



**THETFORD TOWN COUNCIL
SUMMARY FINANCIAL REPORT FOR THE SEVEN MONTHS ENDED 31 OCTOBER 2018
(Including 6 month year end projection)
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Please note that negative variances over £500 are highlighted in red and the individual committees should review any significant variances at each committee meeting

PLEASE KEEP THIS REPORT FOR USE AT COMMITTEE MEETINGS AND AT FULL COUNCIL

THETFORD TOWN COUNCIL
SUMMARY OF INCOME AND EXPENDITURE BY DEPARTMENT
FOR SEVEN MONTHS ENDED 31 OCTOBER 2018

INCOME									
DEPARTMENT	2017-18	2018-19	YEAR TO DATE			BUDGET	PROJECTED	PROJECTED	
	ACTUAL	BUDGET	BUDGET	ACTUAL	VARIANCE	TO RECEIVE	YEAR END	VARIANCE	
	£	£	£	£	£	£	£	£	
STAFF, ADMIN & ESTABLISHMENT	13,782	13,288	6,652	6,740	88	6,548	13,288	0	
LEGAL, STATUTORY & CAPITAL	350,650	124,709	84,876	86,611	1,735	38,098	124,606	-103	
ALP	81,040	103,415	60,186	92,493	32,307	10,923	112,243	8,828	
VEM	111,835	104,246	62,415	82,257	19,842	21,989	115,688	11,442	
PRECEPT	724,766	759,192	759,192	759,192	0	0	759,192	0	
RESERVE MOVEMENTS	274,162	319,075	0	0	0	319,075	352,787	33,712	
Total	1,556,235	1,423,925	973,321	1,027,293	53,972	396,633	1,477,804	53,879	
EXPENDITURE									
DEPARTMENT	2017-18	2018-19	YEAR TO DATE			BUDGET	PROJECTED	PROJECTED	
	ACTUAL	BUDGET	BUDGET	ACTUAL	VARIANCE	TO SPEND	YEAR END	VARIANCE	
	£	£	£	£	£	£	£	£	
STAFF, ADMIN & ESTABLISHMENT	558,241	644,475	403,181	382,020	21,161	262,455	632,879	11,596	
LEGAL, STATUTORY & CAPITAL	450,195	399,627	71,794	136,679	-64,885	262,948	426,420	-26,793	
ALP	184,455	207,249	137,173	124,392	12,781	82,857	224,366	-17,117	
VEM	87,255	88,496	49,411	63,706	-14,295	24,790	123,880	-35,384	
RESERVE MOVEMENTS	274,181	85,250	0	0	0	85,250	85,250	0	
Total	1,554,327	1,425,097	661,559	706,797	-45,238	718,300	1,492,795	-67,698	
NET	1,908	-1,172	311,762	320,496	8,734	-321,668	-14,991	-13,819	

KEY

7 MONTHS TO 31 OCT 2018

PROJECTED YEAR END (AT 6 MONTH STAGE)



**THETFORD TOWN COUNCIL
FINANCIAL REPORT
FOR SEVEN MONTHS ENDED 31 OCTOBER 2018**

STAFF, ADMIN & ESTABLISHMENT NAME	Note	2017-18	2018-19	YEAR TO DATE			BUDGET	PROJECTED	PROJECTED
		ACTUAL	BUDGET	BUDGET	ACTUAL	VARIANCE	TO RECEIVE	YEAR END	VARIANCE
		£	£	£	£	£	£	£	£
OO Sundry Income		714	100	58	146	88	-46	100	0
OO Staniforth admin chg		9,000	9,000	4,500	4,500	0	4,500	9,000	0
OE Recharges KH C/taking		4,068	4,188	2,094	2,094	0	2,094	4,188	0
		13,782	13,288	6,652	6,740	88	6,548	13,288	0

STAFF, ADMIN & ESTABLISHMENT NAME	2017-18	2018-19	YEAR TO DATE			BUDGET	PROJECTED	PROJECTED	
	ACTUAL	BUDGET	BUDGET	ACTUAL	VARIANCE	TO SPEND	YEAR END	VARIANCE	
	£	£	£	£	£	£	£	£	
VAR Staff salaries	449,925	512,891	299,186	292,092	7,094	220,799	504,275	8,616	
VAR Business rates	50,214	52,727	52,728	51,660	1,068	1,067	51,659	1,068	
SW Staff Training/ Welfare	-731	7,803	4,552	4,227	325	3,576	7,803	0	
SW Recruitment	0	3,060	1,785	0	1,785	3,060	3,060	0	
SW Health and Safety	5,523	8,160	6,532	4,843	1,689	3,317	8,160	0	
SW Staff welfare	0	3,060	1,785	145	1,640	2,915	3,060	0	
SW Councillor training	0	1,530	892	0	892	1,530	1,530	0	
OO Stationery supplies	2,770	3,264	1,904	1,643	261	1,621	2,500	764	
OO Kitchen Supplies	219	204	119	173	-54	31	204	0	
OO Photocopier costs	2,530	2,550	1,912	1,177	735	1,373	2,550	0	
OO Postage	1,332	1,470	1,102	465	637	1,005	1,470	0	
OO Telephone/fax	5,977	6,120	3,570	3,099	471	3,021	5,300	820	
OO Travel Expenses	388	1,061	619	367	252	694	1,061	0	
OO Computer/office equip.	1	3,557	1,592	929	2,193	-1,764	-601	1,592	
OO Eqt Main and Support	2	6,522	6,242	3,641	5,264	-1,623	978	6,242	
OO Repairs and Main.		1,844	531	310	0	310	531	531	
OO Internet charges		1,369	1,428	833	913	-80	515	1,100	
OO King's Hse Lift		528	637	372	360	12	277	637	
OO Miscellaneous		35	531	310	12	298	531	0	
OE Rent		21,000	21,000	15,750	10,500	5,250	10,500	21,000	
OE King's Hse Charges		4,812	8,104	4,052	2,606	1,446	5,498	8,104	
OE Cleaning materials		427	510	298	281	17	229	510	
TOTAL		558,241	644,475	403,181	382,020	21,161	262,455	632,879	11,596

NET	-544,459	-631,187	-396,529	-375,280	21,249	-255,907	-619,591	11,596
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KEY
7 MONTHS TO 31 OCT 2018
PROJECTED YEAR END (AT 6 MONTH STAGE)



