

MINUTES OF THE MEETING OF THE FULL COUNCIL HELD IN THE
CARNEGIE, CAGE LANE THETFORD ON TUESDAY 28th SEPTEMBER 2021
STARTING AT 7.00 P.M.

Present:

Councillors:

R F W Brame, B J Canham C Harvey, D J Hodgkinson, J Hollis,
J James, T Jermy, M Robinson, M Taylor, B Tullett, S N H Wright.

Officers in attendance:

Tina Cunnell Town Clerk, Alan Yorke Deputy Town Clerk,
Chris Crimmen Committee Secretary

OPEN FORUM QUESTIONS PRESENTED BY THE PUBLIC

There were no questions.

374/21	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> None.
375/21	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Councillors C Barreto, M P Brindle and C R P Burnett.
376/21	<u>MINUTES</u> RESOLVED: The minutes of the Full Council Meeting held on 29th July 2021, excepting those items dealt with following the exclusion of press and public, which are to be addressed under agenda number 359/21, to be confirmed as a true record and signed/initialed by the Mayor.
	<u>COMMITTEE MINUTES</u> To receive the following: A) <u>Heritage & Town Events Committee (minutes 244/21 – 254/21) 19/08/2021</u> RESOLVED: The Heritage & Town Events minutes were adopted as presented. B) <u>Amenities Committee (minutes 264/21 – 280/21) 08/09/2021</u> RESOLVED: The Amenities Committee minutes were adopted as presented. C) <u>Cemetery Committee (minutes 281/21 – 289/21) 09/09/2021</u> RESOLVED: The Cemetery Committee minutes were adopted as presented. D) <u>Allotment Committee (minutes 290/21 – 304/21) 09/09/2021</u> RESOLVED: The Allotment Committee minutes were adopted as presented. E) <u>Venues & Communications Committee (minutes 327/21 – 337/21) 15/09/2021</u> RESOLVED: The Venues & Communication minutes were adopted as presented. F) <u>Finance Committee (minutes 338/21 – 351/21) 21/09/2021</u>

	<p>RECOMMENDATION: That Thetford Town Council approve the making of the payments A-E (See Appendix A).</p> <p>RESOLVED: The Finance Committee recommendation and minutes were adopted as presented.</p> <p><u>G) Planning Committee (minutes 352/21 – 364/21) 21/09/2021</u></p> <p>RESOLVED: The Planning Committee minutes were adopted as presented.</p> <p><u>H) Personnel Committee (minutes 365/21 – 373) 22/09/2021</u></p> <p>RESOLVED: The Personnel Committee minutes were adopted as presented.</p>
378/21	<p><u>MAYOR'S REMARKS AND REPORT</u></p> <p>Mayor of Thetford Councillor Mike Brindle had sent his apologies for the meeting but reported the following engagements.</p> <p><u>July</u></p> <p>31 The Thomas Paine Hotel 8th Birthday Celebrations</p> <p><u>August</u></p> <p>10 Relaunch of Keystone Men's Shed & Art Café</p> <p>14 The Mayor of Watton's Civic Service</p> <p>15 VJ Day wreath laying</p> <p>21 BBQ at RAF Mildenhall in honour of new Mayors & Chairmen</p> <p><u>September</u></p> <p>4 Norfolk County Council Chairman's Reception</p> <p>6 The High Sheriff of Norfolk's Reception</p> <p>9 Royal British Legion Presidents Reception</p> <p>10 Autumn Reception at RAF Lakenheath</p> <p>11 Thetford Garden & Allotment Club Annual Show & Prizegiving</p> <p>12 Battle of Britain Service</p> <p>Battle of Saragarhi wreath laying</p> <p>Mayor of Diss Civic Service</p> <p>17 Aid Matters in Thetford Film Screening of 'The Kite Runner'</p> <p>23 Annual Formal Reception at RAF Honington</p> <p><u>Deputy Mayor of Thetford Councillor Jane James</u></p> <p><u>August</u></p> <p>31 Official welcome meeting for New Minister Rev David McAloon at the Methodist Church</p> <p><u>September</u></p> <p>17 Breckland Joint Chairmen's Twilight Supper</p> <p>26 Mayor of Stowmarket's Civic Service</p>
379/21	<p><u>TOWN COUNCIL REPRESENTATIVES ON OTHER BODIES</u></p> <p>Councillor S Wright reported on the Greater Thetford Partnership meeting on 3rd September 2021 he had attended on behalf on Councillor M Robinson. He reported the Flagship Group had carried out a consultation with residents of the Abbey estate in Thetford to shape the future of their community. After the first step of consultation in June, local people are being invited to give their views on three possible options and solutions which have been developed based on community feedback.</p> <p>At this point Councillor M Taylor left the meeting.</p>
380/21	<p><u>ST PETERS MEANWHILE USE</u></p>

	<p>The Town Clerk asked Councillors to agree in principle the further progression of education as a meanwhile use for St Peters as part of the restoration project bid. Engaging with Historic England and Heritage Lottery Fund the project will work as a “hub and spoke” model, where St Peter’s is the hub for learning, and the spokes are opportunities for hands-on experience and pathways to employment through key partners supporting the initiative in multiple sectors. The Keystone Development Trust reached out to Thetford Town Council about a construction and STEM skills training usage they envisioned for St Peter’s. There followed a discussion and Councillor R Brame proposed and Councillor T Jermy seconded:</p> <p>RESOLVED: That Thetford Town Council progress the development of the restoration bid by agreeing that the Church to be used for educational purposes.</p>
381/21	<p><u>COMMITTEE QUORUMS</u></p> <p>The Deputy Town Clerk circulated a paper and asked Councillors to review and agree each committee quorum as required in the Standing Orders. He had prepared three options for the Council to consider. There followed a discussion and Councillor T Jermy proposed and Councillor R Brame seconded:</p> <p>RESOLVED: That Thetford Town Council agree the quorum for each Committee be set at a minimum of 3 members, which is in accordance with the Standing Orders. This does not take into account the membership size of the Committee. However, Committees may alter their quorums by stipulating the quorum size in their Terms of Reference.</p>
382/21	<p><u>SOLAR POWER</u></p> <p>The Town Clerk asked Councillors to discuss and agree whether the installation of solar power could forward the Councils environment strategy goals and to initiate further investigation into potential gains and funding opportunities. Supporting documents on an Opportunity Audit by SaveMoneyCut Carbon had been forwarded to Councillors and there followed a discussion. Councillor J James proposed and Councillor R Brame seconded:</p> <p>RESOLVED: That Thetford Town Council agree in principle to solar power options to buildings and allow further investigation of impact, financial implications, and funding options.</p>
383/21	<p><u>COMMUNITY ENGAGEMENT</u></p> <p>None.</p>
384/21	<p><u>COMMITTEE OFFICERS UPDATE</u></p> <p>None.</p>
385/21	<p><u>EXCLUSION OF PRESS AND PUBLIC</u></p> <p>To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</p>
386/21	<p><u>COMMITTEE MINUTES</u></p> <p>Councillors received and adopted the minutes recorded below the line.</p>

Chairman.