



LOCAL GOVERNMENT ACT 1972

NOTICE OF A MEETING OF THETFORD

TOWN COUNCIL ALLOTMENT COMMITTEE

YOU ARE HEREBY SUMMONED to attend the Virtual Allotment committee meeting of Thetford Town Council on Thursday 15th April 2021, starting at 11.30 a.m.

AS THIS IS A VIRTUAL MEETING MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN JOIN THE MEETING – <https://bit.ly/ttceventsyoutube>

Tina Cunnell BSc (Hons)

Town Clerk

9th April 2021

AGENDA

966/20	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> To receive any declarations of interest.
967/20	<u>APOLOGIES FOR ABSENCE</u> To receive apologies.
968/20	<u>MINUTES</u> To confirm the minutes of the Committee's meetings held on 14th January 2021, received by Council on 26th January 2021, as a true record and signed/initialled by the Committee Chairman. Decision Required: To confirm accuracy of minutes. Lead: Minute Secretary
969/20	<u>ALLOTMENT OFFICER'S REPORT</u> To receive a report from the Allotment Officer Decision Required: Report to be noted. Lead: Allotment Officer
970/20	<u>PRELIMINARY FINANCIAL REPORT FOR THE YEAR ENDED 31 MARCH 2021</u> To review the report and identify any unspent monies to be reserved. Decisions Required: To note the financial report. To identify possible projects, if any, to be financed from unspent budgets. Lead: Finance Officer
971/20	<u>HEALTH & SAFETY</u> To consider any health and safety concerns or issues. Decision Required: None Leads: Allotment Officer and Councillor Harvey
972/20	<u>ALLOCATION AND WAITING LISTS</u> To receive a report on number of applicants on the waiting list and on how many plots have been allocated.

	<p>Decision Required: None Lead: Allotment Officer</p>
973/20	<p><u>LEASE/PURCHASE OF ADDITIONAL LAND FOR ALLOTMENTS</u> To consider and make a principle decision on whether there is a need to lease or purchase additional land for allotments. Decisions Required: To consider whether or not to expand the land available for allotments. If there is agreement in principle, to agree a way forward including the development of a business plan and feasibility study. Lead: Finance Officer</p>
974/20	<p><u>REVISED ALLOTMENT RULES</u> To consider recommended proposed changes to the allotment rules. Decision Required: Approve, subject to amendments, the proposed changes to the Allotment Rules. Lead: Committee Officers</p>
975/20	<p><u>CORRESPONDENCE</u> To be noted and considered. Decision Required: Note and consider correspondence. Lead: Committee Officers</p>
976/20	<p><u>COMMITTEE OFFICERS' UPDATE</u> To update any information since the agenda was released. Decision Required: None Lead Committee Officers</p>
977/20	<p><u>EXCLUSION OF PRESS AND PUBLIC</u> To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</p>
978/20	<p><u>LEASE OF ADDITIONAL LAND FOR ALLOTMENTS</u> To consider the offer of leasing additional land for an allotment by a landowner taking into account item 973/20 above.</p>
979/20	<p><u>TO CONSIDER INDIVIDUAL TENANT ISSUES</u> To consider and discuss any issues raised by individual tenants or associations.</p>