



**LOCAL GOVERNMENT ACT 1972**  
**NOTICE OF A MEETING OF**  
**THETFORD TOWN COUNCIL AMENITIES COMMITTEE**

YOU ARE HEREBY SUMMONED TO ATTEND THE AMENITIES COMMITTEE MEETING WHICH WILL BE HELD IN THE COUNCIL CHAMBER, KINGS HOUSE, ON WEDNESDAY 5th OCTOBER 2022 STARTING AT 2.00 PM

MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND THE MEETING. A RECORDING OF THE MEETING CAN ALSO BE VIEWED ON <https://bit.ly/ttceventsyoutube> USUALLY WITHIN 5 WORKING DAYS AFTER THE MEETING HAS BEEN HELD

Tina Cunnell BSc (Hons)  
Town Clerk  
30th September 2022

**AGENDA**

329/22	<b><u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u></b> To receive any additional interest not already registered.
330/22	<b><u>APOLOGIES FOR ABSENCE</u></b> To receive.
331/22	<b><u>MINUTES</u></b> To confirm the minutes of the Amenities Committee meeting held on 7th September 2022, which were received by Council on 27th September 2022 as a true record and be signed/initialled by the Committee Chairman. Decision required: To agree accuracy of minutes. Lead: Committee Clerk.
332/22	<b><u>COMMITTEE OFFICER'S REPORT</u></b> To receive and discuss the report from officers. Decision required: To note the report. Lead: Committee Officer.
333/22	<b><u>FINANCIAL REPORT UPDATE</u></b> To receive and discuss the Amenities Financial Report. Decision required: To note the financial report. Lead: Finance Officer.
334/22	<b><u>BUDGET PROJECTION TO 31 MARCH 2023</u></b> To review and discuss the budget projection to 31 March 2023 to identify any changes that need to be taken into account.

	<p>Decision required: To note the update and identify actions required to ensure that the projected budget is fully funded. Leads: Chairman and Finance Officers.</p>
335/22	<p><b><u>APPROVAL OF SMALL GRANTS</u></b> To approve the small grant application. Decision required: To approve the small grant application received. Lead: Chairman.</p>
336/22	<p><b><u>GRAZING TENDER</u></b> To discuss the revised criteria for the grazing tender taking into account comments made by the Committee at its previous meeting. Decision required: To agree the revised tender document. Lead: Chairman.</p>
337/22	<p><b><u>FORMALISATION OF THE NATURAL BREACH (FISH PASS) TENDER</u></b> To consider the options, funding and tenders received. Decisions required:</p> <ul style="list-style-type: none"> <li>• To consider what options to pursue based on tendered submissions (do nothing, reinstate the breach with no notch, reinstate with notch).</li> <li>• To consider how the option selected will be funded and what other possible funding choices are available to the Council.</li> <li>• To select a preferred supplier if decided to proceed with the tender.</li> </ul> <p>Lead: Chairman.</p>
338/22	<p><b><u>COMMITTEE OFFICERS UPDATE</u></b> To receive any update from the Committee Officer since the issue of the agenda. Decision required: None. Lead: Committee Officer.</p>
339/22	<p><b><u>COMMUNITY ENGAGEMENT</u></b> To discuss and agree any consultation or media release required. Decision Required: To approve media release if required. Lead: Chairman.</p>
340/22	<p><b><u>EXCLUSION OF PRESS AND PUBLIC</u></b> To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Decision required: Whether or not to exclude the press and public. Lead: Chairman.</p>
341/22	<p><b><u>REVIEW OF TOILET CLEANING AND KEY HOLDING CONTRACTOR TENDER</u></b> To review the current toilet cleaning and key holding contractor tender and to decide on a way forward. Decision required: To consider what options are available to the Council and to propose a way forward. Lead: Chairman and Officers.</p>