



THETFORD TOWN COUNCIL

TOWN CLERK: TINA CUNNELL BSC (Hons)

Council Offices
King's House
Thetford
Norfolk
IP24 2AP

Tel: 01842 754247

4th October 2017

CEMETERY COMMITTEE

A meeting of this Committee will take place in the Council Chamber, King's House, Thetford, on Thursday 4th October 2017 starting at 11:30 a.m.

Town Clerk

AGENDA

- 455/17 **APOLOGIES FOR ABSENCE**
To receive.
- 456/17 **MINUTES**
To confirm the minutes of the Committee's meeting held on 13th July 2017, received by the Council on 25th July 2017 to be confirmed as a true record and signed/initialled by the Committee Chairman.
- 457/17 **REVIEW OF ACTION POINTS**
To receive an update
- 458/17 **HEALTH, SAFETY AND MAINTENANCE PLANS**
- To receive an update
 - Levelling graves
 - Outstanding maintenance (including fences)
 - Grave number indicators
- 459/17 **CORPORATE PLAN**
To review progress
- 460/17 **BURIALS MONITORING**
To receive an update.
- 461/17 **RULES & REGULATIONS**
To consider signs for bicycles/skate boards and imposing speed limit.
- 462/17 **CEMETERY CHAPEL**
To receive an update and consider next steps including review of charges for chapel use.

- 463/17 CEMETERY COTTAGE
To consider the wood burner.
- 464/17 LAWN CEMETERY MONITORING
To receive an update
- 465/17 BUDGET REVIEW (2017-18) AND BUDGET SETTING (2018-19)
To review the expenditure to date.
- 466/17 REPURCHASE OF UNUSED PLOTS
To consider a way forward.
- 467/17 WATER MONITORING
To receive an update
- 468/17 CEMETERY VISION
- Staffing
 - Works Yard
 - Visitor centre
 - Funding
- 469/17 IMPROVING COMMUNICATION
- Public
 - Funeral directors
 - Stone masons
- 470/17 COMMUNITY ENGAGEMENT
To consider any press release arising from this meeting's agenda.
- 471/17 ITEMS OF URGENT BUSINESS
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.