

MINUTES OF THE INAUGURAL MEETING OF THE
CHARLES BURRELL HIGH SCHOOL SUB COMMITTEE,
HELD ON FRIDAY 9th AUGUST 2013,
STARTING AT 10.00 P.M.

Present:

Councillors:
T J Jermy
M P Brindle
D W R Sully.

- 274/13 ELECTION OF COMMITTEE CHAIRMAN AND VICE CHAIRMAN
Chair
RESOLVED that Councillor T Jermy be elected Chairman of the Charles Burrell High School Committee for the remainder of the Mayoral year 2013/14.
Vice Chair
RESOLVED that Councillor M Brindle be elected Vice Chair of the Charles Burrell High School Committee for the remainder of the Mayoral year 2013/14.
- 275/13 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS
Councillor T Jermy declared a precautionary interest as a Councillor for Norfolk County Council who own the site .
- 276/13 APOLOGIES FOR ABSENCE
Apologies were received from Councillors The Mayor S N H Wright, D M Crawford and Mrs S J Armes.
- 277/13 UPDATE ON NEGOTIATIONS WITH NORFOLK COUNTY COUNCIL
Councillors discussed the public meeting that had occurred in July and the discussions with Norfolk County Council officers, community representatives and potential hirers since that meeting.
- 278/13 REMIT AND ROLE OF THE COMMITTEE
After discussion, it was agreed that the remit and role of the committee would be; "To source as much data as possible to aid Full Council in its decision making regarding the Council's involvement with the future of the former Charles Burrell High School site. The Committee will look at the feasibility of short-term and long-term uses and initiate the creation of a business plan".
- 279/13 TO PLAN A STRATEGY
Discussions took place and it was agreed that a number of initial tasks needed to be undertaken;
- Meet with Neil Stott, Chief Executive of Keystone Development Trust to discuss any potential involvement with the project that they may be able to have and consider potential funding opportunities.
 - Discuss the project with Kevin Ward, Growth Point Manager for Breckland Council to discuss any potential involvement with the project that they may be able to have.

- Source data from Norfolk Property Services and Thetford Academy regarding running costs for the building, e.g. heat, light, insurance, security, maintenance etc.
- Speak to Flagship Housing Group to ascertain why they pulled out of negotiations regarding future usage of the site and to see if they may wish to be involved in some capacity
- Compile a list interested users and identify what type of usage they would be interested in, how often they would wish to use the site, what capacity they have within their group, how much they might be able to pay to use the facilities etc.
- Update the public on progress made thus far via a one-page notice in the September edition of the About Thetford magazine, invite potential users and volunteers to come forward

The meeting touched upon the idea of the Town Council commissioning Keystone to keep open the site for a period of 6 months to facilitate bookings whilst a more long-term plan could be developed.

Chairman: