



**LOCAL GOVERNMENT ACT 1972  
NOTICE OF A MEETING OF  
THETFORD TOWN COUNCIL PERSONNEL COMMITTEE  
TUESDAY 7<sup>TH</sup> JULY 2020 STATING AT 2.00 P.M.**

**THIS IS A VIRTUAL MEETING MEMBERS OF THE PUBLIC AND  
REPRESENTATIVES OF THE PRESS CAN JOIN THE MEETING AT**

<https://bit.ly/ttceventsyoutube>

Tina Cunnell BSC (Hons)

Town Clerk 2<sup>nd</sup> July 2020

**AGENDA**

108/20	<b><u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u></b> To receive any additional interest not already registered.
109/20	<b><u>APOLOGIES FOR ABSENCE</u></b> To receive apologies.
100/20	<b><u>MINUTES</u></b> To confirm the minutes of the Committee's meeting held on 2 <sup>nd</sup> June  2020 received by Council on 30 <sup>th</sup> June 2020. To be confirmed as a true record and signed/initialed by the Committee Chairmen.
101/20	<b><u>MONTHLY BUDGET REVIEW</u></b> To review June figures.
102/20	<b><u>COMMITTEE STRUCTURE</u></b> To receive an update from the working group.
103/20	<b><u>TRAINING UPDATE</u></b> Town Clerk to update.
104/20	<b><u>COVID19 WORKPLACE RISK ASSESSMENT</u></b> To review.
105/20	<b><u>COMMITTEE OBJECTIVES</u></b> To discuss.
106/20	<b><u>EXCLUSION OF THE PRESS AND PUBLIC</u></b> To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
107/20	<b><u>STAFF UPDATE</u></b> To review.