward. To discuss any actions and approval of official visit to Skawina in September 2022.</p> <p>Decision Required: To agree any actions and approval of official visit to Skawina in September 2022. Lead: Chair.</p>
252/22	<p><u>COMMITTEE PRIORITIES FOR FINANCIAL YEAR 2023/24</u> To discuss and agree committee priorities and identify the possible funding.</p> <p>Decision: To agree the committee priorities for 2023/24 and to identify the appropriate funding. Lead: Chair.</p>
253/22	<p><u>COMMUNITY ENGAGEMENT</u> To discuss and agree any consultation or media release required.</p> <p>Decision Required: To approve any agreed communications. Lead: Chair.</p>
254/22	<p><u>COMMITTEE OFFICERS UPDATE</u> To update any information since the agenda was released.</p> <p>Decision Required: None. Lead: Committee Officer.</p>