

MINUTES OF A MEETING OF THE CEMETERY COMMITTEE, HELD IN THE
COUNCIL CHAMBER, KING'S HOUSE, THETFORD,
ON TUESDAY 23rd OCTOBER 2012, STARTING AT 4.00 P.M.

Present:

Councillor R G Kybird, Chairman
D G Mortimer Deputy Chairman
Councillors: M G Spencer, D Sully

Officers present:

Acting Town Clerk Susan Glossop
Minute Secretary Chris Crimmen

Minutes

385/12 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS
None

386/12 APOLOGIES FOR ABSENCE
Councillor B J Skull

387/12 MINUTES
Resolved that the minutes of the Committee's meeting held on 18th July 2012, as received by the Council on 24th July 2012 under minutes 199/12 – 212/12 be confirmed as a true record and signed/initialled by the Chairman.

388/12 BUDGET PROPOSALS
The committee discussed the first draft of the 2012/2013 budget that had been prepared. The Chairman pointed out the increase of the income from full internments was due to the increase in fees during the current year.
Whist discussing the expenditure the following points were made by the committee:

- Currently graves are dug by contractors using machinery but the projected amount for salaries will need to take into account work that still needs to take place by the council works team that includes all hand grave digging, internment of ashes, attending funerals and supervision.
- Water rates to increase to £400.
- There was no budget proposed for the Chapel – the committee will need to consider if there will be any overheads needed in the next 18 months
- Waste disposal – the works foreman will need to advise if the budgeted amount of £1,500 needs to be increased.
- The committee were satisfied with the grass cutting that had been contracted out this year – the contractor should now be asked to quote for the next 2 years but any proposed increase should not exceed the rate of inflation
- The Chairman stated there was still some unused capital budget for the cemetery extension from the earmarked reserve.
- The hammer head at the cemetery extension and the car parking need to be improved and a site visit was arranged to discuss these improvements. The works foreman will be asked to attend the site meeting.

DATE OF NEXT MEETING

Tuesday 20th November 2012 at 3.30 pm at the Cemetery continuing at King's House 4 pm

Chairman: