



LOCAL GOVERNMENT ACT 1972

NOTICE OF A MEETING OF THETFORD TOWN COUNCIL

Notice is hereby given that a meeting of Thetford Town Council will take place in The Council Chamber, King's House, Thetford, on **Tuesday 28th June 2016, starting at 6 p.m. (but see following note regarding the Open Forum).**

Note:

If members of the public or representatives of the press want to raise matters, they can do this during a 15-minute Open Forum, which will start at 7pm. If any member of the public wishes to query any decisions that have already been reached in this meeting, there will be an opportunity to readdress these items. If no matters are raised, then the meeting will recommence immediately. The meeting itself will be open to the public and press unless the Council directs otherwise.

Tina Cunnell BSc (Hons)
Acting Town Clerk
22nd June 2016

Contact details

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AGENDA

- 110/16 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS
To receive any additional interest not already registered.
- 111/16 APOLOGIES FOR ABSENCE
To receive.
- 112/16 MINUTES
To confirm the minutes of the Council Meeting held on 31st May 2016, excepting those items dealt with following the exclusion of press and public,

to be addressed under item 124/16 below, to be confirmed as a true record and signed/initialled by the Committee Chairman (blue papers refers).

113/16 COMMITTEE REPORTS

To receive the following:

- | | | |
|--------------|---------------------|------------|
| a) Civic | (cream paper) | 02/06/2016 |
| b) Personnel | (pink paper) | 07/06/2016 |
| c) A.L.P | (yellow paper) | 08/06/2016 |
| d) Planning | (green paper) | 14/06/2016 |
| e) VEM | (dark orange paper) | 15/06/2016 |
| f) Finance | (salmon) | 21/06/2016 |

114/16 MAYOR'S REMARKS AND REPORT

To receive enclosed lists of Events Attended and Forthcoming Events.

115/16 TOWN COUNCIL REPRESENTATIVES ON OTHER BODIES

To receive any reports.

116/16 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

To receive any reports.

117/16 USE OF TOWN SEAL

The Acting Town Clerk requested that it be minuted that the Town Seal was used by the Mayor and Town Clerk for the following:

11/16 Deed of easement for 24 Norfolk Road.

12/16 Skawina twinning scroll

118/16 COUNCILLOR ATTENDANCE AT COMMITTEE MEETINGS

To present results from 2015/16 prior to inclusion in the Annual Report.

119/16 INTERNAL AUDIT REPORT OF THE YEAR ENDED 31 MARCH 2016

To receive and approve Internal Audit Report.

120/16 FINAL ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2016

To receive and approve the yearend report.

121/16 ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2016

To receive and approve the Annual Return for 2015-16 and to agree and complete the Governance statement therein and note the dates set for the Exercise of Electors Rights.

122/16 DISPLAY CABINET IN FOYER OF KING'S HOUSE

To consider purchasing a new display cabinet to be placed in the foyer of King's House for Town Council items.

123/16 MATCH FUNDED PCSO

To receive an update regarding the PCSO trial.

124/16 ITEMS OF URGENT BUSINESS

At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.

125/16 PRESS RELEASES

To consider any press release arising from this meeting's agenda.

126/16 EXCLUSION OF PRESS AND PUBLIC

To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining

items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

127/16

COMMITTEE REPORTS

To receive Committee minutes recorded below the line.