

MINUTES OF A MEETING OF THE AMENITIES, LAND AND PROPERTIES
COMMITTEE, HELD ON WEDNESDAY 6th FEBRUARY 2019 AT THE
COUNCIL CHAMBER, KINGS HOUSE, THETFORD STARTING AT 2.00 P.M

Present:

Councillors:

M P Brindle (Arrived 3pm)	D M Crawford
B J Canham (Chair)	T J Jermy
J Hollis	R Kybird
F Robinson	

Officers in attendance:

Roz Barnett

Amenities Land and Property Officer

MINUTES

674/18 ELECTION OF COMMITTEE VICE CHAIRMAN FOR THE REMAINDER OF THE
MAYORAL YEAR 2018/9
Councillor Canham gave a tribute to the work of Councillor John Newton.

Vice Chair

**RESOLVED: That Councillor D Crawford be elected Vice Chairman of the ALP
Committee for the remaining of the Mayoral year 2018/19.**

675/18 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY/NON-PECUNIARY
INTERESTS
Councillor T J Jermy declared a pecuniary interest in agenda no. 689/18.
Councillor D Crawford declared a non-pecuniary interest in agenda no.689/18.
Councillor R Kybird declared a non-pecuniary interest in agenda number 684/18.

676/18 APOLOGIES FOR ABSENCE
Councillor S J Armes, Councillor Chris Harvey

677/18 MINUTES
The minutes of the Committee's meeting held on the 9th January 2019, received by
Council on 29th January 2019 was confirmed as a true record and signed/initialled
by the Committee Chairman.

678/18 ACTION POINTS & UPDATES
The Chairperson and ALP Officer updates on last month's action points:-

- Alan Lamb has now been appointed to replace the Guildhall statue of Justice. It is anticipated that this will be completed June 2019.
- St Cuthbert's full restoration will be starting in February. The Town Council will be restoring the benches around St Cuthbert's and installing benches and restored rotunda at the top of King's Street in March. The bollards at the front of the Church will have to wait until the works are completed as the church need this area for works related activity
- The works depot is 80% cleared and the three containers have been installed in the cemetery. The new container has cost £2200 with installation. The quote for electricity supply and lights for the containers has come in at £1741.25. The walk round for Telford way with our landlord has identified additional costs. The windows and doors are in such a poor state

that they need replaced. As we took on a full repairing lease we are responsible. We are negotiating however whether we can split some of the costs with the landlord.

- Draft list of events for litter picks for the year was tabled for the councillors' consideration. The dates were approved and could be added to during the year.
- Insurance contractors have started at Castle Park Toilets and should be finished by March.
- The King's square clock is being removed at a cost of £1160. Councillors asked whether the new plaque can be ordered and be replaced at the same time as the clock removal.
- Murals, Harriet Martineau and Common works are being slowed down by planning permissions and consents.

679/18

HEALTH AND SAFETY

Councillor T Jermy proposed and Councillor D Crawford, agreed the wording of the tender for Health and Safety Consultant for the period April 2019 – March 2022.

RESOLVED: That the tender for the health and safety consultant for the period April 2019 – March 2022 be advertised.

680/18

ALP OBJECTIVES

Councillor T Jermy proposed and Councillor R Kybird, the wording of the revised ALP objectives for 2019/20 and this was agreed (Appendix 1). Councillor Canham asked committee members to send the ALP officer ideas for the development of an environmental/green policy.

RESOLVED: That the ALP objectives for the 2019/20 be sent to the Town Clerk for inclusion in the Corporate Plan.

681/18

ALP Budget

Councillor J Hollis and Councillor R Kybird proposed a transfer of £50k from Toilet reserve to the Guildhall/Carnegie reserve and this was agreed.

RECOMMENDATION: That £50,000 is transferred from Toilet reserve to the Guildhall/Carnegie reserve to be used for the ramp and access improvements. (3095/3096)

682/18

FREDERICKS WOODLAND

Councillors considered and agreed the press release about the woodland management plan for Frederick's wood. Councillor Hollis asked that the barbed wire and fencing that has been fly tipped in the wood be removed.

Councillors noted the mixed feedback from the Maine Street consultation and agreed that Bush Adventures could start the clearance work. The fencing details need to be finalised and will come back to the March meeting.

683/18

TO CONSIDER PROPOSALS FOR SUPPORTING ORGANISATION

Councillors considered and approved the process for the small grants and fund raising support for organisations with the town. The £300 small grants process will remain the same but the total amount available will be increased to £6000 per annum. Organisations will be able to access fund raising support by making contact with the ALP Officer in the first instance. The ALP Officer will provide initial advice and if the project requires more time the item will be referred to the ALP Committee for discussion.

684/18

SMALL/MEDIUM GRANTS

RESOLVED: Councillor R Kybird proposed and Councillor F Robinson seconded a £300 grant for Christmas singing workshops the Thetford Singers and this was agreed. (7760)

RESOLVED: Councillor T Jermy proposed and Councillor R Kybird seconded a £300 grant for a memorial garden at the Thetford Methodist Church. This was agreed. (7760)

RESOLVED: Councillor T Jermy proposed and Councillor F Robinson seconded changes to the British Legion medium grant as outlined in the British Legion written request and this was agreed.

685/18

COMMUNITY ENGAGEMENT

None agreed.

686/18

CORRESPONDENCE

Councillors made the following decisions about correspondence,

- Councillors asked the ALP officer to explore options for the Richard Easton Way parking/fencing with a view to consulting with residents for their views.
- Councillors agreed Battersea dogs home stall in King's square at a cost of £50 a day

687/18

COMMITTEE OFFICERS UPDATE

The ALP Officer explained that the architect has asked for expressions of interest in the first instance for the contractor to complete the works on St Peters. They will then select the best five companies to put in a full tender. Councillors noted these arrangements.

The bus station toilets have been closed due to problems with the door mechanism. The county council have asked whether the Town Council would open and close the toilets if they removed the locks. The councillors agreed to this if it could be done within existing time and not incur additional costs.

688/18

EXCLUSION OF PRESS AND PUBLIC

To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

689/18

INFORMATION ON LEASES

690/18

BARNHAM CROSS COMMON TENDER

Chairman.