



LOCAL GOVERNMENT ACT 1972

NOTICE OF A MEETING OF

THETFORD TOWN COUNCIL FINANCE COMMITTEE

YOU ARE HEREBY SUMMONED to attend the Finance committee meeting of Thetford Town Council which will be held in The Council Chamber, King's House, Thetford, on Tuesday 21st May 2019, starting at 6.00 p.m.

**Tina Cunnell BSc (Hons)
Town Clerk
15th May 2019**

AGENDA

- 13/19 ELECTION OF COMMITTEE CHAIRMAN AND VICE CHAIRMAN FOR THE MAYORAL YEAR 2019/20
To receive nominations.
- 14/19 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS
To receive any additional interest not already registered.
- 15/19 APOLOGIES FOR ABSENCE
To receive.
- 16/19 MINUTES
To confirm as the minutes of the committee meeting held on the 23rd April 2019, received by Full Council on the 29th April 2019, as a true record and be signed/initialled by the Chairman.
- 17/19 DRAFT YEAR END REPORT INCLUDING FINAL TRANSFERS TO RESERVES
To receive and recommend to Full Council.
- 18/19 INTERNAL AUDIT REPORT
To receive and consider responses and recommend to Full Council
- 19/19 GOVERNANCE REVIEW
To complete the governance review for the AGAR (Annual Governance and Accountability Return) and recommend to Full Council
- 20/19 FIXED ASSETS
To review items added to the register in 2018-19 and review the recent sale of assets

Council Offices: The Carnegie Cage Lane, Thetford, Norfolk, IP24 2DS
Telephone: (01842) 754247
e-mail: mail@thetfordtowncouncil.gov.uk
website: www.thetfordtowncouncil.gov.uk

- 21/19 **NOTICE TO ELECTORS**
To set the dates for the statutory Notice To Electors
- 22/19 **APPROVAL of APRIL 2019 PAYMENTS**
To formally recommend approval of payments made in April 2019
- 23/19 **CONTRACTS UPDATE**
To note contracts out to tender, their value, progress, financial source and payments pending.
- 24/19 **REVIEW OF DEBTORS AND POTENTIAL WRITE OFF ACTION**
To review the debtors list and consider any required action.
- 25/19 **INSURANCE TENDER**
To consider and agree format for insurance tender
- 26/19 **CORRESPONDENCE**
To be noted and considered.
- 27/19 **COMMITTEE OFFICERS UPDATE**
To receive any update from the Committee Officer since the issue of the agenda.
- 28/19 **COMMUNITY ENGAGEMENT**
To discuss and agree any consultation or media release required.

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