**THETFORD TOWN COUNCIL
FINANCIAL REPORT
FOR SEVEN MONTHS ENDED 31 OCTOBER 2018**

INCOME										
LEGAL, STATUTORY AND CAPITAL		Note	2017-18	2018-19	YEAR TO DATE			BUDGET	PROJECTED	PROJECTED
NAME			ACTUAL	BUDGET	BUDGET	ACTUAL	VARIANCE	TO RECEIVE	YEAR END	VARIANCE
			£	£	£	£	£	£	£	
LFP	Business saver Interest		899	1,000	0	0	0	1,000	800	-200
CEM	Cemetery fees		52,115	50,398	29,398	29,130	-268	21,268	47,532	-2,866
CEM	Rent Cemetery Cott	3	5,850	7,800	4,550	3,900	-650	3,900	7,800	0
ALLOT	Allotment Fees	4	9,952	9,270	9,270	6,425	-2,845	2,845	9,000	-270
OTHER	Council Tax Support Gr.		42,482	21,241	21,241	21,241	0	0	21,241	0
OTHER	Sale of fixed assets		3,250	0	0	3,233	3,233	-3,233	3,233	3,233
OTHER	Grants and fundraising		83,228	0	0	0	0	0	0	0
OTHER	Investment sales and Income		15,874	35,000	20,417	22,682	2,265	12,318	35,000	0
TOTAL			350,650	124,709	84,876	86,611	1,735	38,098	124,606	-103
EXPENDITURE										
STATUTORY DUTIES			2017-18	2018-19	YEAR TO DATE			BUDGET	PROJECTED	PROJECTED
NAME			ACTUAL	BUDGET	BUDGET	ACTUAL	VARIANCE	TO SPEND	YEAR END	VARIANCE
			£	£	£	£	£	£	£	
VAR	Insurance		15,437	15,395	15,396	17,254	-1,858	-1,859	14,466	929
LFP	Bank Charges		795	1,061	619	675	-56	386	1,061	0
LFP	Audit Fees		5,160	5,306	3,095	-650	3,745	5,956	5,306	0
LFP	Legal and Prof.		2,111	6,368	3,715	2,985	730	3,383	6,368	0
LFP	Data protection		0	2,000	1,167	0	1,167	2,000	0	2,000
LFP	Subscriptions		3,295	3,184	3,184	2,932	252	252	3,184	0
CEM	London Road Office		982	927	541	300	241	627	927	0
CEM	Water Rates (Cemetery Taps)		328	309	180	137	43	172	309	0
CEM	Chapel Main/overheads		2,088	2,705	1,578	611	967	2,094	2,705	0
CEM	Cottage Main/overheads		1,866	1,000	583	68	515	932	1,000	0
CEM	Equipment & Tools		33	541	315	0	315	541	541	0
CEM	Gravedigging/maint.	5	9,912	12,220	7,128	8,097	-869	4,123	13,745	-1,525
CEM	Waste disposal		1,898	1,485	866	726	140	759	1,485	0
CEM	Cemetery Maintenance		3,017	3,787	2,209	1,812	397	1,975	3,787	0
CEM	Cemetery Grass Cutting		19,515	22,515	19,698	16,929	2,769	5,586	20,000	2,515
CEM	Agents fees		1,080	1,000	583	477	106	523	1,000	0
CEM	Miscellaneous		0	272	159	368	-209	-96	272	0
CEM	Water monitoring		2,704	9,000	5,250	2,942	2,308	6,058	6,000	3,000
CEM	Clothing allowance		-204	216	126	0	126	216	216	0
ALLOT	Water Rates		3,357	3,787	2,209	1,935	274	1,852	3,787	0
ALLOT	General Main.	6	5,231	5,150	3,004	10,843	-7,839	-5,693	5,150	0
ALLOT	Allotment Competition		74	108	63	79	-16	29	108	0
ALLOT	Miscellaneous		0	216	126	348	-222	-132	216	0
CAPITAL	Guildhall ramp and windows	7	13,398	22,100	0	22,003	-22,003	97	22,100	0
CAPITAL	Office relocation costs	8	0	0	0	2,086	-2,086	-2,086	0	0
CAPITAL	Ford Meadow		2,660	3,800	0	0	0	3,800	3,800	0
CAPITAL	St Peters Church	9	675	71,000	0	5,263	-5,263	65,737	71,000	0
CAPITAL	Cemetery Cottage repairs		3,107	0	0	0	0	0	0	0
CAPITAL	Royal British Legion	10	3,000	0	0	33,555	-33,555	-33,555	32,605	-32,605
CAPITAL	Street furniture		5,972	5,900	0	0	0	5,900	5,900	0
CAPITAL	Election costs		5,184	0	0	0	0	0	0	0
CAPITAL	Castle Park		0	17,200	0	0	0	17,200	17,200	0
CAPITAL	Cemetery Chapel repairs		36,487	15,000	0	0	0	15,000	15,000	0
CAPITAL	Play parks		33,636	0	0	0	0	0	0	0
CAPITAL	Market Place paving		0	6,075	0	0	0	6,075	6,075	0
CAPITAL	Highway Improvements	11	7,685	0	0	4,904	-4,904	-4,904	1,107	-1,107
CAPITAL	Toilet refurbishment		108,626	0	0	0	0	0	0	0
CAPITAL	Barnham Cross Common car parks		0	30,000	0	0	0	30,000	30,000	0
CAPITAL	Pathway maintenance		0	4,000	0	0	0	4,000	4,000	0
CAPITAL	Cemetery works		0	100,000	0	0	0	100,000	100,000	0
CAPITAL	Market Place Lighting		0	25,000	0	0	0	25,000	25,000	0
INVEST	Investment purchases		150,331	0	0	0	0	0	0	0
INVEST	Investment fees		755	1,000	0	0	0	1,000	1,000	0
TOTAL			450,195	399,627	71,794	136,679	-64,885	262,948	426,420	-26,793
NET LEGAL, STATUTORY AND CAPITAL			-99,545	-274,918	13,082	-50,068	-63,150	-224,850	-301,814	-26,896

KEY

7 MONTHS TO 31 OCT 2018

PROJECTED YEAR END (AT 6 MONTH STAGE)



**THETFORD TOWN COUNCIL
FINANCIAL REPORT
FOR SEVEN MONTHS ENDED 31 OCTOBER 2018**

INCOME										
AMENITIES, LAND AND PROPERTY		Note	2017-18	2018-19	YEAR TO DATE			BUDGET	PROJECTED	PROJECTED
N/C	NAME		ACTUAL	BUDGET	BUDGET	ACTUAL	VARIANCE	TO RECEIVE	YEAR END	VARIANCE
			£	£	£	£	£	£	£	£
PROP	Property rental income	12	57,522	61,377	41,466	36,397	-5,070	24,981	54,626	-6,751
ALP	Hanging Baskets		2,402	500	292	112	-180	388	112	-388
ALP	Memorial Bench Income		475	0	0	0	0	0	0	0
ALP	Open spaces income		550	1,000	583	825	242	175	1,000	0
ALP	Town Centre Improvements		4,665	0	0	0	0	0	0	0
ALP	Christmas light donations		875	1,000	0	0	0	1,000	1,000	0
ALP	Priory		6,586	6,738	6,378	6,705	327	33	6,705	-33
ALP	Play park grants		0	10,000	0	24,429	24,429	-14,429	10,000	0
ALP	Barnham Cross Common		7,575	22,000	11,000	24,025	13,025	-2,025	38,000	16,000
ALP	Concessions		0	800	467	0	-467	800	800	0
ALP	Sundry income		390	0	0	0	0	0	0	0
TOTAL			81,040	103,415	60,186	92,493	32,307	10,923	112,243	8,828
EXPENDITURE										
AMENITIES, LAND AND PROPERTY			2017-18	2018-19	YEAR TO DATE			BUDGET	PROJECTED	PROJECTED
	NAME		ACTUAL	BUDGET	BUDGET	ACTUAL	VARIANCE	TO SPEND	YEAR END	VARIANCE
			£	£	£	£	£	£	£	£
PROP	Agents Fees & Advert		1,107	1,063	620	963	-943	100	1,063	0
PROP	Legal Fees & Vain		2,068	2,040	1,190	500	690	1,540	2,040	0
PROP	Property repairs and main.	13	7,230	5,306	3,095	5,896	-2,801	-590	5,306	0
PROP	St Peters Church o/heads	14	5,661	1,000	583	2,219	-3,638	-1,219	2,000	-1,000
ALP	Medium grants	15	20,001	20,000	11,666	16,493	-4,827	3,507	20,000	0
ALP	St Peter's external		0	2,216	1,293	0	1,293	2,216	2,216	0
ALP	St Cuthberts		0	1,577	920	0	920	1,577	1,577	0
ALP	Ford Meadow and riverside		0	2,276	1,328	540	788	1,736	2,276	0
ALP	Xmas Decs		20,224	18,000	10,500	234	10,266	17,766	18,000	0
ALP	Street furniture/Grit bins		4,877	5,500	3,208	565	2,643	4,935	5,500	0
ALP	Tree plan formulation & main		11,821	14,250	10,083	3,566	6,517	10,684	14,250	0
ALP	Hanging Baskets	16	10,164	10,000	10,000	10,525	-525	-525	10,000	0
ALP	HLS and site management	17	6,094	6,000	3,500	4,263	-763	1,737	7,000	-1,000
VAR	Miscellaneous		148	912	533	130	403	782	912	0
ALP	Water Feature		146	0	0	103	-103	-103	0	0
ALP	Small grants		2,964	3,500	2,042	0	2,042	3,500	3,500	0
ALP	Castle Park		18,908	25,000	21,000	15,283	5,717	9,717	25,000	0
ALP	Play areas	18	1,607	23,100	13,475	31,043	-17,568	-7,943	23,100	0
ALP	Thetford Priory		52	0	0	0	0	0	0	0
ALP	Youth projects		500	0	0	69	-69	-69	0	0
ALP	Barnham Cross Common		14,412	17,428	13,071	10,820	2,251	6,608	33,428	-16,000
ALP	Misc. open space management	19	9,334	1,836	1,071	1,826	-755	10	1,836	0
ALP	Open space enforcement costs		10,995	5,000	2,917	0	2,917	5,000	5,000	0
MAIN	Telford Way - Rent		6,465	6,120	4,590	4,590	0	1,530	6,120	0
MAIN	Telford Way - Overheads		5,813	6,860	4,000	3,269	731	3,591	6,860	0
MAIN	Vehicle costs (Inc leasing)	20	12,546	11,771	6,868	7,469	-601	4,302	12,183	-412
MAIN	Equip/tools		3,012	6,420	3,745	1,502	2,243	4,918	6,420	0
MAIN	Telford Way - Maintenance		1,068	744	434	-218	652	962	744	0
PC	Water rates		2,563	2,911	1,698	356	1,342	2,555	2,700	211
PC	Electricity		1,188	2,084	1,215	581	634	1,503	1,000	1,084
PC	Cleaning materials		2,346	3,315	1,934	1,302	632	2,013	3,315	0
PC	REpairs and maintenance		1,141	1,020	594	503	91	517	1,020	0
TOTAL			184,455	207,249	137,173	124,392	12,781	82,857	224,366	-17,117
NET AMENITIES, LAND AND PROPERTY			-103,415	-103,834	-76,987	-31,900	45,088	-71,935	-112,123	-8,289

