



LOCAL GOVERNMENT ACT 1972

NOTICE OF A MEETING OF

THETFORD TOWN COUNCIL FINANCE COMMITTEE

YOU ARE HEREBY SUMMONED to attend the Finance committee meeting of Thetford Town Council which will be held in The Council Chamber, King's House, Thetford, on Tuesday 21st January 2020, starting at 6.00 p.m.

Tina Cunnell BSc (Hons)
Town Clerk
16th January 2020

AGENDA

- 685/19 **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**
To receive any additional interest not already registered.
- 686/19 **APOLOGIES FOR ABSENCE**
To receive.
- 687/19 **MINUTES**
To confirm as the minutes of the committee meeting to be held on the 19th November 2019, received by Full Council on the 26th November 2019, as a true record and be signed/initialled by the Chairman.
- 688/19 **COMMITTEE FINANCIAL DECISIONS**
Document to follow.
- 689/19 **CONTRACTS UPDATE**
Document to follow.
- 690/19 **FINANCIAL REPORT FOR MONTH NINE**
To receive and approve the income and expenditure reports for Month Nine (attached).
- 691/19 **APPROVAL OF PAYMENTS MADE AND TO BE MADE**
To receive the listing of payments made since the last meeting and to approve payments to be made by month end (to be tabled at the meeting).
- 692/19 **REVIEW OF DEBTORS AND POTENTIAL WRITE OFF ACTION**
To review the debtors list and consider any required action (attached).

Council Offices: The Carnegie Cage Lane, Thetford, Norfolk, IP24 2DS
Telephone: (01842) 754247
e-mail: mail@thetfordtowncouncil.gov.uk
website: www.thetfordtowncouncil.gov.uk

- 693/19 **NOTING OF PRECEPT NOTICE TO BRECKLAND COUNCIL**
To review and note the precept notice to be submitted to Breckland District Council (attached) before 31 January 2020.
- 694/19 **REVIEW OF INTERNAL CONTROL MEMBERSHIP**
To nominate membership of the Council-led internal control review process
- 695/19 **UPDATE ON CORPORATE OBJECTIVES**
Update on Finance Committee objectives for 2019/20 (attached)
- 696/19 **REVIEW OF ASSET POLICY**
To review the asset policy and recommendation to Full Council.
- 697/19 **CURRENT STATUS OF RESERVES AND INVESTMENTS**
Report for noting on the current status of reserves and investments. (Document to follow.)
- PROGRESS REPORTS ON MATTERS PREVIOUSLY TABLED**
- 698/19 **STATUS OF INTERNAL AUDIT REPORT**
To review a report on resolving the issues relating to the internal audit report (attached).
- 699/19 **UPDATING OF THE FINANCE OFFICER REFORMS**
To update the Committee on the status of improvements to the accounting function tabled at previous committee meetings as well as new reforms identified. (attached).
- 700/19 **CORRESPONDENCE**
To be noted and considered.
- 701/19 **COMMITTEE OFFICERS UPDATE**
To update any information since the agenda was released
- 702/19 **COMMUNITY ENGAGEMENT**
To discuss and agree any consultation or media release required.

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