



**LOCAL GOVERNMENT ACT 1972
NOTICE OF A MEETING OF**

THETFORD TOWN COUNCIL PERSONNEL COMMITTEE

YOU ARE HEREBY SUMMONED to attend the Personnel committee meeting of Thetford Town Council which will be held in The Council Chamber, King's House, Thetford, on Tuesday 1st October 2019, starting at 2.00pm

Tina Cunnell BSc (Hons)
Town Clerk
25th September 2019

AGENDA

- 408/19 **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**
To receive any additional interest not already registered.
- 409/19 **APOLOGIES FOR ABSENCE**
To receive apologies.
- 410/19 **MINUTES**
To confirm the minutes of the Committee's meeting held on 3rd September 2019, received by Council on 24th September 2019. To be confirmed as a true record and signed/initialled by the Committee Chairman.
- 411/19 **TRAINING & STAFF UPDATE**
Town Clerk to update.
- 412/19 **PERSONNEL BUDGET REVIEW**
To review spend in Jul/Aug and to submit first draft of budget for next year
- 413/19 **MEDIA POLICY**
To review.
- 414/19 **MEMBER OFFICER PROTOCOL**
To review.
- 415/19 **MODEL PUBLICATION SCHEME**
To review.

Council Offices: The Carnegie Cage Lane, Thetford, Norfolk, IP24 2DS
Telephone: (01842) 754247
e-mail: mail@thetfordtowncouncil.gov.uk
website: www.thetfordtowncouncil.gov.uk

416/19

EXCLUSION OF PRESS AND PUBLIC

To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

417/19

STAFF MATTERS

Update on staffing topics that are private and confidential in nature.

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