KEY

7 MONTHS TO 31 OCT 2018

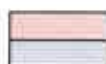
PROJECTED YEAR END (AT 6 MONTH STAGE)



**THETFORD TOWN COUNCIL
FINANCIAL REPORT
FOR SEVEN MONTHS ENDED 31 OCTOBER 2018**

INCOME									
VENUES, EVENTS, MARKETING NAME	Notes	2017-18	2018-19	YEAR TO DATE			BUDGET	PROJECTED	PROJECTED
		ACTUAL	BUDGET	BUDGET	ACTUAL	VARIANCE	TO RECEIVE	YEAR END	VARIANCE
		£	£	£	£	£	£	£	£
CIV	TBNT Income	77	0	0	1,211	1,211	-1,211	0	0
M&C	Event Income sponsors & grants	4,046	0	0	1,359	1,359	-1,359	1,291	1,291
G/H	Bar Fees	21 28,043	33,000	19,250	14,162	-5,088	18,838	25,500	-7,500
G/H	Carnegie Room Fees	33,214	33,500	19,542	25,444	5,902	8,056	31,000	-2,500
G/H	Guildhall fees	11,600	9,372	5,467	6,478	1,011	2,894	9,372	0
G/H	Guildhall Café	3,585	0	0	7,118	7,118	-7,118	14,000	14,000
G/H	Insurance claim/grants	5,695	0	0	9,970	9,970	-9,970	9,970	9,970
G/H	Event income/Other charges	380	0	0	2,037	2,037	-2,037	2,589	2,589
G/H	Dads Army Rent	3,880	3,850	3,850	3,850	0	0	3,850	0
G/H	Art Gallery	2,625	3,500	2,042	2,042	0	1,458	3,500	0
MKT	Market tolls	22 18,690	21,024	12,264	8,586	-1,678	12,438	14,616	-6,408
TOTAL		111,835	104,246	62,415	82,257	19,842	21,989	115,688	11,442
EXPENDITURE									
VENUES, EVENTS, MARKETING NAME		2017-18	2018-19	YEAR TO DATE			BUDGET	PROJECTED	PROJECTED
		ACTUAL	BUDGET	BUDGET	ACTUAL	VARIANCE	TO SPEND	YEAR END	VARIANCE
		£	£	£	£	£	£	£	£
M&C	Printing and advertising	5,061	3,570	2,082	1,568	514	2,002	3,570	0
M&C	Website	1,220	1,561	911	791	120	770	1,561	0
M&C	Events	23 8,016	5,722	3,338	7,548	-4,210	-1,826	6,600	-878
M&C	Xmas Light Event	3,343	3,641	0	0	0	3,641	3,641	0
CIV	Mayor's Events Fund	7,600	7,752	5,329	4,555	774	3,197	7,752	0
CIV	Civic Regalia	352	530	309	25	284	505	530	0
CIV	Int. Civic Links	24 0	1,873	1,093	1,859	-766	14	1,873	0
CIV	Civic Hospitality and Gifts	13	1,213	708	50	658	1,163	1,213	0
CIV	Remembrance Costs	25 1,318	1,683	0	921	-921	762	1,683	0
CIV	Battle of Britain Service	119	204	205	75	130	129	204	0
G/H	Carnegie Office costs	3,857	1,635	953	824	129	811	2,370	-735
G/H	Bar purchases	11,970	13,860	8,085	8,017	68	5,843	13,860	0
G/H	Guildhall café purchases	26 706	0	0	4,680	-4,680	-4,680	12,000	-12,000
G/H	Event purchases	991	0	0	180	-180	-180	1,042	-1,042
G/H	Bar consumables and gas	576	1,224	714	346	368	878	1,224	0
G/H	Coffee Machine supplies	1,621	1,122	654	1,069	-415	53	2,165	-1,043
G/H	Awards for All	27 0	0	0	3,310	-3,310	-3,310	9,970	-9,970
G/H	Utilities (Elec, Gas & Oil)	12,750	13,650	7,963	7,566	397	6,084	19,350	-5,700
G/H	Intruder and fire alarms	28 1,810	1,734	1,012	2,845	-1,833	-1,111	3,500	-1,766
G/H & MKT	Water Rates	2,122	2,741	1,599	641	958	2,100	2,741	0
G/H	Repairs and Main. (G/H)	29 13,011	7,959	4,643	8,321	-3,678	-362	7,959	0
G/H	Tools and Equipment	2,157	1,561	911	1,090	-179	471	1,561	0
G/H	Licence & Legal Fees	1,032	840	490	938	-448	-98	1,500	-660
G/H	Agents fees	396	0	0	204	-204	-204	350	-350
G/H & MKT	Refuse Collection	2,745	2,834	1,654	1,712	-58	1,122	2,834	0
G/H	Uniforms	0	1,000	583	179	404	821	1,000	0
G/H	Cleaning Materials	30 1,226	1,260	735	1,540	-305	-280	2,500	-1,240
G/H	Guildhall Clock Main.	541	816	476	0	476	816	816	0
VAR	Miscellaneous	123	1,167	681	464	217	703	1,167	0
MKT	Repairs and Main. (Mkts)	2,579	7,344	4,283	2,388	1,895	4,956	7,344	0
TOTAL		87,255	88,496	49,411	63,706	-14,295	24,790	123,880	-35,384
NET		24,580	15,750	13,004	18,551	5,547	-2,801	-8,192	-23,942

KEY
7 MONTHS TO 31 OCT 2018
PROJECTED YEAR END (AT 6 MONTH STAGE)



**THETFORD TOWN COUNCIL
FINANCIAL REPORT
FOR SEVEN MONTHS ENDED 31 OCTOBER 2018**

INCOME										
TRANSFER FROM RESERVES		4500	2017-18	2018-19	YEAR TO DATE			BUDGET	PROJECTED	PROJECTED
N/C	NAME		ACTUAL	BUDGET	BUDGET	ACTUAL	VARIANCE	TO RECEIVE	YEAR END	VARIANCE
From			£	£	£	£	£	£	£	£
3010	Nunnery Capital Reserve (Cem. w/shop)		7,685	54,451			0	54,451	54,451	0
3010	Nunnery Capital Reserve (Highways Imp)		0	0			0	0	1,107	1,107
3023	Sweyn Close capital			45,549			0	45,549	45,549	0
3030	Gulldhall Complex		13,398	2,100			0	2,100	2,100	0
3040	Market Place (Property repairs)		0	6,075			0	6,075	6,075	0
3040	Pathways (Property repairs)		30,000	4,000			0	4,000	4,000	0
3040	Royal British Legion		0	0			0	0	32,605	32,605
3044	Street furniture		5,972	10,900			0	10,900	10,900	0
3080	Cemetery Repair Reserve		5,969	15,000			0	15,000	15,000	0
3095-6	Tollets		108,626	0			0	0	0	0
3135	Election costs		5,184	0			0	0	0	0
3145	Barnham Cross Common (OSM)			30,000			0	30,000	30,000	0
3144	Ford Meadow and Riverside(OSM)		0	3,800			0	3,800	3,800	0
3165	Castle Park		0	4,000			0	4,000	4,000	0
3167	Play parks		33,636	13,200			0	13,200	13,200	0
3168	St Peters		675	18,825			0	18,825	18,825	0
3172	William Gentle Bridge		2,660	0			0	0	0	0
3187	Street lighting		0	20,000			0	20,000	20,000	0
3189	Ramp for G/H (CTSG)		22,500	20,000			0	20,000	20,000	0
3189	St Peters roof repairs (CTSG)		0	52,175			0	52,175	52,175	0
3190	Salaries reserve		0	19,000			0	19,000	19,000	0
	To cover Investments		37,857	0			0	0	0	0
TOTAL			274,162	319,075	0	0	0	819,075	352,787	33,712
EXPENDITURE										
TRANSFERS TO RESERVES			2017-18	2018-19	YEAR TO DATE			BUDGET	PROJECTED	PROJECTED
N/C	NAME		ACTUAL	BUDGET	BUDGET	ACTUAL	VARIANCE	TO SPEND	YEAR END	VARIANCE
			£	£	£	£	£	£	£	£
8002	Salaries		19,000	0			0	0	0	0
8010	Property Repair Fund		22,000	22,000			0	22,000	22,000	0
8012	Allotments		10,000	5,000			0	5,000	5,000	0
8017	Marketing and Comms		2,000	0			0	0	0	0
8019	Market Place		4,500	0			0	0	0	0
8020	Election Costs		5,000	5,000			0	5,000	5,000	0
8028	Small Grants		500	0			0	0	0	0
8033	Castle Park		788	0			0	0	0	0
8040	Computer equipment		7,000	7,000			0	7,000	7,000	0
8041	Royal British Legion		7,000	0			0	0	0	0
8045	Cemetery repairs		5,000	10,000			0	10,000	10,000	0
8050	Gulldhall Complex		10,000	0			0	0	0	0
8052	Barnham Cross Common		27,458	0			0	0	0	0
8060	Gulldhall Complex		0	25,000			0	25,000	25,000	0
8062	Civic events		3,300	0			0	0	0	0
8067	St Peters		59,800	0			0	0	0	0
8072	Neighbourhood Plan		14,000	0			0	0	0	0
8086	King's square		4,615	0			0	0	0	0
8092	Play area capital improvement		69,970	9,000			0	9,000	9,000	0
8093	King's Hse Office repairs		1,000	1,000			0	1,000	1,000	0
8095	King's Hse carpets		500	500			0	500	500	0
8097	Civic Regalia		250	250			0	250	250	0
8098	Int. Civic Links		250	250			0	250	250	0
8099	Civic Gifts		250	250			0	250	250	0
TOTAL			274,181	85,250	0	0	0	85,250	85,250	0
NET TRANSFERS			-19	233,825	0	0	0	233,825	267,537	33,712

