



## **THETFORD TOWN COUNCIL**

TOWN CLERK: Tina Cunnell BSc (Hons)

Tel: 01842 754247

Council Offices  
King's House  
Thetford  
Norfolk  
IP24 2AP

26<sup>th</sup> September 2018

### **PERSONNEL COMMITTEE**

A meeting of this Committee will take place in the Council Chamber, King's House, Thetford, on **Tuesday 2<sup>nd</sup> October 2018 at 4.00 p.m.**

Town Clerk

### **AGENDA**

- 361/18      **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**  
To receive any additional interest not already registered.
- 362/18      **APOLOGIES FOR ABSENCE**  
To receive apologies.
- 363/18      **MINUTES**  
To confirm the minutes of the Committee's meeting held on 4<sup>th</sup> September 2018, received by Council on 25<sup>th</sup> September 2018. To be confirmed as a true record and signed/initialled by the Committee Chairman.
- 364/18      **TRAINING & STAFF UPDATE**  
Town Clerk to update.
- 365/18      **ITEMS OF URGENT BUSINESS**  
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be of an urgent operational matter.
- 366/18      **COMMUNITY ENGAGEMENT**  
To consider any press release or consultation arising from this meeting's agenda.

367/18

EXCLUSION OF PRESS AND PUBLIC

To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

368/18

STAFF MATTERS

Update on staffing topics that are private and confidential in nature