



LOCAL GOVERNMENT ACT 1972

NOTICE OF A MEETING OF

THETFORD TOWN COUNCIL FINANCE COMMITTEE

YOU ARE HEREBY SUMMONED to attend the Finance committee meeting of Thetford Town Council which will be held in The Council Chamber, King's House, Thetford, on Tuesday 23rd April 2019, starting at 6.00 p.m.

Tina Cunnell BSc (Hons)
Town Clerk
17th April 2019

AGENDA

- 913/18** **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**
To receive any additional interest not already registered.
- 914/18** **APOLOGIES FOR ABSENCE**
To receive.
- 915/18** **MINUTES**
To confirm as the minutes of the committee meeting held on the 19th March 2019, received by Full Council on the 26th March 2019, as a true record and be signed/initialled by the Chairman.
- 916/18** **DRAFT YEAR END REPORT**
To receive.
- 917/18** **CONTRACTS UPDATE**
To note contracts out to tender, their value, progress, financial source and payments pending.
- 918/18** **REVIEW OF DEBTORS AND POTENTIAL WRITE OFF ACTION**
To review the debtors list and recommended write-off actions
- 919/18** **FINANCE DECISIONS MADE IN COMMITTEE THIS MONTH**
Committee to note the following:
- 862/18** **TWO TOWERS TENDER REPORT**
RESOLVED: That Thetford Town Council accept Company C (see Appendix A) to restore the Guildhall Cupolas at a cost of £8,106 (3030).

Council Offices: The Carnegie Cage Lane, Thetford, Norfolk, IP24 2DS
Telephone: (01842) 754247
e-mail: mail@thetfordtowncouncil.gov.uk
website: www.thetfordtowncouncil.gov.uk

- 863/18 CASTLE PARK FENCING TENDER
RECOMMENDATION: That Thetford Town Council accept Company A (see Appendix B) to manufacture and install the Castle Park fencing at a cost of £18,110 (4370).
- 884/18 INCOME GENERATION TASK & FINISH GROUP:
RESOLVED: The Thetford Town Council include a new meeting hire rate at £10 per hour into the terms and conditions for hirers at the Carnegie that do not generate an income from subsequent charges to their attendees between the hours of 9am-5pm Tuesday-Thursday.
- RESOLVED:** That Thetford Town Council agree the Guildhall Tea Room Service Level Agreement between the two parties Thetford Town Council & It's Good 'Ere would be extended until 31st December 2019. The finalised documentation to be delegated to Chair & Vice Chair of VEM to be signed off by the end of April 2019
- 920/18 CORRESPONDENCE
To be noted and considered.
- 921/18 COMMITTEE OFFICERS UPDATE
To receive any update from the Committee Officer since the issue of the agenda.
- 922/18 COMMUNITY ENGAGEMENT
To discuss and agree any consultation or media release required.

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