KEY
7 MONTHS TO 31 OCT 2018
PROJECTED YEAR END (AT 6 MONTH STAGE)



**THETFORD TOWN COUNCIL
BALANCE SHEET
AS AT 31 OCTOBER 2018**

31 Mar 2018 £		31 Oct 2018 £
	Long Term Assets	
11,677,877	Land and Buildings	11,677,877
459,837	Vehicles, Plant and Equipment	459,837
871,202	Long term investments	871,202
<u>13,008,916</u>	TOTAL LONG TERM ASSETS	<u>13,008,916</u>
	Current Assets	
6,021	Stock	6,509
6,295	Debtors control	12,759
12,333	Prepayments	4,499
0	GW Staniforth	-2,607
10,182	VAT	7,026
453,821	Cash at bank and in hand	842,255
<u>488,652</u>	TOTAL CURRENT ASSETS	<u>870,441</u>
13,497,568	TOTAL ASSETS	13,879,357
	Current Liabilities	
20,846	Creditors control	80,327
0	Salary control accounts	17,105
15,084	Rent deposits	16,533
6,036	Allotment deposits	6,800
8,875	Guildhall deposits	3,265
4,648	Mayor's Account	4,212
14,573	Accruals	5,823
15	Sundry	15
<u><u>13,427,491</u></u>	TOTAL ASSETS LESS CURRENT LIABILITIES	<u><u>13,745,277</u></u>
	Represented by:	
12,983,866	Long term Asset Reserves	12,983,866
165,364	Capital Receipt Reserves	165,364
258,293	Revenue Reserves	255,583
19,968	Revenue Account Balance	340,464
<u><u>13,427,491</u></u>	TOTAL RESERVES	<u><u>13,745,277</u></u>

**THETFORD TOWN COUNCIL
AT 31 OCTOBER 2018**

Nominal Account	TOTAL RESERVES			
	31 Mar 2018 £	Contribution To Reserve £	Contribution From Reserve £	31-Oct 2018 £
Long Term Asset Reserves				
Fixed Asset Reserve**	12,112,665			12,112,665
	12,112,665	0	0	12,112,665
Unearmarked Capital Reserve*				
Capital reserves	165,364			165,364
	165,364	0	0	165,364
Earmarked Revenue Reserves				
Venues, Events and Markets				
Gulldhall Complex	45,268		-2,710	42,558
Market Place	28,850			28,850
Festival/Arts Events	6,148			6,148
Civic reserves	14,254			14,254
ALP Committee				
Small grants	500			500
Youth	2,000			2,000
Open Space management	88,216			88,216
King's Square	4,615			4,615
St Peters	59,125			59,125
Environment Improvements	44,544			44,544
Royal British Legion	7,000			7,000
Toilets	178,598			178,598
Play areas	225,643			225,643
Legal Statutory & Capital				
Cemetery Extension/Repairs	14,175			14,175
Allotments	10,000			10,000
Allotment Land	39,475			39,475
Property repairs	82,500			82,500
New Vehicles	16,450			16,450
Office Equipment	14,000			14,000
Election Costs	20,077			20,077
Council Tax Support Grant	72,095			72,095
Staff, Admin and Establishment				
King's House repairs	6,800			6,800
Salaries	19,000			19,000
Councillor training	1,161			1,161
Neighbourhood Plan	29,000			29,000
	1,029,494	0	-2,710	1,026,784
General Fund	100,000	0	0	100,000
Revenue Account	19,968	320,496	0	340,464
Total Reserves	13,427,491	320,496	-2,710	13,745,277

** Unavailable for expenditure

*Available for capital expenditure only

**THETFORD TOWN COUNCIL
FOR THE SEVEN MONTHS ENDED 31 OCTOBER 2018
NOTES**

No.

- 1 2 New PC's for staff (covered by reserves if required)**
- 2 Quarterly support contract and sage**
- 3 Change of tenants, temporary loss of rent**
- 4 Some fees collected in November**
- 5 Stakes for stabilising failed memorials**
- 6 Clearing allotments, rodent control, fencing Magdalen Street, notice boards covered by £10k reserve**
- 7 Covered by reserves**
- 8 Covered by reserves**
- 9 Covered by reserves**
- 10 Covered by reserves**
- 11 Covered by reserves**
- 12 Shambles 2 unoccupied to 1st August and St Peter's lease suspended**
- 13 Costs relating to Shambles 2 and Dad's Army Museum roof**
- 14 Unrecoverable utilities and maintenance**
- 15 Grants paid in October, will be under budget at year end**
- 16 Purchase of bulbs**
- 17 Seasonal, contract capped at £6,000**
- 18 Maintenance costs covered by transfer to reserves at 31/03/18**
- 19 Open space management not covered elsewhere**
- 20 Repairs to FE59NJK**
- 21 Bar margin decreased**
- 22 Markets fees running below budget**
- 23 Soap box challenge etc, 50th Anniversary musicians, Medieval Banquet**
- 24 No additional expenditure expected this year**
- 25 There but not there figures**
- 26 New income stream**
- 27 Covered by a grant**
- 28 New fire alarm**
- 29 Electrical testing/camera and monitor/rear door repair/water heaters**
- 30 Extra costs re tea room being recharged**

Date: 09/11/2018

THETFORD TOWN COUNCIL

Page: 1

Time: 12:19:13

Day Books: Bank Payments (Detailed)

Date From: 01/10/2018
Date To: 31/10/2018Bank From: 1200
Bank To: 1200Transaction From: 1
Transaction To: 99,999,999N/C From:
N/C To: 99999999Dept From: 0
Dept To: 999

