

PERSONNEL BUDGET 2021-22

THETFORD TOWN COUNCIL BUDGET FOR THE THREE YEARS ENDING 31 MARCH 2024						
INCOME						
Personnel N/C NAME	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
	£	£	£	£	£	£
4100 Recharges (Labour)	12,744	9,000	4,988	6,000	-	-
4102 Property rent received	65,398	69,995	58,469	62,000	62,000	62,000
TOTAL	78,142	78,995	63,457	68,000	62,000	62,000
EXPENDITURE						
Personnel N/C NAME	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
	£	£	£	£	£	£
5100 Salaries	492,425	501,679	556,388	584,207	613,417	644,088
5105 Pension Strain Costs	3,000	3,000	-	-	-	-
5110 Training	5,791	2,492	2,037	4,500	4,500	4,500
5115 Recruitment	-	22	-	-	-	-
5120 Health & Safety (Trg&Con)	5,627	5,984	8,270	8,700	8,874	9,051
5122 Kings House Facilites	28,919	15,929	12,983	10,000	10,000	10,000
5124 Rates	48,131	31,389	41,997	44,936	45,835	46,751
5125 Welfare	4,957	3,440	750	1,250	1,275	1,301
5126 Water	5,027	3,753	8,379	6,500	6,500	6,500
5130 Electricity	10,607	10,299	16,675	17,000	17,000	17,000
5132 Gas	732	268	7,576	8,000	8,000	8,000
5134 Oil	5,869	3,700	3,300	3,500	3,500	3,500
5136 Waste Disposal Costs	12,459	11,557	11,281	13,000	13,650	14,333
5150 Admin Costs	17,437	15,732	8,645	9,500	9,690	9,884
5152 Travel Expenses	594	244	150	150	153	156
5154 Property maintenance	-	250	1,452	1,500	1,550	1,550
5156 Agents Fees	3,162	2,411	2,310	2,800	2,900	2,900
5160 Equipment Support & Maint	14,616	9,323	11,361	13,500	14,000	14,500
5162 Cleaning Materials	11,635	3,931	881	1,000	1,020	1,040
5163 Rent paid	-	2,400	-	-	-	-
5170 Audit fees	425	4,825	6,250	7,000	7,140	7,140
5172 Legal & professional	6,897	12,264	18,294	15,000	14,000	14,000
5180 Insurances	15,113	12,006	14,119	15,000	15,000	15,750
5182 COVID 19	-	-	7,873	10,000	-	-
5190 Bank Charges	1,408	2,409	1,227	2,500	2,500	2,500
5195 Bad debts written off	-	2,884	5,829	3,000	1,500	500
5199 Share management fees	-	780	-	-	-	-
TOTAL	694,833	656,927	748,027	782,543	802,004	834,944
NET Personnel	- 616,690	- 577,932	- 684,570	- 714,543	- 740,004	- 772,944

Staff uniform costs, water and waste disposal costs will be "re-distributed" to other functions with effect from 1 April 2021. The reason is that the officers incur the expenditure but are not held accountable for the budget if it is retained in personnel. This will be done after the budget is approved.

THETFORD TOWN COUNCIL BUDGET FOR THE THREE YEARS ENDING 31 MARCH 2024						
INCOME						
Personnel Projects N/C NAME	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
	£	£	£	£	£	£
TOTAL	-	-	-	-	-	-
EXPENDITURE						
Personnel Projects N/C NAME	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
	£	£	£	£	£	£
Elimination of paper archives	-	-	3,500	3,500	5,000	5,000
New time recording system	-	-	-	10,000	10,000	10,000
Improve IT infrastructure	-	-	-	-	-	-
TOTAL FUNDED FROM RESERVES	-	-	-	10,000	10,000	10,000

It is unlikely that the time recording system will be implemented on 2020-21. Carried forward to 2021-22.