



THETFORD TOWN COUNCIL

TOWN CLERK: TINA CUNNELL BSc (Hons)

Council Offices
King's House
Thetford
Norfolk
IP24 2AP

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13th February 2019

ALLOTMENTS COMMITTEE

A meeting of this Committee will take place in the Council Chamber, King's House, Thetford, on Wednesday 20th February 2019, starting at 1.00 p.m.

Town Clerk

The meeting will be preceded by a 15-minute Open Forum, starting at 1.00 p.m. when members of the public and representatives of the press are invited to address the Committee. If there is no call for an Open Forum, then the meeting itself may start at 1.00 p.m.

AGENDA

- 732/18 **ELECTION OF COMMITTEE CHAIRMAN FOR THE REMAINDER OF THE MAYORAL YEAR 2018/9**
To receive nominations.
- 733/18 **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**
To receive any additional interest not already registered.
- 734/18 **APOLOGIES FOR ABSENCE**
To receive.
- 735/18 **MINUTES**
To confirm the minutes of the Committee's meeting, held on 18th October 2018, received by Full Council on the 30th October 2018, to be confirmed as a true record and signed/initialled by the Chairman.
- 736/18 **ACTION POINTS**
Chairman to update on the last meeting action points.
- 737/18 **HEALTH & SAFETY**
To receive a report from the Vice Chair on Allotment Health and Safety issues

- 738/18 TENANCY AGREEMENT REVIEW
To Review regulations.
- 739/18 WAITING LIST - VACANT PLOTS - INSPECTIONS
To receive a report.
- 740/18 BUDGET
To receive budget report.
- 741/18 CORPORATE PLAN PRIORITIES
To discuss and agree priorities for 2019/2020.
- 742/18 CORRESPONDENCE & COMPLAINTS
To be noted and considered.
- 743/18 COMMUNITY ENGAGEMENT
To discuss and agree any consultation or media release required.
- 744/18 COMMITTEE OFFICERS UPDATE
To receive any update from the Committee Officer since the issue of the agenda.
- 745/18 EXCLUSION OF PRESS AND PUBLIC
To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 746/18 QUOTE FOR ALLOTMENT CLEARANCE
To discuss.