



## **THETFORD TOWN COUNCIL**

TOWN CLERK: Tina Cunnell BSc (Hons)

Council Offices  
King's House  
Thetford  
Norfolk  
IP24 2AP

Tel: 01842 754247

17<sup>th</sup> January 2018

### **FINANCE COMMITTEE**

A meeting of this Committee will take place in the Council Chamber, King's House Thetford, on Tuesday 23<sup>rd</sup> January 2018, starting at 6.00 p.m.

Town Clerk

#### **AGENDA**

- 651/17      **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**  
To receive any additional interest not already registered.
- 652/17      **APOLOGIES FOR ABSENCE**  
To receive.
- 653/17      **MINUTES**  
To confirm as the minutes of the committee meeting held on the 21<sup>st</sup> November 2017, received by Full Council on the 28<sup>th</sup> November 2017, as a true record and be signed/initialled by the Chairman.
- 654/17      **FINANCIAL REPORT FOR MONTH 8 AND 9 INCLUDING 9 MONTH YEAR  
END PROJECTION**  
To receive and approve the financial report and the schedule of payments contained therein.
- 655/17      **INVESTMENTS**  
To receive an update.
- 656/17      **REVIEW OF THE EFFECTIVENESS OF INTERNAL CONTROL**  
To receive a report from a meeting 8<sup>th</sup> December 2017 (see attached report).
- 657/17      **REVIEW OF FINANCIAL REGULATIONS**  
To agree any updates.

- 658/17      YEAR END TRANSFERS TO RESERVES.  
To remind committees to identify required transfers to reserves and the reason for the transfer.
- 659/17      SALE OF ASSETS  
To note sale of unused assets.
- 660/12      RURAL DEVELOPMENT PROGRAMME for ENGLAND (RDPE)  
To request the Finance Committee that the Council is willing to act as recipient of any RDPE funding the Council may get as a result of the funding bid for works on the Little Ouse which the Council will be bidding for in conjunction with other partners.
- 661/17      CONTRACTS UPDATE  
To note contracts out to tender, their value, progress, financial source and payments pending.
- 662/17      REVIEW OF DEBTORS AND POTENTIAL WRITE OFF ACTION  
To review the debtors list and consider any required action.
- 663/17      CORRESPONDENCE  
To be noted and considered.
- 664/17      ITEMS OF URGENT BUSINESS  
To table urgent business or information at the discretion of the Town Clerk. Any item is to be on an urgent operational matter.
- 665/17      COMMUNITY ENGAGEMENT  
To discuss and agree any consultation or media release required.