



LOCAL GOVERNMENT ACT 1972

NOTICE OF A MEETING OF

THETFORD TOWN COUNCIL CEMETERY COMMITTEE

YOU ARE HEREBY SUMMONED to attend the Cemetery committee meeting of Thetford Town Council which will be held in The Council Chamber, King's House, Thetford, on Thursday 18th April 2019, starting at 11.30 a.m.

Tina Cunnell BSc (Hons)

Town Clerk

11th April 2019

AGENDA

- 901/18 **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY/NON-PECUNIARY INTERESTS**
To receive any declarations relevant to items on the agenda.
- 902/18 **APOLOGIES FOR ABSENCE**
To receive.
- 903/18 **MINUTES**
To confirm the minutes of the Committee's meeting held on 17th January 2019, received by the Council on 29th January 2019 to be confirmed as a true record and signed/initialled by the Committee Chairman.
- 904/18 **CEMETERY ENVIRONMENTAL POLICY:**
To discuss areas the Cemetery Committee may wish to address.
- 905/18 **CEMETERY DEVELOPMENT**
To consider and agree a brief for architects for the Cemetery development.
- 906/18 **PEACE COMES TO THETFORD – THE FORGOTTEN SOLDIERS**
To discuss and agree information boards in the Cemetery (see attached).
- 907/18 **BURIAL MONITORING**
To receive an update and review non-parishioner burials.
- 908/18 **CEMETERY CHAPEL**
To receive an update.

Council Offices: The Carnegie Cage Lane, Thetford, Norfolk, IP24 2DS

Telephone: (01842) 754247

e-mail: mail@thetfordtowncouncil.gov.uk

website: www.thetfordtowncouncil.gov.uk

- 909/18 **MEMORIAL MANAGEMENT**
To provide an update on memorial testing.
- 910/18 **CEMETERY PRIORITIES**
To receive an update.
- 911/18 **CORRESPONDENCE & COMPLAINTS**
- To be noted and considered.
 - Graveside fiddle tribute.
- 912/18 **ITEMS OF URGENT BUSINESS**
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.

ACTION POINT	BY WHOM	BY WHEN
A Task & Finish group to discuss and recommend a way forward to update the Cemetery	Members of the Committee and Officers	March

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