



**LOCAL GOVERNMENT ACT 1972
NOTICE OF A MEETING OF
THETFORD TOWN COUNCIL PERSONNEL COMMITTEE**

YOU ARE HEREBY SUMMONED TO ATTEND THE VIRTUAL PERSONNEL COMMITTEE MEETING OF THETFORD TOWN COUNCIL ON TUESDAY 6th APRIL 2021, STARTING AT 2.00 P.M.

THIS IS A VIRTUAL MEETING AND MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN JOIN THE MEETING AT –

<https://bit.ly/ttceventsyoutube>

Tina Cunnell BSc (Hons)
Town Clerk
31st March 2021

AGENDA

898/20	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> To receive any additional interest not already registered.
899/20	<u>APOLOGIES FOR ABSENCE</u> To receive.
900/20	<u>MINUTES</u> To confirm the minutes of the Committee meeting held 2 nd March 2021 as a true record received by Council on 30 th March 2021 and be signed/initialed by the Committee Chairman. Decision Required: To agree accuracy of minutes Lead: Town Clerk.
901/20	<u>MOVEMENT OF UNDERSPEND</u> To consider the movement of any underspend into specific reserves. Decision: To agree the movement of underspend into designated reserves. Lead: Deputy Town Clerk
902/20	<u>TRAINING AND STAFFING UPDATE</u> To receive a report from Clerk To note training (see attached schedule). Decision Required: None Lead: Town Clerk
903/20	<u>IT SUPPORT TENDER</u> To review and note IT Support tender (see attached). Decision: None

	Lead Town Clerk
904/20	<u>COMMITTEE OFFICERS UPDATE</u> To receive any update from the Committee Officer since the issue of the agenda. Decision Required: None Lead: Town Clerk
905/20	<u>EXCLUSION OF PRESS AND PUBLIC</u> To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
906/20	<u>STAFF UPDATE</u> To receive any update from Clerk that are of a confidential nature