



## **THETFORD TOWN COUNCIL**

TOWN CLERK: TINA CUNNELL BSC (Hons)

Council Offices  
King's House  
Thetford  
Norfolk  
IP24 2AP

Tel: 01842 754247

24<sup>th</sup> January 2018

### **CEMETERY COMMITTEE**

A meeting of this Committee will take place in the Council Chamber, King's House, Thetford, on Wednesday 31<sup>st</sup> January 2018 starting at 11.30 a.m.

Town Clerk

#### **AGENDA**

- 699/17      **DECLARATIONS OF ANY PECUNIARY INTERESTS**  
To receive any additional interest not already registered.
- 700/17      **APOLOGIES FOR ABSENCE**  
To receive.
- 701/17      **MINUTES**  
To confirm the minutes of the Committee's meeting held on 12<sup>th</sup> October 2017, received by the Council on 30<sup>th</sup> October 2017 to be confirmed as a true record and signed/initialled by the Committee Chairman.
- 702/17      **REVIEW OF ACTION POINTS**  
To receive an update
- 703/17      **HEALTH, SAFETY AND MAINTENANCE PLANS**
- Memorial Management
  - To consider using the BRAMM scheme
- 704/17      **BURIALS MONITORING**  
To receive an update.
- 705/17      **CEMETERY CHAPEL**  
To consider the next phase.
- 706/17      **CEMETERY COTTAGE**  
To receive an update.
- 707/17      **LAWN CEMETERY MONITORING**  
To receive an update and consider next phase.

- 708/17      BUDGET REVIEW
- To receive an update.
  - To identify any transfers to reserves and the reason for the transfer.
- 709/17      REPURCHASE OF UNUSED PLOTS  
To provide an update.
- 710/17      CEMETERY VISION  
To provide an update.
- 711/17      APPLICATION FOR MEMORIAL BENCH  
To discuss and agree an application for a memorial bench at London Road Cemetery.
- 712/17      COMMUNITY ENGAGEMENT & IMPROVING COMMUNICATION  
To consider any press release arising from this meeting's agenda and review the Cemetery booklet.
- 713/17      CORRESPONDENCE  
To review all correspondence sent and received.
- 714/17      ITEMS OF URGENT BUSINESS  
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.