



LOCAL GOVERNMENT ACT 1972

NOTICE OF A MEETING OF

THETFORD TOWN COUNCIL FINANCE COMMITTEE

YOU ARE HEREBY SUMMONED to attend the Finance committee meeting of Thetford Town Council which will be held in The Council Chamber, King's House, Thetford, on Tuesday 22nd October 2019, starting at 6.00 p.m.

Tina Cunnell BSc (Hons)
Town Clerk
17th October 2019

AGENDA

- 482/19 **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**
To receive any additional interest not already registered.
- 483/19 **APOLOGIES FOR ABSENCE**
To receive.
- 484/19 **MINUTES**
To confirm as the minutes of the committee meeting to be held on the 17th September 2019, received by Full Council on the 24th September 2019, as a true record and be signed/initialled by the Chairman.
- 485/19 **COMMITTEE FINANCIAL DECISIONS**
To follow.
- 486/19 **CONTRACTS UPDATE**
None
- 487/19 **FINANCIAL REPORT FOR MONTH SIX**
To receive and approve the income and expenditure reports for Month Six (attached).
- 488/19 **APPROVAL OF PAYMENTS MADE AND TO BE MADE**
To receive the listing of payments made since the last meeting and to approve payments to be made by month end.
- 489/19 **REVIEW OF DEBTORS AND POTENTIAL WRITE OFF ACTION**
To review the debtors list and consider any required action (attached).

Council Offices: The Carnegie Cage Lane, Thetford, Norfolk, IP24 2DS
Telephone: (01842) 754247
e-mail: mail@thetfordtowncouncil.gov.uk
website: www.thetfordtowncouncil.gov.uk

- 490/19 **UPDATING OF THE FINANCIAL REGULATIONS**
To review and approve the revised Financial Regulations based on the policy document tabled at the last Committee meeting (attached)
- 491/19 **OVERVIEW OF THE DRAFT BUDGET FOR 2020/21**
To review the draft budget for 2020/21 and assess what the likely precept will be for 2020/21 (attached)
- 492/19 **EXTERNAL AUDIT REPORT**
Final audit report for the year ended 31 March 2019 (attached)
- 493/19 **REQUEST FOR MONEY FROM RESERVES FOR IT UPGRADE AND TABLETS**
To review reserves and recommend identified transfer from reserves to fund essential IT upgrades and tablets (attached)
- 494/19 **REPORT ON "GREEN" INVESTMENTS**
Feasibility of exploring renewables and environmentally friendly investments (attached)
- PROGRESS REPORTS ON MATTERS PREVIOUSLY TABLED**
- 495/19 **STATUS OF INTERNAL AUDIT REPORT**
To review a report on resolving the issues relating to the internal audit report and the updating of the fixed asset register (attached)
- 496/19 **UPDATING OF THE FINANCE OFFICER REFORMS**
To update the Committee on the status of improvements to the accounting function tabled at the previous accounting meeting (attached)
- 497/19 **CORRESPONDENCE**
To be noted and considered.
- 498/19 **COMMITTEE OFFICERS UPDATE**
To update any information since the agenda was released
- 499/19 **COMMUNITY ENGAGEMENT**
To discuss and agree any consultation or media release required.

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