

MINUTES OF THE MEETING OF THE CIVIC LINKS COMMITTEE  
HELD ON TUESDAY 10<sup>TH</sup> APRIL 2012 STARTING AT 7.00 P.M.

Present

Councillor Mrs S J Armes (*Chairman*)  
Councillor T J Jermy  
Councillor Mrs P P Quadling

Also present: Dr Graham Sigley Chairman of the Twinning Association  
Acting Town Clerk  
Ruth Carter Minute Secretary

656/11 DECLARATIONS OF INTEREST

Councillor Mrs Sylvia Armes declared a personal interest in 660/11 as a member of the Twinning Association.

657/11 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Mrs B J Canham and Councillor D G Mortimer.

658/11 MINUTES

The minutes of meeting held on Tuesday 7<sup>th</sup> February 2012 as received by the Council at its meeting held on 28<sup>th</sup> February 2012 under minute 547/11 as a true record and signed/initialled by the Chairman.

659/11 REPORT FROM THE DEPUTY TOWN CLERK ON THE DIAMOND JUBILEE

Mrs Susan Glossop, the Acting Town Clerk reported that there would be 8 civic guests attending the Diamond Jubilee celebrations. 2 from Les Luis, 4 from Spijkenisse, 1 from Hurth and 1 from Skawina. They will be arriving on Sunday 3<sup>rd</sup> June 2012 and leaving on Tuesday 5<sup>th</sup> June 2012, and will be accommodated at the Wereham House Hotel.

660/11 REPORT FROM THE CHAIRMAN OF THE TWINNING ASSOCIATION

Dr Graham Sigley, Chairman of the Twinning Association, gave details of the Twinning Association timetable, for the Diamond Jubilee weekend. As some of their guests will be arriving on Friday 1<sup>st</sup> June 2012 it was discussed and agreed, that an informal reception will be held in the Council Chamber that evening, with refreshments arranged by the Twinning Association, time to be confirmed later.

On Saturday 2<sup>nd</sup> June 2012 workshops will be held with the topic being governance, followed by refreshments at the Riversdale Centre.

On Sunday 3<sup>rd</sup> June 2012 they will attend the band concert in the Kings House Gardens in the afternoon. This will also be attended by the civic guests following lunch with the Mayor. After the concert there will be refreshments again at the Riversdale Centre.

On Monday 4<sup>th</sup> June 2012 the day will begin with coffee in the Council Chamber, civic parade to St Cuthberts for a service at 11.00 a.m. Following this they will attend the street party on the Market Place. Mr Sigley suggested that there be no separation of civic and twinning guests as this was normal practice on such occasions.

The Twinning Association then have separate arrangements between 6 and 8 p.m. at the United Reform Church where they will be celebrating anniversaries of the association, after which they will join the celebrations on Melford Common in readiness for the lighting of the beacon.

661/11 GIFTS FOR VISTING CIVIC GUESTS

Chairman – Mrs Sylvia Armes to organise.

662/11 UPDATE ON CATERING ARRANGEMENTS

To be finalised at a later date.

663/11 REPORT FROM THE BUSINESS FORUM

Mr Graham Sigley reported that he had attended the meeting of the Business Forum and had given them details of the Jubilee celebrations. He will be making contact again to advise them of the weekend's itinerary.

664/11 DATE OF NEXT MEETING

The date of the next meeting will be Tuesday 22<sup>nd</sup> May 2012 at 7.00 p.m.

Chairman