

A MEETING OF THE CEMETERY COMMITTEE HELD  
AT THE CARNEGIE, CAGE LANE, THETFORD ON  
THURSDAY 15<sup>th</sup> JULY 2021, STARTING AT 10.00 AM

Councillors  
B J Canham, C Harvey, J Hollis, D J Hodgkinson.

Officers:  
David Brooks V&C Officer, Chris Crimmen Committee Secretary,  
Nick Thompson Cemetery Officer.

MINUTES

197/21	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> None.
198/21	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Councillor D M Crawford.
199/21	<b><u>MINUTES</u></b> <b>RESOLVED: The minutes of the committee meeting held on 16th June 2021 which were received by Full Council on 30th June 2021, as a true record and be signed/initialled by the Chairman.</b>
200/21	<u>ACTIONS FROM PREVIOUS MEETING</u> <ol style="list-style-type: none"> <li>1. Contractors are now working at the Cemetery in the works area to dismantle the garage.</li> <li>2. The headstones in plots A B and C have all been inspected and they all passed the test.</li> <li>3. The separate memorial rights need more information before being reviewed again.</li> <li>4. The burial of the multiple ashes request has been withdrawn.</li> <li>5. The Ashes wall is the subject of agenda item 202/21.</li> <li>6. Bereavement Café will need more information and will be discussed again.</li> <li>7. The V&amp;C Officer will buy umbrellas with the Town Council logos from the maintenance budget.</li> </ol>
201/21	<u>CEMETERY OFFICERS REPORT</u>  The Cemetery Officer reported:  Water Testing: The chemical data results for this month are within the general range recorded for the monitoring period and there is no cause for concern. Quarterly monitoring will continue which will increase the volume of data available and provide more information as required going forward.  Cemetery Tasks: As the Council testing of memorials continues the Council will continue to try and contact relatives but moving forward the council gives three months' notice as per the memorial policy and will lay these down in the most possible and safest manner.

	<p>The flower barrels and planters have now been planted on site for the summer season and there have been some positive comments from the public. This has been possible through the kind donation from a local business.</p> <p>The Burial Administrator had submitted a report that shows the Council has carried out 42 interments. 17 were ashes and 25 burials. March and June have been the busiest months so far with 18 burials over both months with March being the quietest month with 3 interments.</p>
202/21	<p><u>CEMETERY PRIORITY SETTING 2022/23</u></p> <p>The V&amp;C Officer asked councillors to discuss and agree any Cemetery Priorities for 2022/23. There were two priorities going forward for 2022/23:</p> <ul style="list-style-type: none"> <li>• Ashes Sanctum - The Cemetery Officer had identified a circular memorial which has 32 vaults that can take up to 3 remains and this was favoured by councillors. It was agreed to carry out a full costing of this project which will include the cost of the memorial, the groundwork and all associated costs. This report will include a comprehensive breakdown of the expected income from this project.</li> <li>• Cemetery Chapel Toilets – This project has been on hold for some time as it was subject to a shortfall in budget funding. It was agreed to include the Priorities for 2022/23 and review as part of the next year budget setting.</li> </ul> <p>After a discussion Councillor J Hollis proposed and Councillor C Harvey seconded:  <b>RESOLVED: That the Cemetery Committee agree the Cemetery Committee priorities for 2022/23 are:</b></p> <ul style="list-style-type: none"> <li>• <b>The complete a full costing of the Ashes Sanctum in the cemetery.</b></li> <li>• <b>To complete the toilet in the Chapel Porch.</b></li> </ul>
203/21	<p><u>COMMITTEE OFFICERS UPDATE</u></p> <p>None.</p>
204/21	<p><u>COMMUNITY ENGAGEMENT</u></p> <p>None.</p>