



LOCAL GOVERNMENT ACT 1972
NOTICE OF A MEETING OF
THETFORD TOWN COUNCIL HERITAGE & TOWN EVENTS COMMITTEE

YOU ARE HEREBY SUMMONED TO A HERITAGE & TOWN EVENTS COMMITTEE
MEETING OF THETFORD TOWN COUNCIL AT THE CARNEGIE, CAGE LANE, THETFORD
ON THURSDAY 1ST JULY 2021 STARTING AT 10.00 A.M.

MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND THE
MEETING SUBJECT TO COVID 19 RESTRICTIONS BY APPLYING TO THE TOWN CLERK
PRIOR TO THE MEETING OR CAN VIEW BY LIVE STREAMING ON

<https://bit.ly/ttceventsyoutube>

Tina Cunnell BSc (Hons)
Town Clerk
23rd June 2021

AGENDA

138/21	<u>ELECTION OF CHAIR AND VICE CHAIR</u> To receive nominations.
139/21	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> To receive any declarations.
140/21	<u>APOLOGIES FOR ABSENCE</u> To receive apologies.
141/21	<u>MINUTES</u> To confirm the minutes of the Committee meeting held on 8 th April 2021 received by Full Council on 27 th April 2021, as a true record and signed/initialed by the Committee Chairman. Decision Required: To agree the accuracy of the minutes. Lead: Minute Secretary.
142/21	<u>HERITAGE & EVENTS OFFICER</u> To receive a verbal presentation. Decision Required: None. Lead: VEM Manager and Heritage & Events Officer.
143/21	<u>TOWN EVENTS 2022</u> To discuss forward planning of events in 2022. <ul style="list-style-type: none">• Town Events x 4• Queen's Platinum Jubilee. Decision Required: None. Lead: VEM Manager.
144/21	<u>QUEEN'S JUBILEE TREE 2022</u> To discuss ideas. Decision Required: To agree a proposal to recommend to Full Council. Lead: Chair.

145/21	<p><u>CIVIC EVENTS 2021</u> To receive an update of the Civic Events Calendar 2021/22. Decision Required: To note the update. Lead: Civic Officer.</p>
146/21	<p><u>CIVIC POLICY</u> To discuss proposal to the roles of the Civic/Mayor's Officers.</p> <ul style="list-style-type: none"> • Civic Officer • Mayor's Officer • Town Crier • Sword Bearer • Mace Bearer <p>Decision Required: To discuss and resolve any agreed amendments. Lead: Chair.</p>
147/21	<p><u>COMMUNITY ENGAGEMENT</u> To discuss and agree any consultation or media release required. Decision Required: To approve any agreed communications. Lead: Chair.</p>
148/21	<p><u>COMMITTEE OFFICERS UPDATE</u> To receive any update from the Committee Officer since the issue of the agenda. Decision Required: None. Lead: VEM Officer.</p>