



## **THETFORD TOWN COUNCIL**

TOWN CLERK: TINA CUNNELL BSc (Hons)

Council Offices  
King's House  
Thetford  
Norfolk  
IP24 2AP

Tel: 01842 754247

6<sup>th</sup> April 2017

### **ALLOTMENTS COMMITTEE**

A meeting of this Committee will take place in the Council Chamber, King's House, Thetford, on Thursday 13<sup>th</sup> April 2017, starting at 10.00 a.m.

Town Clerk

The meeting will be preceded by a 15-minute Open Forum, starting at 10.00 a.m. when members of the public and representatives of the press are invited to address the Committee. If there is no call for an Open Forum, then the meeting itself may start at 10.00 a.m.

### **AGENDA**

- 875/16      **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**  
To receive any additional interest not already registered.
- 876/16      **APOLOGIES FOR ABSENCE**  
To receive.
- 877/16      **MINUTES**  
To confirm the minutes of the Committee's meeting, held on 16<sup>th</sup> February 2017, received by Full Council on the 28<sup>th</sup> February 2017, to be confirmed as a true record and signed/initialled by the Chairman.
- 878/16      **HEALTH & SAFETY**  
To receive a report from the Chairman on Health and Safety issues.
- 879/16      **BUDGET**  
To review budget for financial year 2016/17.
- 880/16      **CORPORATE PLAN PRIORITIES**  
To discuss and decision on priorities.

- 881/16      **ALLOTMENT TERMS OF REFERENCE**  
To discuss and agree draft Terms of Reference.
- 882/16      **FEES FOR YEAR 2017-2018**  
To discuss fees for new year starting October 2017.
- 883/16      **NEXT INSPECTION DATE**  
To decide on the date for the next inspection of all sites.
- 884/16      **ITEMS OF URGENT BUSINESS**  
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.
- 885/16      **PRESS RELEASES**  
To consider any press release arising from this meeting's agenda.