



LOCAL GOVERNMENT ACT 1972  
NOTICE OF A MEETING OF THETFORD TOWN COUNCIL  
YOU ARE HEREBY SUMMONED TO ATTEND THE AMENITIES  
COMMITTEE MEETING ON WEDNESDAY 7<sup>th</sup> JULY 2021 STARTING  
AT 2.00 PM. AT THE CARNEGIE, CAGE LANE, THETFORD.

MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS  
CAN ATTEND THE MEETING SUBJECT TO COVID 19 RESTRICTIONS BY  
APPLYING TO THE TOWN CLERK PRIOR TO THE MEETING OR CAN VIEW  
<https://bit.ly/ttceventsyoutube>

Tina Cunnell BSc (Hons)  
Town Clerk  
1<sup>st</sup> July 2021

AGENDA

158/21	<b><u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u></b> To receive any declarations of interest.
159/21	<b><u>APOLOGIES FOR ABSENCE</u></b> To receive apologies.
160/21	<b><u>MINUTES</u></b> To confirm the minutes of the Amenities Committee meeting held on 2 <sup>nd</sup> June 2021 received by Council on 30 <sup>th</sup> June 2021. To be confirmed as a true record and signed/initialled by the Committee Chairman. Decision Required: To agree accuracy of minutes. Lead: Minute Secretary
161/21	<b><u>ACTION POINTS &amp; UPDATES</u></b> To receive a verbal update from the Officer and Chairman. Decision Required: None Lead: Countryside Officer
162 /21	<b><u>HEALTH &amp; SAFETY</u></b> To receive verbal feedback on any matters requiring the attention of the Committee. Decision Required: To report any matters noted to the Town Clerk Leads: Countryside Officer and Councillor Harvey
163/21	<b><u>STREETSCENE &amp; COUNTRYSIDE OFFICERS' REPORT</u></b> To receive and note the attached consolidated written report. Decision Required: Note the report. Lead: Countryside Officer
164/21	<b><u>SMALL GRANTS</u></b> To discuss all applications received and previously circulated to Committee members. Decisions required: To decide on which applications will be approved for funding. Lead: Deputy Town Clerk.

165/21	<p><b><u>MANAGEMENT OF SHRUB BEDS IN THETFORD</u></b>  To consider approaching Breckland District Council to manage certain shrub beds in town owned by BDC and to consider inviting businesses to sponsor their upkeep.  Decisions Required: To discuss and agree a way forward. To confirm that any additional spend will be financed from the existing floral display budget.  Lead: Chairman.</p>
166/21	<p><b><u>VENDOR ON CASTLE PARK</u></b>  To discuss the information obtained from the Vendor seeking permission to have a food stall on Castle Park.  Decision Required: To decide whether or not to invite a formal application from the prospective vendor  Lead: Deputy Town Clerk.</p>
167/21	<p><b><u>PUBLIC CONSULTATION ON MOWING REGIME</u></b>  To receive and approve a set of questions for a public consultation on frequency of mowing.  Decision Required: To discuss and approve the process of Public Consultation.  Lead: Countryside Officer.</p>
168/21	<p><b><u>ANNUAL GARDEN COMPETITION 2022</u></b>  To consider and agree a process for deciding the details of the competition.  Decision Required: To agree a way forward.  Lead: Chairman.</p>
169/21	<p><b><u>CORRESPONDENCE</u></b>  To note and discuss correspondence received.  Decision Required: None  Lead: Countryside Officer.</p>
170/21	<p><b><u>COMMUNITY ENGAGEMENT</u></b>  To discuss and agree any consultation or media release required.  Decision Required: What needs to be communicated, if any.  Lead: Chairman</p>
171/21	<p><b><u>COMMITTEE OFFICERS UPDATE</u></b>  To update any information since the agenda was released.  Decision Required: None.  Lead: Countryside Officer</p>