Bank: 1200		Currency: Pound Sterling												Bank Rec.
No	Type	N/C	Date	Ref	Details	Dept	Net £	Tax £	T/C	Gross £	V	B	Date	
60487	BP	7408	10/10/2018	GPC DB	Bookwhen	5	19.00	3.80	T1	22.80	N	R	18/10/2018	
60488	BP	7406	10/10/2018	GPC DB	Tesco - Tearoom	5	97.45	0.00	T0	97.45	N	R	18/10/2018	
60489	BP	7406	10/10/2018	GPC DB	Tesco - Tearoom	5	91.28	0.00	T0	91.28	N	R	18/10/2018	
60490	BP	7406	10/10/2018	GPC DB	Tesco - Tearoom	5	94.41	0.00	T0	94.41	N	R	18/10/2018	
60491	BP	7004	10/10/2018	GPC TC	SLCC - National	13	414.00	0.00	T0	414.00	N	R	18/10/2018	
60492	BP	7024	10/10/2018	GPC TC	2 x train tickets	1	123.70	0.00	T0	123.70	N	R	18/10/2018	
60493	BP	7026	10/10/2018	GPC SL	Gear 4 muslc -	1	162.50	32.50	T1	195.00	N	R	18/10/2018	
60494	BP	7010	10/10/2018	GPC SL	Amazon - SD	1	24.98	5.00	T1	29.98	N	R	18/10/2018	
60495	BP	7736	10/10/2018	GPC SL	Daffodil and	8	742.77	0.00	T0	742.77	N	R	18/10/2018	
60496	BP	7180	10/10/2018	GPC RS	Suit Cleaning for	2	53.97	0.00	T0	53.97	N	R	18/10/2018	
60497	BP	7068	10/10/2018	GPC RS	Father Christmas	15	274.00	54.80	T1	328.80	N	R	18/10/2018	
60498	BP	7815	10/10/2018	GPC RS	Staple guns for	9	31.66	6.32	T1	37.98	N	R	18/10/2018	
60499	BP	7068	10/10/2018	GPC RS	Elf and Snowman	15	111.22	21.25	T1	132.47	N	R	18/10/2018	
60500	BP	7068	10/10/2018	GPC RS	Reindeer Outfit for	15	46.65	9.33	T1	55.98	N	R	18/10/2018	
60520	BP	7042	05/10/2018	d/d	Charges	14	15.40	0.00	T0	15.40	N	R	11/10/2018	
60555	BP	7714	17/10/2018	705031	Med Grant - 3rd	8	753.60	0.00	T0	753.60	N	N		
60556	BP	7714	17/10/2018	705033	Med Grant -	8	1,975.00	0.00	T0	1,975.00	N	N		
60557	BP	7714	17/10/2018	705034	Med Grant - Bush	8	1,312.50	0.00	T0	1,312.50	N	N		
60558	BP	7714	17/10/2018	705035	Med Grant - Catch	8	562.50	0.00	T0	562.50	N	N		
60559	BP	7714	17/10/2018	705036	Med Grant -	8	875.00	0.00	T0	875.00	N	N		
60560	BP	7714	17/10/2018	705037	Med Grant -	8	1,687.50	0.00	T0	1,687.50	N	N		
60561	BP	7714	17/10/2018	705038	Med Grant -	8	1,500.00	0.00	T0	1,500.00	N	N		
60562	BP	7714	17/10/2018	705039	Med Grant -	8	1,751.66	0.00	T0	1,751.66	N	N		
60563	BP	7714	17/10/2018	705040	Med Grant -	8	875.00	0.00	T0	875.00	N	N		
60564	BP	7714	17/10/2018	705041	Med Grant -	8	1,187.50	0.00	T0	1,187.50	N	N		
60565	BP	7714	17/10/2018	705042	Med Grant -	8	550.00	0.00	T0	550.00	N	N		
60566	BP	7714	17/10/2018	705043	Med Grant - Royal	8	1,125.00	0.00	T0	1,125.00	N	N		
60567	BP	7714	17/10/2018	705044	Med Grant - Run	8	437.89	0.00	T0	437.89	N	N		
60568	BP	7714	17/10/2018	705045	Med Grant -	8	1,600.00	0.00	T0	1,600.00	N	N		
60569	BP	2107	17/10/2018	705046	BU18 Harris - 2 x	0	10.00	0.00	T0	10.00	N	N		
60570	BP	2107	17/10/2018	705047	BR02B Zak - gate	0	5.00	0.00	T0	5.00	N	N		
60571	BP	2111	17/10/2018	705047	BR02B Zak - water	0	10.00	0.00	T0	10.00	N	N		
60572	BP	2110	17/10/2018	705048	BU12 Brady -	0	50.00	0.00	T0	50.00	N	N		
60573	BP	2107	17/10/2018	705048	BU12 Brady - gate	0	5.00	0.00	T0	5.00	N	N		
60574	BP	2111	17/10/2018	705048	BU12 Brady -	0	10.00	0.00	T0	10.00	N	N		
60575	BP	2110	17/10/2018	705049	BU28A Shimm -	0	30.00	0.00	T0	30.00	N	N		
60576	BP	2107	17/10/2018	705049	BU28A Shimm -	0	5.00	0.00	T0	5.00	N	N		
60577	BP	2111	17/10/2018	705049	BU28A Shimm -	0	10.00	0.00	T0	10.00	N	N		
60578	BP	2107	17/10/2018	705050	LO35 De'ath -	0	5.00	0.00	T0	5.00	N	N		
60579	BP	2107	17/10/2018	705051	BU01 Swinger -	0	5.00	0.00	T0	5.00	N	N		
60580	BP	2107	17/10/2018	705052	BR05 Prior - gate	0	5.00	0.00	T0	5.00	N	N		
60796	BP	7042	18/10/2018	DD	Elavon charges	14	5.37	0.00	T0	5.37	N	R	18/10/2018	
60797	BP	7042	18/10/2018	DD	Elavon charges	14	7.82	0.00	T0	7.82	N	R	18/10/2018	
60816	BP	2220	25/10/2018	DD	October 2018	0	25,155.38	0.00	T0	25,155.38	N	N		
60864	BP	7049	26/10/2018	d/d	EMAP Publishing	14	180.00	0.00	T0	180.00	N	N		
Totals							£	43,994.71	133.00	44,127.71				

Date: 09/11/2018

Time: 12:19:56

THETFORD TOWN COUNCIL

Page: 1

Day Books: Supplier Payments (Summary)

Date From: 01/10/2018
Date To: 31/10/2018

Bank From: 1200
Bank To: 1200

Transaction From: 1
Transaction To: 99,999,999

Supplier From:
Supplier To: ////////

Bank 1200

Currency Pound Sterling

No	Type	Date	Supplier	Ref	Details	Net £	Tax £	Gross £	B	Bank Rec Date
60760	PP	15/10/2018	BREC001	DD	Purchase Payment	442.00	0.00	442.00	R	18/10/2018
60761	PP	15/10/2018	BREC001	DD	Purchase Payment	240.00	0.00	240.00	R	18/10/2018
60762	PP	15/10/2018	BREC001	DD	Purchase Payment	312.00	0.00	312.00	R	18/10/2018
60763	PP	15/10/2018	BREC001	DD	Purchase Payment	109.00	0.00	109.00	R	18/10/2018
60764	PP	15/10/2018	BREC001	DD	Purchase Payment	211.00	0.00	211.00	R	18/10/2018
60765	PP	15/10/2018	BREC001	DD	Purchase Payment	1,020.00	0.00	1,020.00	R	18/10/2018
60766	PP	15/10/2018	ALLS001	DD	Purchase Payment	279.11	0.00	279.11	R	18/10/2018
60865	PP	29/10/2018	ALLS001	d/d	Purchase Payment	60.14	0.00	60.14	N	
Totals						£	<u>2,673.25</u>	<u>0.00</u>	<u>2,673.25</u>	

Date: 09/11/2018
 Time: 12:20:37

THETFORD TOWN COUNCIL
Day Books: Bank Payments (Detailed)

Page: 1

Data From: 01/10/2018
 Data To: 31/10/2018

Bank From: 1202
 Bank To: 1202

Transaction From: 1
 Transaction To: 99,999,999

N/C From:
 N/C To: 99999999

Dept From: 0
 Dept To: 999

Bank: 1202		Currency: Pound Sterling											
No	Type	N/C	Date	Ref	Details	Dept	Net £	Tax £	T/C	Gross £	V	B	Bank Rec. Date
60230	BP	7476	01/10/2018	d/d	Agents fee Gallery	5	29.16	5.83	T1	34.99	N	R	31/10/2018
60351	BP	2107	04/10/2018	OCT01	MR32 Wood	0	5.00	0.00	T0	5.00	N	R	31/10/2018
60352	BP	2111	04/10/2018	OCT01	MR32 Wood	0	10.00	0.00	T0	10.00	N	R	31/10/2018
60375	BP	7406	05/10/2018	2401	Tearoom	5	2.48	0.49	T1	2.97	N	R	31/10/2018
60376	BP	7404	05/10/2018	2401	Bar purchases up	5	28.10	5.62	T1	33.72	N	R	31/10/2018
60594	BP	7014	17/10/2018	OCT02	K Leeder -	1	16.50	0.00	T0	16.50	N	R	31/10/2018
60595	BP	7265	17/10/2018	OCT03	K Leeder - Candle	3	23.45	0.00	T0	23.45	N	R	31/10/2018
60596	BP	7110	17/10/2018	OCT04	2 x tickets for Aiss	2	10.00	0.00	T0	10.00	N	R	31/10/2018
60597	BP	7014	17/10/2018	OCT05	K Robinson -	1	15.98	0.00	T0	15.98	N	R	31/10/2018
60598	BP	7012	17/10/2018	OCT05	K Robinson -	1	41.49	0.00	T0	41.49	N	R	31/10/2018
60599	BP	4250	17/10/2018	OCT06	MG06 Storey -	6	19.50	0.00	T0	19.50	N	R	31/10/2018
60600	BP	2111	17/10/2018	OCT07	MG10 Knights -	0	10.00	0.00	T0	10.00	N	R	31/10/2018
60601	BP	2107	17/10/2018	OCT08	BU10A Roberts -	0	5.00	0.00	T0	5.00	N	R	31/10/2018
60602	BP	2107	17/10/2018	OCT09	BR04A Breen -	0	5.00	0.00	T0	5.00	N	R	31/10/2018
60603	BP	2107	17/10/2018	OCT10	MR85A Krelle -	0	5.00	0.00	T0	5.00	N	R	31/10/2018
60604	BP	2111	17/10/2018	OCT11	MG04 Campbell -	0	10.00	0.00	T0	10.00	N	R	31/10/2018
60700	BP	7404	19/10/2018	2404	Bar purchases up	5	16.69	0.00	T0	16.69	N	R	31/10/2018
61018	BP	2107	04/10/2018	300482	BR06B Urbone	0	5.00	0.00	T0	5.00	N	R	31/10/2018
61019	BP	2111	04/10/2018	300482	BR06B Urbone	0	10.00	0.00	T0	10.00	N	R	31/10/2018
61020	BP	2107	04/10/2018	300483	BU09 College	0	5.00	0.00	T0	5.00	N	R	31/10/2018
Totals							£	<u>273.35</u>	<u>11.94</u>	<u>285.29</u>			

Date: 09/11/2018

Time: 12:21:25

THETFORD TOWN COUNCIL

Page: 1

Day Books: Supplier Payments (Summary)

Date From: 01/10/2018

Date To: 31/10/2018

Bank From: 1202

Bank To: 1202

Transaction From: 1
Transaction To: 99,999,999Supplier From:
Supplier To: ////////

Bank 1202		Currency Pound Sterling				Net £	Tax £	Gross £ B	Bank Rec Date	
No	Type	Date	Supplier	Ref	Details					
60194	PP	01/10/2018	LEX001	d/d	Purchase Payment	721.85	0.00	721.85 R	31/10/2018	
60201	PP	02/10/2018	WEST004	BACS	Purchase Payment	493.86	0.00	493.86 R	31/10/2018	
60226	PP	03/10/2018	BRIT002	d/d	Purchase Payment	130.44	0.00	130.44 R	31/10/2018	
60245	PP	01/10/2018	WAVECT	DD	Purchase Payment	9.96	0.00	9.96 R	31/10/2018	
60335	PP	04/10/2018	1STC001	BACS	Purchase Payment	1,274.40	0.00	1,274.40 R	31/10/2018	
60336	PP	04/10/2018	BBBP001	BACS	Purchase Payment	13.96	0.00	13.96 R	31/10/2018	
60337	PP	04/10/2018	BRIT002	BACS	Purchase Payment	49.87	0.00	49.87 R	31/10/2018	
60338	PP	04/10/2018	CABA001	BACS	Purchase Payment	143.05	0.00	143.05 R	31/10/2018	
60339	PP	04/10/2018	CGM001	BACS	Purchase Payment	827.64	0.00	827.64 R	31/10/2018	
60340	PP	04/10/2018	GMFP001	BACS	Purchase Payment	115.00	0.00	115.00 R	31/10/2018	
60341	PP	04/10/2018	LACO001	BACS	Purchase Payment	291.12	0.00	291.12 R	31/10/2018	
60342	PP	04/10/2018	LOVE001	BACS	Purchase Payment	882.00	0.00	882.00 R	31/10/2018	
60343	PP	04/10/2018	MCCO001	BACS	Purchase Payment	326.63	0.00	326.63 R	31/10/2018	
60344	PP	04/10/2018	NAL001	BACS	Purchase Payment	108.00	0.00	108.00 R	31/10/2018	
60345	PP	04/10/2018	NOTI001	BACS	Purchase Payment	1,880.64	0.00	1,880.64 R	31/10/2018	
60346	PP	04/10/2018	PEAR004	BACS	Purchase Payment	1,836.00	0.00	1,836.00 R	31/10/2018	
60347	PP	04/10/2018	PBSL001	BACS	Purchase Payment	20.72	0.00	20.72 R	31/10/2018	
60348	PP	04/10/2018	REFL001	BACS	Purchase Payment	114.00	0.00	114.00 R	31/10/2018	
60349	PP	04/10/2018	STAN001	BACS	Purchase Payment	110.27	0.00	110.27 R	31/10/2018	
60350	PP	04/10/2018	STUD001	BACS	Purchase Payment	90.00	0.00	90.00 R	31/10/2018	
60450	PP	05/10/2018	BREC001	d/d	Purchase Payment	187.00	0.00	187.00 R	31/10/2018	
60773	PP	15/10/2018	WAVEBURY	DD	Purchase Payment	61.79	0.00	61.79 R	31/10/2018	
60774	PP	15/10/2018	BREC001	DD	Purchase Payment	2,588.00	0.00	2,588.00 R	31/10/2018	
60788	PP	22/10/2018	SSE1STPE	DD	Purchase Payment	49.00	0.00	49.00 R	31/10/2018	
60789	PP	22/10/2018	SSE1TCS	DD	Purchase Payment	32.17	0.00	32.17 R	31/10/2018	
60790	PP	22/10/2018	SSE1TCL	DD	Purchase Payment	52.63	0.00	52.63 R	31/10/2018	
60791	PA	22/10/2018	SSE1STP	DD	Purchase Payment	36.52	0.00	36.52 R	31/10/2018	
60793	PP	04/10/2018	SSE1TC	DD	Purchase Payment	16.92	0.00	16.92 R	31/10/2018	
60801	PP	16/10/2018	FPTE001	INT	Purchase Payment	72.00	0.00	72.00 R	31/10/2018	
60802	PA	17/10/2018	O2001	DD	Payment on Account	286.81	0.00	286.81 R	31/10/2018	
60857	PP	26/10/2018	BOCO01	d/d	Purchase Payment	78.07	0.00	78.07 R	31/10/2018	
60858	PP	29/10/2018	EE001	d/d	Purchase Payment	58.70	0.00	58.70 R	31/10/2018	
61012	PP	31/10/2018	BUSI001	d/d	Purchase Payment	98.80	0.00	98.80 R	31/10/2018	
Totals						£	<u>13,057.82</u>	<u>0.00</u>	<u>13,057.82</u>	

From: Month 7, October 2018
To: Month 7, October 2018

Chart of Accounts:

