

MINUTES OF A MEETING OF THE CEMETERY COMMITTEE, HELD IN THE
COUNCIL CHAMBER, KING'S HOUSE, THETFORD,
ON MONDAY 4th FEBRUARY 2103, STARTING AT 2.00 P.M.

Present:

Councillor R G Kybird, Chairman
D G Mortimer Deputy Chairman
Councillors: M G Spencer, B J Skull

Officers present:

Acting Town Clerk	Susan Glossop
Finance Manager	Sarah Lewis (for 598/12 only)
Minute Secretary	Chris Crimmen
Works Foreman	Roger Stebbins

Minutes

- 594/12 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS
None
- 595/12 APOLOGIES FOR ABSENCE
The Mayor Councillor T J Lamb and Councillor D W R Sully who were attending interviews for the Town Clerk.
- 596/12 MINUTES
Resolved that the minutes of the Committee's meeting held on 20th November 2012, as received by the Council on 27th November 2012 under minute 491/12(e) be confirmed as a true record and signed/initialled by the Chairman.
- 597/12 TO CONSIDER A LETTER FROM FULCHERS
After a discussion Councillors declined a request to plant a holly bush in the cemetery grounds to enable them to hold a service once a year for families. The Acting Town Clerk was asked to write to them declining their offer as this would set a precedent and was not appropriate.
- 598/12 SETTING THE FEES FOR MUSLIM BURIALS (OUT OF HOURS)
The Council had set aside the area of X1 to X 228 in the cemetery extension for Muslim burials. These burials will take place as soon as possible subject to the Registrars paperwork being made available. These out of hour's burials cannot take place on Easter Sunday and Christmas day.
Following Full Council approval all undertakers will be advised of these charges
RECOMMENDATION: Same day burials will be charged at £600.
- 599/12 CAR PARKING AREA
A discussion took place regarding the current car parking area. It was decided that the Works Foreman would draw up a schedule of works and obtain three quotations.
- 600/12 INSECURE HEADSTONES
Almost all the insecure headstones have now been laid down and the wording on these stones have been logged (where they were legible). They will now be set into the soil so they are flat and grass cutting can be carried out. This task of managing insecure headstones is an ongoing task.

601/12

EXTENSION TURNING POINT

After a discussion the Committee decided the roadway to the extension should be extended to continue down to the London Road end curving round to the present car park area. This road will have a base of hogging with 4 inch timber edging and covered with gravel.

RECOMMENDATION: The Chairman and Works Foreman would draw up a schedule of works to continue the new roadway in gravel and carry out remedial work to the car park. Three quotations for the work to be sought.

602/12

CREMATED REMAINS AREA TO BE COMPLETED

The main work has already been completed and the edging will be finished by the middle of February.

603/12

SIGNAGE

All the signage has been completed.

Chairman: