

RECOMMENDATION: To use part of the ring fenced funding for:

- 5 x 1000mm x 2000mm Electrical Safety rubber matting – approx cost £300
- 4 x 13m 240v Gazebo lights – approx cost £200

With more information required for :

Musicians for the night markets - £500 towards the entertainment budget
£500 towards a Town Centre family event organised and managed by
Sort It volunteers

624/12

GUILDHALL CO-ORDINATOR

The Acting Town Clerk advised that the Guildhall Complex Co-ordinator role was to be advertised together with the post of sessional workers for caretaking and cleaning. The job description for the Guildhall Complex Co-ordinators had been amended for the advertisement.

625/12

MARKETS

David Brooks Thetford Town Markets Supervisor had prepared a report that covered 5 areas:

- Current Status: Over the past six months the market had attracted new traders. This has improved the feel of the market.
- NMTF Visit: The market had a visit from the Area Representative of the National Market Traders Federation who reported a new initiative they are hoping to get funding for in the Spring which will encourage new traders to take to the markets. He reported that speaking to the traders he found they gave a very positive picture of Thetford market.
- Issues: There are still cars being parked overnight that disrupt the markets. The A Board is helping but there is a need for more prominent signage.
- Promotion: The Market Supervisor asked for professional flyers that traders can take to other markets to urge traders to come and try Thetford. A draft is in hand and will be ready shortly.
- Pop-up Gazebos: The Market Supervisor reported that the gazebos sourced by the Acting Town Clerk are a welcome addition to the market and the general public love the additional colour they bring to the market place. He is trying to encourage more traders to use them and as an opportunity to attract further start up traders that may want to use them.

The Acting Town Clerk reported there is an insurance scheme for start up trades that offer Public Liability to up to 5 new traders a week for £397.50 p.a.

RECOMMENDATION: Thetford Town Council purchase Public Liability for start up stall holders at a cost of £397.50 p.a.

626/12

RAKED SEATING

Members of the Committee had just returned from a demonstration of the raked seating recently installed in the Carnegie rooms and agreed to be a very good addition to the room. There are some details left to finalise:

- The edge of the steps need to be painted white or yellow
- The back three lights under the balcony to be removed so the seating fits better in storage
- The sockets should be repositioned left of centre.
- There needs to be a fireproof cover purchased to cover the raked seating.

627/12

BAR FRANCHISE

The decision made at the Special Council on 6th February 2013 was to offer the existing franchisee a twelve month extension to his contract.

628/12

PARKING MARKET PLACE

Due to information given to the Committee by the Acting Town Clerk putting up a permanent notice would be premature at this moment.

629/12

CARNEGIE/GUILDHALL

The Committee decided that the best way forward was to hire banqueting tablecloths for the few times each year they are needed.

CONCESSIONS

Councillor S Wright declared an interest in this item and took no part in the debate.

Dad's Army and the Charles Burrell museum wanted to hire the Small Court for two hours on 16th February 2013 for an 'Open day' to encourage volunteers.

They had asked if this could be free. As there were caretaking costs involved it was decided the Council could do this at a reduced cost of £25.

Councillor D Sully proposed and Councillor Mrs S Armes seconded that the Town Council hire out the Small Court on 16th February 2013 for two hours at a concessionary cost of £25.

RECOMMENDATION: The Town Council hire out the Small Court on 16th February 2013 for two hours at a concessionary cost of £25.

Chairman: