

Cemetery chapel and yard tender report

Town Clerk

25/11/20

The committee tendered two projects for the London Rd Cemetery. Firstly, there are improvements to the works yard toilet block and installation of a toilet within the existing chapel and secondly there are improvements to the works yard area.

The council received 3 tender bids which were opened by the Chair and Town Clerk two bids were for both projects and one bid was for the yard work only. Company A & B bid for both projects.

The submission evaluation scoring is determined as follows: -

1. The lowest quote will be awarded 100 points.
2. One point will be deducted from the other submissions for each percentage by which the amount of their tender exceeds the lowest quote.

The weighted score is quality assessment (AS) 70% and cost (CS) 30%

The overall score will be calculated by adding the weighted price score to the weighted quality score with the highest score being considered the best bid.

Chapel Improvements including cesspit

Company	A	B
Assessment	142	106
AS	99	74
Costs £	51,985	56,123
CS	100	91
Weighted score	199	180

Yard improvements

Company	A	B	C
Assessment	142	106	110
AS	99	74	77
Costs £	22,350	33,336	22,297
CS	99	67	100
Weighted Score	198	141	177

The funding for this project is derived from

20/21

Cemetery Yard & Facilities	23,000	465				
Cemetery projects						16,473