Cost centre

	<u>Period</u>				<u>Year to Date</u>			
	<u>Actual</u>	<u>Ratio(%)</u>	<u>Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>Ratio(%)</u>	<u>Budget</u>	<u>Variance</u>
Income								
Office establishment costs	0.00	0.00	0.00	0.00	2,094.00	0.20	2,094.00	0.00
Office overheads	2.15	0.00	8.33	(6.18)	4,645.72	0.45	4,558.31	87.41
Marketing and communications	58.33	0.11	0.00	58.33	1,359.16	0.13	0.00	1,359.16
Civic	163.98	0.31	0.00	163.98	1,211.31	0.12	0.00	1,211.31
Cemetery	6,305.00	11.84	4,849.82	1,455.18	33,030.00	3.21	33,948.74	(918.74)
Properties	4,952.00	9.30	10,777.58	(5,825.58)	36,397.22	3.54	41,466.06	(5,068.84)
Guildhall Complex	10,526.50	19.77	6,614.34	3,912.16	71,100.53	6.92	50,150.38	20,950.15
Allotments	6,183.50	11.62	9,270.00	(3,086.50)	6,456.00	0.63	9,270.00	(2,814.00)
Markets	1,258.78	2.36	1,752.00	(493.22)	8,586.46	0.84	12,264.00	(3,677.54)
Amenities and community support	22,545.47	42.35	191.67	22,353.80	56,095.66	5.46	18,719.69	37,375.97
Other Income	0.00	0.00	10,620.50	(10,620.50)	24,474.34	2.38	21,241.00	3,233.34
Investments	1,241.43	2.33	2,916.67	(1,675.24)	22,876.34	2.23	20,416.69	2,459.65
Precept	0.00	0.00	0.00	0.00	759,192.00	73.89	759,192.00	0.00
	53,237.14	100.00	47,000.91	6,236.23	1,027,518.74	100.00	973,320.87	54,197.87
Purchases								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenditure								
Staff welfare	588.00	1.10	1,612.75	1,024.75	9,214.62	0.90	15,546.25	6,331.63
Office establishment costs	473.29	0.89	5,779.92	5,306.63	40,117.94	3.90	38,783.44	(1,334.50)
Office overheads	16,675.89	31.32	17,061.59	385.70	109,656.17	10.67	115,411.13	5,754.96
Legal/finance/professional	4,283.87	8.05	1,227.93	(3,055.94)	5,942.36	0.58	11,779.51	5,837.15
Marketing and communications	1,231.87	2.31	904.41	(327.46)	9,494.42	0.92	6,330.87	(3,163.55)
Civic	2,550.22	4.79	2,358.67	(191.55)	19,970.51	1.94	20,742.69	772.18
Cemetery	6,554.41	12.31	7,837.74	1,283.33	52,472.14	5.11	59,382.18	6,910.04
Properties	440.60	0.83	784.08	343.48	10,361.84	1.01	8,786.56	(1,575.28)
Guildhall Complex	15,444.64	29.01	14,424.57	(1,020.07)	140,200.98	13.64	129,375.99	(10,824.99)
Allotments	3,283.50	6.17	2,475.17	(808.33)	24,938.82	2.43	17,326.19	(7,612.63)
Markets	734.63	1.38	1,184.50	449.87	11,343.36	1.10	13,578.50	2,235.14
Amenities and community support	35,928.68	67.49	19,673.26	(16,255.42)	124,365.32	12.10	136,506.82	12,141.50
Maintenance	8,387.61	15.76	8,242.25	(145.36)	53,475.51	5.20	56,762.75	3,287.24
Public conveniences	3,346.54	6.29	3,960.42	613.88	27,432.46	2.67	31,245.94	3,813.48
Other expenditure	13,360.00	25.10	0.00	(13,360.00)	70,521.21	6.86	0.00	(70,521.21)
	113,283.75	212.79	87,527.26	(25,756.49)	709,507.66	69.05	661,558.82	(47,948.84)
Net Profit/(Loss):	(60,046.61)	(112.79)	(40,526.35)	(19,520.26)	318,011.08	30.95	311,762.05	6,249.03

THETFORD TOWN COUNCIL Comparative Profit and Loss Report

From: Month 7, October 2018
To: Month 7, October 2018

Chart of Accounts:

Cost centre

Period

Year To Date

	Actual	Budget	Budget Variance	Variance %	Prior Year	Prior Year Variance	Variance %	Actual	Budget	Budget Variance	Variance %	Prior Year	Prior Year Variance	Variance %
Income														
Office establishment costs	0.00	0.00	0.00	100.00	0.00	0.00	100.00	2,094.00	2,094.00	0.00	0.00	2,094.00	0.00	2.95
Office overheads	2.15	8.33	(6.18)	(74.19)	0.00	1.25	138.89	4,645.72	4,599.31	87.41	1.92	5,194.85	(549.13)	(10.57)
Marketing and communications	59.33	0.00	59.33	100.00	(4.16)	(6.66)	1,359.16	1,359.16	1,359.16	0.00	100.00	1,624.12	(264.96)	(16.31)
CMC	163.98	0.00	163.98	100.00	163.98	100.00	1,211.31	0.00	1,211.31	0.00	100.00	0.00	0.00	100.00
Cemetery	6,305.00	4,949.82	1,455.18	(54.05)	4,585.00	30.12	33,030.00	33,948.74	(918.74)	(918.74)	(2.71)	24,985.00	8,045.00	32.20
Properties	4,852.00	10,777.58	(5,925.58)	(54.05)	7,478.26	(2,556.26)	36,397.22	41,465.05	(5,068.84)	(5,068.84)	(12.22)	36,914.80	4,450.20	11.40
Guidhall Complex	10,526.50	6,614.34	3,912.16	(33.30)	7,474.83	3,051.67	71,100.53	50,199.38	20,901.15	20,901.15	41.77	46,114.33	24,986.20	54.18
Almshouses	6,183.50	9,270.00	(3,086.50)	(28.15)	6,424.50	(241.00)	6,456.00	9,270.00	(2,814.00)	(2,814.00)	(30.36)	7,589.08	(1,113.08)	(14.71)
Markets	1,258.78	1,752.00	(493.22)	(28.15)	2,125.90	(867.12)	8,586.46	12,264.00	(3,677.54)	(3,677.54)	(29.99)	13,533.21	(4,746.73)	(35.60)
Amenities and community support	22,545.47	191.67	22,353.80	11,662.65	0.00	22,545.47	56,095.66	18,719.69	37,375.97	18,719.69	199.65	19,632.25	36,462.41	185.72
Maintenance	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	390.00	(390.00)	(100.00)
Other Income	0.00	10,620.50	(10,620.50)	(100.00)	0.00	0.00	24,474.34	21,241.00	3,233.34	3,233.34	15.22	60,689.99	(39,211.65)	(64.67)
Investments	1,241.43	2,916.67	(1,675.24)	(57.44)	1,500.41	(258.98)	22,876.34	20,416.69	2,459.65	2,459.65	12.05	24,032.04	(1,155.70)	(4.81)
Precept	0.00	0.00	0.00	100.00	0.00	0.00	759,192.00	759,192.00	0.00	0.00	0.00	724,766.00	34,426.00	4.75
	<u>53,537.14</u>	<u>27,000.91</u>	<u>26,536.23</u>	<u>13.27</u>	<u>29,632.28</u>	<u>21,814.85</u>	<u>1,077,518.24</u>	<u>973,320.82</u>	<u>104,197.42</u>	<u>104,197.42</u>	<u>5.52</u>	<u>987,280.67</u>	<u>90,237.57</u>	<u>9.23</u>
Expenditure														
Staff welfare	598.00	1,612.75	(1,014.75)	(63.54)	899.00	311.00	9,214.62	15,546.25	(6,331.63)	(6,331.63)	(40.73)	2,741.94	(6,472.66)	(236.06)
Office establishment costs	673.29	5,779.92	(5,106.63)	(91.81)	475.17	1.88	40,117.94	38,783.44	(1,334.50)	(1,334.50)	(3.44)	30,743.49	(9,374.45)	(30.49)
Office overheads	16,675.89	17,061.59	(385.70)	2.26	20,734.28	4,058.39	109,656.17	115,411.13	(5,754.96)	(5,754.96)	(4.99)	140,300.02	(30,544.85)	(21.79)
Legal/finance/professional	4,263.87	1,227.99	(3,035.88)	(248.87)	2,583.60	(1,700.27)	5,942.36	11,779.51	(5,837.15)	(5,837.15)	(49.55)	3,887.64	(2,054.72)	(52.85)
Marketing and communications	1,231.87	904.41	(327.46)	(36.21)	1,133.45	(98.42)	9,494.42	6,330.87	(3,163.55)	(3,163.55)	(49.97)	9,275.17	(2,192.25)	(23.96)
CMC	2,590.22	2,358.67	(231.55)	(8.12)	1,462.93	(1,087.29)	19,970.51	20,742.69	(772.18)	(772.18)	(3.72)	13,217.47	(6,753.04)	(51.09)
Cemetery	6,554.61	7,837.74	(1,283.13)	16.37	5,407.76	(1,146.65)	52,472.14	59,302.18	(6,830.04)	(6,830.04)	(11.64)	41,092.94	(11,379.20)	(27.69)
Properties	440.60	784.08	(343.48)	(43.81)	324.23	(116.37)	10,361.84	8,786.56	(1,575.28)	(1,575.28)	(17.93)	6,887.22	(3,474.62)	(50.45)
Guidhall Complex	15,444.64	14,424.57	(1,020.07)	(7.07)	8,318.32	(7,126.32)	140,200.98	129,375.99	(10,824.99)	(10,824.99)	(8.37)	100,455.82	(39,775.16)	(39.61)
Almshouses	3,263.50	2,475.17	(788.33)	(32.66)	1,898.99	(1,594.51)	24,938.82	17,326.19	(7,612.63)	(7,612.63)	(43.94)	8,885.32	(16,043.50)	(180.36)
Markets	734.63	1,184.50	(449.87)	(37.98)	781.20	46.57	11,343.36	13,578.50	(2,235.14)	(2,235.14)	(16.46)	9,151.09	(2,192.27)	(23.96)
Amenities and community support	35,028.68	19,673.26	(15,355.42)	(82.63)	(4,590.69)	(40,519.37)	124,365.32	136,598.82	(12,233.50)	(12,233.50)	(8.89)	102,751.13	(21,614.19)	(21.04)
Maintenance	8,387.61	8,242.25	(145.36)	(1.76)	8,806.07	618.46	53,475.51	56,762.75	(3,287.24)	(3,287.24)	(5.79)	63,800.65	(10,325.15)	(16.18)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>

