



## THETFORD TOWN COUNCIL

Wednesday, 21 November 2018

### Tender

**Thetford Town Council Is Seeking Quotations for the hanging, watering and feeding of their hanging baskets, barrier baskets, planters and window troughs for 2019- 2021.**

Contract Length: 1 year and 3 year price

TTC/18/003

Please find attached a specification for a tender for the watering and maintenance of Thetford's floral displays.

### **Quotation Requirements:**

**A fully costed quotation for the works for 1 year and 3 years. The council requires a copy of your public liability insurance, health and safety policy, method statement and risk assessment.**

**2 examples of similar projects you have undertaken, and 2 references**

**Failure to supply any of the information requested in the attached specification will result in the Tender being rejected.**

Contact name and number: Roz Barnett, Amenities Land and Property Officer, 07553 388552 (01842) 754247.

Quotations to be received by noon, Friday 18<sup>th</sup> of January 2019.

**Tender to be sent in sealed inner envelopes to be clearly marked 'Tender – Watering Floral Displays For the Attention of the Town Clerk, Thetford Town Council'**

Postal Address: Kings House, King Street, Thetford, Norfolk, IP24 2AP

Tel: (01842) 754247

Details of the winning contract will be published IAW Local Government Transparency Code 2014.

Should you require further information over and above the tender requirements then please do not hesitate to call.

Yours sincerely

Tina Cunnell BSc (Hons)  
Town Clerk

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