



## **THETFORD TOWN COUNCIL**

TOWN CLERK: TINA CUNNELL BSc (Hons)

Council Offices  
King's House  
Thetford  
Norfolk  
IP24 2AP

Tel: 01842 754247

10<sup>th</sup> January 2019

### **ALLOTMENTS COMMITTEE**

A meeting of this Committee will take place in the Council Chamber, King's House, Thetford, on **Thursday 17<sup>th</sup> January 2019, starting at 10.00 a.m.**

Town Clerk

**The meeting will be preceded by a 15-minute Open Forum, starting at 10.00 a.m. when members of the public and representatives of the press are invited to address the Committee. If there is no call for an Open Forum, then the meeting itself may start at 10.00 a.m.**

### **AGENDA**

- 607/18      **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**  
To receive any additional interest not already registered.
- 608/18      **APOLOGIES FOR ABSENCE**  
To receive.
- 609/18      **MINUTES**  
To confirm the minutes of the Committee's meeting, held on 18<sup>th</sup> October 2018, received by Full Council on the 30<sup>th</sup> October 2018, to be confirmed as a true record and signed/initialled by the Chairman.
- 610/18      **ACTION POINTS**  
Chairman to update on the last meeting action points.
- 611/18      **HEALTH & SAFETY**  
To receive a report from the Vice Chair on Allotment Health and Safety issues
- 612/18      **TENANCY AGREEMENT REVIEW**  
To Review regulations.
- 613/18      **WAITING LIST - VACANT PLOTS - INSPECTIONS**  
To receive a report.

- 614/18      FRUIT CAGES/FENCING/BORDERS  
To discuss.
- 615/18      CORPORATE PLAN PRIORITIES  
To discuss and agree priorities for 2019/2020.
- 616/18      CORRESPONDENCE & COMPLAINTS  
To be noted and considered.
- 617/18      COMMUNITY ENGAGEMENT  
To discuss and agree any consultation or media release required.
- 618/18      ITEMS OF URGENT BUSINESS  
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.
- 619/18      EXCLUSION OF PRESS AND PUBLIC  
To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 620/18      QUOTE FOR ALLOTMENT CLEARANCE  
To discuss.