THETFORD TOWN COUNCIL
Profit and Loss (Actual, Budget & Prior Year)

From: Month 7, October 2018
To: Month 7, October 2018

Chart of Accounts:

Cost centre

	<u>Period</u>			<u>Year to Date</u>		
	<u>Actual</u>	<u>Budget</u>	<u>Prior Year</u>	<u>Actual</u>	<u>Budget</u>	<u>Prior Year</u>
Income						
Office establishment costs	0.00	0.00	0.00	2,094.00	2,094.00	2,034.00
Office overheads	2.15	8.33	0.90	4,645.72	4,558.31	5,194.85
Marketing and communications	58.33	0.00	62.49	1,359.16	0.00	1,624.12
Civic	163.98	0.00	0.00	1,211.31	0.00	0.00
Cemetery	6,305.00	4,849.82	4,565.00	33,030.00	33,948.74	24,985.00
Properties	4,952.00	10,777.58	7,478.26	36,397.22	41,466.06	36,914.80
Guildhall Complex	10,526.50	6,614.34	7,474.83	71,100.53	50,150.38	46,114.33
Allotments	6,183.50	9,270.00	6,424.50	6,456.00	9,270.00	7,569.08
Markets	1,258.78	1,752.00	2,125.90	8,586.46	12,264.00	13,333.21
Amenities and community support	22,545.47	191.67	0.00	56,095.66	18,719.69	19,633.25
Maintenance	0.00	0.00	0.00	0.00	0.00	390.00
Other Income	0.00	10,620.50	0.00	24,474.34	21,241.00	60,689.99
Investments	1,241.43	2,916.67	1,500.41	22,876.34	20,416.69	24,032.04
Precept	0.00	0.00	0.00	759,192.00	759,192.00	724,766.00
	<u>53,237.14</u>	<u>47,000.91</u>	<u>29,632.29</u>	<u>1,027,518.74</u>	<u>973,320.87</u>	<u>967,280.67</u>
Purchases						
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Expenditure						
Staff welfare	588.00	1,612.75	899.00	9,214.62	15,546.25	2,741.94
Office establishment costs	473.29	5,779.92	475.17	40,117.94	38,783.44	30,743.49
Office overheads	16,675.89	17,061.59	20,734.28	109,656.17	115,411.13	140,201.02
Legal/finance/professional	4,283.87	1,227.93	2,583.60	5,942.36	11,779.51	3,887.64
Marketing and communications	1,231.87	904.41	1,133.45	9,494.42	6,330.87	9,275.17
Civic	2,550.22	2,358.67	1,462.93	19,970.51	20,742.69	13,217.47
Cemetery	6,554.41	7,837.74	5,407.76	52,472.14	59,382.18	41,092.94
Properties	440.60	784.08	324.23	10,361.84	8,786.56	6,687.22
Guildhall Complex	15,444.64	14,424.57	8,318.32	140,200.98	129,375.99	100,425.82
Allotments	3,283.50	2,475.17	1,698.99	24,938.82	17,326.19	8,895.32
Markets	734.63	1,184.50	781.20	11,343.36	13,578.50	9,151.09
Amenities and community support	35,928.68	19,673.26	(4,590.69)	124,365.32	136,506.82	102,751.13
Maintenance	8,387.61	8,242.25	8,806.07	53,475.51	56,762.75	63,800.66
Public conveniences	3,346.54	3,960.42	3,436.76	27,432.46	31,245.94	25,719.56
Other expenditure	13,360.00	0.00	56,656.49	70,521.21	0.00	107,066.72
	<u>113,283.75</u>	<u>87,527.26</u>	<u>108,127.56</u>	<u>709,507.66</u>	<u>661,558.82</u>	<u>665,657.19</u>
Net Profit/(Loss):	(60,046.61)	(40,526.35)	(78,495.27)	318,011.08	311,762.05	301,623.48

Profit and Loss (Actual, Budget & Variance)

From: Month 7, October 2018

To: Month 7, October 2018

Chart of Accounts:

Cost centre

	<u>Period</u>				<u>Year to Date</u>			
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Variance (%)</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Variance (%)</u>
Income								
Office establishment costs	0.00	0.00	0.00	0.00	2,094.00	2,094.00	0.00	0.00
Office overheads	2.15	8.33	(6.18)	(74.19)	4,645.72	4,558.31	87.41	1.92
Marketing and communications	58.33	0.00	58.33	100.00	1,359.16	0.00	1,359.16	100.00
Civic	163.98	0.00	163.98	100.00	1,211.31	0.00	1,211.31	100.00
Cemetery	6,305.00	4,849.82	1,455.18	30.00	33,030.00	33,948.74	(918.74)	(2.71)
Properties	4,952.00	10,777.58	(5,825.58)	(54.05)	36,397.22	41,466.06	(5,068.84)	(12.22)
Guildhall Complex	10,526.50	6,614.34	3,912.16	59.15	71,100.53	50,150.38	20,950.15	41.77
Allotments	6,183.50	9,270.00	(3,086.50)	(33.30)	6,456.00	9,270.00	(2,814.00)	(30.36)
Markets	1,258.78	1,752.00	(493.22)	(28.15)	8,586.46	12,264.00	(3,677.54)	(29.99)
Amenities and community support	22,545.47	191.67	22,353.80	11,662.65	56,095.66	18,719.69	37,375.97	199.66
Other income	0.00	10,620.50	(10,620.50)	(100.00)	24,474.34	21,241.00	3,233.34	15.22
Investments	1,241.43	2,916.67	(1,675.24)	(57.44)	22,876.34	20,416.69	2,459.65	12.05
Precept	0.00	0.00	0.00	0.00	759,192.00	759,192.00	0.00	0.00
	<u>53,237.14</u>	<u>47,000.91</u>	<u>6,236.23</u>	<u>13.27</u>	<u>1,027,518.74</u>	<u>973,320.87</u>	<u>54,197.87</u>	<u>5.57</u>
Purchases	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Expenditure								
Staff welfare	588.00	1,612.75	1,024.75	63.54	9,214.62	15,546.25	6,331.63	40.73
Office establishment costs	473.29	5,779.92	5,306.63	91.81	40,117.94	38,783.44	(1,334.50)	(3.44)
Office overheads	16,675.89	17,061.59	385.70	2.26	109,656.17	115,411.13	5,754.96	4.99
Legal/finance/professional	4,283.87	1,227.93	(3,055.94)	(248.87)	5,942.36	11,779.51	5,837.15	49.55
Marketing and communications	1,231.87	904.41	(327.46)	(36.21)	9,494.42	6,330.87	(3,163.55)	(49.97)
Civic	2,550.22	2,358.67	(191.55)	(8.12)	19,970.51	20,742.69	772.18	3.72
Cemetery	6,554.41	7,837.74	1,283.33	16.37	52,472.14	59,382.18	6,910.04	11.64
Properties	440.60	784.08	343.48	43.81	10,361.84	8,786.56	(1,575.28)	(17.93)
Guildhall Complex	15,444.64	14,424.57	(1,020.07)	(7.07)	140,200.98	129,375.99	(10,824.99)	(8.37)
Allotments	3,283.50	2,475.17	(808.33)	(32.66)	24,938.82	17,326.19	(7,612.63)	(43.94)
Markets	734.63	1,184.50	449.87	37.98	11,343.36	13,578.50	2,235.14	16.46
Amenities and community support	35,928.68	19,673.26	(16,255.42)	(82.63)	124,365.32	136,506.82	12,141.50	8.89
Maintenance	8,387.61	8,242.25	(145.36)	(1.76)	53,475.51	56,762.75	3,287.24	5.79
Public conveniences	3,346.54	3,960.42	613.88	15.50	27,432.46	31,245.94	3,813.48	12.20
Other expenditure	13,360.00	0.00	(13,360.00)	(100.00)	70,521.21	0.00	(70,521.21)	(100.00)
	<u>113,283.75</u>	<u>87,527.26</u>	<u>(25,756.49)</u>	<u>(29.43)</u>	<u>709,507.66</u>	<u>661,558.82</u>	<u>(47,948.84)</u>	<u>(7.25)</u>
Net Profit/(Loss):	(60,046.61)	(40,526.35)	(19,520.26)	(48.17)	318,011.08	311,762.05	6,249.03	2.00