



## **THETFORD TOWN COUNCIL**

TOWN CLERK: Tina Cunnell BSc (Hons)

Tel: 01842 754247

31<sup>st</sup> May 2017

Council Offices  
King's House  
Thetford  
Norfolk  
IP24 2AP

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### **AMENITIES, LAND AND PROPERTY COMMITTEE**

A meeting of this Committee will take place at the Council Chamber, King's House, Thetford, on **Wednesday 7<sup>th</sup> June 2017 starting at 2.00 p.m.**

Town Clerk

### **AGENDA**

- 79/17      **ELECTION OF COMMITTEE CHAIRMAN AND VICE CHAIRMAN FOR THE MAYORAL YEAR 2017/18**  
To receive nominations.
- 80/17      **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY/NON-PECUNIARY INTERESTS**  
To receive any additional interest not already registered.
- 81/17      **APOLOGIES FOR ABSENCE**  
To receive apologies.
- 82/17      **MINUTES**  
To confirm the minutes of the Committee's meeting held on the 3<sup>rd</sup> May 2017, received by Council on 30<sup>th</sup> May 2017. To be confirmed as a true record and signed/initialled by the Committee Chairman.
- 83/17      **ACTION POINTS & UPDATES**  
Chairperson/ALP Officer updates on last month's action points included in supporting documents.
- 84/17      **HEALTH AND SAFETY**  
Receive report on Castle Motte steps and consideration of commissioning an additional external health and safety report.
- 85/17      **TO CONSIDER QUOTES FOR THE CONDITION SURVEY AND PREPARATION OF A MAINTENANCE PLAN FOR THE EXTERNAL AREAS OF THE GUILDHALL AND THE BRITISH LEGION**  
To discuss and agree.

- 86/17 TO CONSIDER ADDITIONS TO THE CHRISTMAS LIGHTS SCHEME  
To discuss and agree.
- 87/17 SMALL GRANTS REQUEST  
To consider application from Croxton Rd Community Association
- 88/17 PLAY PARKS  
To receive an update on community consultation and choose preferred play park design for Harriet Martineau under 8's area.
- 89/17 OPEN SPACE MANAGEMENT
- To receive a report on the quotes for revised fencing plan for Ford Meadow.
  - To consider the draft maintenance plan and management plan for Castle Park.
  - To receive feedback from the initial consultations on improving and greening the market square.
  - To consider the process for the management of illegal fly grazing on council land.
  - To receive a report on the traveller eviction and consider the process for management of travellers on council land.
  - To consider more informal arrangements for selling Town Council wood.
- 90/17 MAINTENANCE PLANNING AND MANAGEMENT OF ADDITIONAL WORKLOAD  
To consider outline options for increasing the capacity of the council for managing the increased workload created by the detailed maintenance and development plans.
- 91/17 CORRESPONDENCE  
Correspondence for consideration.
- 92/17 ITEMS OF URGENT BUSINESS  
At the discretion of the ALP Officer to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.
- 93/17 PRESS RELEASES  
To consider any press release arising from this meeting's agenda.
- 94/17 EXCLUSION OF PRESS AND PUBLIC  
To give consideration to resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for the remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 95/17 COUNCIL LEASES  
To receive an update on issues related to leases.