



**LOCAL GOVERNMENT ACT 1972
NOTICE OF A MEETING OF**

THETFORD TOWN COUNCIL PERSONNEL COMMITTEE

YOU ARE HEREBY SUMMONED TO ATTEND THE PERSONNEL COMMITTEE MEETING OF THETFORD TOWN COUNCIL WHICH WILL BE HELD IN THE CARNEGIE, CAGE LANE, THETFORD, ON TUESDAY 1st JUNE 2021, STARTING AT 2.00 PM
MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND THE MEETING SUBJECT TO COVID 19 RESTRICTIONS BY APPLYING TO THE TOWN CLERK PRIOR TO THE MEETING OR CAN VIEW BY LIVE STREAMING ON -

<https://bit.ly/ttceventsyoutube>

Tina Cunnell BSc (Hons)
Town Clerk
26th May 2021

AGENDA

26/21	<u>ELECTION OF CHAIR AND VICE CHAIR</u> To receive nominations.
27/21	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> To receive any additional interest not already registered.
28/21	<u>APOLOGIES FOR ABSENCE</u> To receive.
29/21	<u>MINUTES</u> To confirm the minutes of the Committee meeting held 5th May 2021 as true record received by Council on 25th May 2021 and be signed/initialed by the Committee Chairman. Decision Required: To agree accuracy of minutes. Lead: Town Clerk.
30/21	<u>RECORDING OF MEETINGS</u> To discuss the recording of meetings and what format councilors want moving forward. Lead Town Clerk Decision: recommend a report for discussion at Full Council
31/21	<u>COMMITTEE OFFICERS REPORT</u> To receive any update from the Committee Officer Decision Required: None Lead: Town Clerk
32/21	<u>COMMUNITY ENGAGEMENT</u> To discuss and agree any consultation or media release required. Decision Required: Whether or not to approve communication. Lead: Chairman.
33/21	<u>EXCLUSION OF PRESS AND PUBLIC</u> To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
34/21	<u>STAFF UPDATE</u> To receive any update from Clerk that is of a confidential nature. Decision required: None to note.

