



THETFORD TOWN COUNCIL

TOWN CLERK: Tina Cunnell BSc (Hons)

Tel: 01842 754247

Council Offices
King's House
Thetford
Norfolk
IP24 2AP

30th January 2019

PERSONNEL COMMITTEE

A meeting of this Committee will take place in the Council Chamber, King's House, Thetford, on **Tuesday 5th February 2019 at 4.00 p.m.**

Town Clerk

AGENDA

- 665/18 **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**
To receive any additional interest not already registered.
- 666/18 **APOLOGIES FOR ABSENCE**
To receive apologies.
- 667/18 **MINUTES**
To confirm the minutes of the Committee's meeting held on 8th January 2019, received by Council on 29th January 2019. To be confirmed as a true record and signed/initialled by the Committee Chairman.
- 668/18 **TRAINING & STAFF UPDATE**
Town Clerk to update.
- 669/18 **OBJECTIVES**
Agree the following objectives
- Council to apply for and achieve Gold Quality Council status
 - Provide Mental Health and Wellbeing support for councillors and staff
- 670/18 **GREEN POLICY**
To discuss and agree the development of a Green Policy to recommend to Full Council.

671/18

ITEMS OF URGENT BUSINESS

At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be of an urgent operational matter.

672/18

EXCLUSION OF PRESS AND PUBLIC

To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

673/18

STAFF MATTERS

Update on staffing topics that are private and confidential in nature